



Executive Council Meeting

Scheduled Time: 6:00 PM - January 24th, 2020 | Location: Zoom

Open to the General Membership of the Society Unless Otherwise Deemed In-Camera

Note: presentations and/or proposed motions should be requested to be included on the agenda at least three (3) days in advance of a meeting by contacting the Administrative Director, Grace Lee, at grace.lee@cus.ca – materials received past this point may be considered for the subsequent meeting’s agenda at the Administrative Director’s discretion.

Attendance:

Name	Position	Present ("X")	Late ("X")	Proxy
Kristian Oppenheim	President (Chairperson)	X		
Matt Wang	Vice-President, Academic Affairs (Vice-Chairperson)	X		
Eric Wu	Vice-President, External Affairs	X		
Eric Jin Cheng	Vice-President, Finance	X		
Anthony Dy Ning	Vice-President, Internal Affairs	X		
Victor Wu	Vice-President, Marketing and Communications	X		
Karina Lukianenko	Vice-President, Student Engagement	X		
Parth Sehtiya	Ombudsperson	X		
Grace Lee	Administrative Director	X		

Guests: Jasmin Singh, Jason Liao, James Chen, UGO (Lauren Venema and Olivia Hauck)

A. Call to Order

The meeting was called to order at 6:03pm.

B. Amendments to and Adoption of the Agenda

Moved: Karina Lukianenko | Seconded: Eric Wu

Be it resolved that the agenda be adopted as presented.

*In favour: all
Opposed: none
Abstentions: none*

...the motion carries

C. Presentations to the Executive Council

i. UGO - Retreat & Sauder Unlimited

Feedback: what happened last year and what we want to do this year

[Preview attachment 2021 CUS Retreat & Sauder Unlimited](#)[2021 CUS Retreat & Sauder Unlimited](#)[Shared in Drive](#)

Action items: Kristian will get back to Olivia and Lauren by the end of the week regarding who would like to take part in the planning

D. Personal Updates

E. Professional Updates

I. President

- Working on proper payment to indigenous committee in the AMS HR committee
- Interfaculty event is coming up
- JDC West Captain will be hired soon
- Working on Retreat and Unlimited
- Working on policy with equity committee
- Working with HR on transition reports

II. Vice-President, Academic Affairs

- CMP has finalized their hiring
- Exco has planned so expect cool events
- NBR publications are out and are currently hiring for next year
- JDC junior development program will be starting next week

Action item: Check in with NBR regarding hiring timeline

III. Vice-President, Finance

- IBPOC Award is due tonight, applications will be accepted in September in the future
 - o First years are not eligible
- CUS Equity Presentation with Kristian, Eric, Anneke, and Ky
- Resume/Cover Letter workshop with Finance Team
- Planning Transition Project
 - o All VPs contribute to this
 - o A holistic view at how the CUS operates and how each VP works with one another
 - o Highlights processes and timeline for the year
- AMS and Sauder doesn't know how co-op refunds work, working through the bumps on that (people thought it was a scam when AMS reached out)
- To do: reach out to Victor / Eric for Co-Op refunds info

IV. Vice-President, Internal Affairs

- Club roundtable will be next week
- Thinking of a club president coffee chat event
- Google calendar is available on CUSunday

V. Vice-President, Marketing and Communications

- Services are doing well
- Yearbook -> Artona agreement renewal
- Commission:
 - Elections -> everyone but 4th year rep!
 - Preparing for hiring
 - With SE: CUStart, AGM, CUSpring, survey
 - CUS survey to chairs and club presidents, VPs
 - Thanks to those who did it!
 - Gather info on how big we are and our impact
 - JDC West Captain hiring in R1? Might be earlier
- General CUS email?

VI. Vice-President, External Affairs

- CUS Broadcast:
 1. Elections
 2. IBPOC Award
 In the pipeline: Q3 Report, Flurrish, CUSavings
- CRM's:
 - o CUSavings: 17 Partners now - Vessi, OCIN, Virtuous Pie
 - o Events - FYC Networking Event
- Taste not Waste:
 - o Workshop was great
 - o Competition started today - 16 teams
- Services:
 - o Me Inc.: Navigate - Jan 26th - invite your friends!
 - o Pride: OUT Conference
 - o Clarify Consent Championships Panel Event
 - o NSCC - Done
 - o Imprint - All planning is done - invite your friends!

VII. Vice-President, Student Engagement

- Had a meeting with Victor yesterday on marketing support of events
- CUStart will be more asynchronous this year for services to post hiring
- Reaching out to award night
- BUCS started an instagram account
- FYC had a fun games night and are in planning for the next two events
- Grad night: more paperwork to do but lots of support
- Hewe is stepping outside their box, partnering with with a meal prep company and amazon
- POITS has confirmed their contract with grouse
- Sauder sports got sportchek to sponsor their conference
- SISA check in to come

VIII. Administrative Director

- CUS merch to come by Tuesday

- Contributed marketing material for our instagram
- Worked with Victor to put 2019-2021's minutes back on the website

IX. Ombudsperson

- I've decided not to hire the equity representative anymore because I'm moving back to Vancouver soon.
- Answering questions about the Ombudsperson's role and clarifying doubts to the students.

F. **Executive Business and Discussion**

i. BLM/Equity Training

- I. Community Building Education - [Canvas Course](#)
- II. [Through the Lens Workshops](#) - From UBC Equity & Inclusion Office
- III. [EDI Training from UC Denver](#) - Can create a quiz based off of this
- Possibly build a quiz off this content?
- Hire a third party to lead the training?

ii. CUSavings Marketing Support

- 17 partners!!
- Launching a CUSaving campaign to raise awareness

Action item: Eric Wu will be making a schedule and will reach out for support

iii. Celonis - External Partner

- Started as student club in Germany
- Founder and creator wants to give back and provided courses for data analytics

iv. Flurrish

- Meeting with AMS lawyer first

v. Elections

- CPA virtual boothing coming up
- No endorsing from board and exec!

vi. Transition Reports

- Communicating information about this very soon

Action item: if you got a transition report, please upload into exec-private/exec-board channel

vii. Team Photo

- Traditional for executive council with president to take a photo and have hung in the office

viii. CUS Masks

I. Down -EJC

- Coffee smart would like to donate masks to us
- Action item: Eric will find out how many

ix. General CUS email

- communications@cus.ca
- Admin director can spearhead forwarding the emails to the right portfolio

Action item: Victor will market this and we will launch it asap!

G. Approval of Minutes

Moved: Eric Wu | Seconded: Victor Wu

That the minutes from the January Executive Council meeting be approved for public distribution.

*In favour: all
Opposed: none
Abstentions: none
...the motion carries.*

H. Next Meeting

Date: Feb 7th, 2021

I. Adjournment

Moved: Eric Wu | Seconded: Karina Lukianenko

There being no further business, be it resolved that the meeting be adjourned at 7:55pm.

*In favour: all
Opposed: none
Abstentions: none
...the motion carries.*