



Executive Council Meeting

Scheduled Time: 6:00 PM - August 27th, 2020 | Location: Zoom

Open to the General Membership of the Society Unless Otherwise Deemed In-Camera

Note: presentations and/or proposed motions should be requested to be included on the agenda at least three (3) days in advance of a meeting by contacting the Administrative Director, Grace Lee, at grace.lee@cus.ca – materials received past this point may be considered for the subsequent meeting’s agenda at the Administrative Director’s discretion.

Attendance:

Name	Position	Present ("X")	Late ("X")	Proxy
Kristian Oppenheim	President (Chairperson)	X		
Matt Wang	Vice-President, Academic Affairs (Vice-Chairperson)		X	
Eric Wu	Vice-President, External Affairs	X		
Eric Jin Cheng	Vice-President, Finance	X		
Anthony Dy Ning	Vice-President, Internal Affairs	X		
Victor Wu	Vice-President, Marketing and Communications	X		
Karina Lukianenko	Vice-President, Student Engagement	X		
Parth Sehtiya	Ombudsperson			
Grace Lee	Administrative Director	X		

Guests: Isabel Yang (Bizweek), Maggie (HR Generalist), James Chen, Jessie Li

A. Call to Order

The meeting was called to order at 6:03pm.

B. Amendments to and Adoption of the Agenda

Moved: Eric Wu | Seconded: Victor Wu

Be it resolved that the agenda be adopted as presented.

*In favour: all
Opposed: none
Abstentions: none*

...the motion carries

C. Presentations to the Executive Council

- i. Isabel Yang (Business Week Chair)
 - I. Discussing Business Week structure and schedule this year
 - II. Need the execs to help communicate information to all your service chairs

Action item: Google forms to filled by service chairs and be submitted by tonight (August 27th or latest tomorrow August 28th afternoon)

Kristian fills out exec booth form

D. Personal Updates

E. Professional Updates

- I. President
 - Working for jump start and orientation day committee
 - Campus base page is looking good!
 - Meeting with UGO about academic policy and more sexual assault policies with platforms like sauder unspoken
 - September issue is out
 - Video for changes are ready to go
 - One on ones
 - Met with past CUS members
- II. Vice-President, Academic Affairs
 - Advocating for a few academic policy changes (ex. When you transfer from another business school, the credit you have automatically comes out as a 68% on your transcript)
 - Still discussing ways to mitigate academic misconduct esp regarding proctorio
- III. Vice-President, Finance
 - Keeping up with payments from 2019
 - Planning out how the finance portfolio can do to best support others during September
 - Updating the internal website
 - Working with Jenna on updating the policies
- IV. Vice-President, Internal Affairs
 - Club round table is this week
 - UBCFA chose not to affiliate with Sauder this year
 - Club society kick off: 3-1 ratio of first years to club heads to have a coffee chat
 - Helping portfolio in preparing for September events such as elections

- V. Vice-President, Marketing and Communications
 - One on one's
 - Marketing campaigns are in full swing (instagram, facebook)
 - First year survival guide is being completed
 - Our social media is decided to only feature CUS affiliated clubs and services in order to reduce the full load of content

- VI. Vice-President, External Affairs
 - CUS pride have finished hiring
 - CUS Transparency is almost done, CUS Equity is hiring as it goes
 - NscC and Imprint have finished planning
 - Melnc had their first event
 - Secured another partner for CUSaving (9 total now)
 - External social is tomorrow
 - Interfaculty meeting on possible future events (idea so far: case comp)
 - Attended the first CABS event
 - CUS Broadcast's financial impact issue has come out

- VII. Vice-President, Student Engagement
 - CUStart is on September 15th (for domestic students) and 16th (for international students)
 - Brainstorming for "Meet the CUS" video
 - Flurrish payment is on route
 - Slide deck on Flurrish has been made for Lauren to send out
 - BUCS restructure happening
 - Performance reviews with service chairs next week

- VIII. Administrative Director
 - One on one with Kristian
 - Meeting with Carina about transfer student events
 - Enjoying the last bit of summer
 - Waiting for second term to be solidified

- IX. Ombudsperson
 -

F. Executive Business and Discussion

- i. BizWeek
 - Covered up above in the beginning of the meeting

- ii. Jumpstart and Imagine Day Booth
 - Giveaways: First year survival guide
 - Jumpstart and imagine day is happening on campus base

Action items: please review your times and let kristian know if you cannot make it or need a change join as a officer on campus base if you haven't yet put asterisk beside your name when you join the call

- iii. Club KickOff Event
 - Replacing society kick off (that was in person)

- Like a networking event
- Basically a Club presidents coffee chats
- To be confirmed but the date that we are looking at is September 14th, late afternoon

Action items: Requesting graphics from Victor, Anthony will clarify more on timeline and reach out to ask if any execs will like/can be a part of it

iv. [CUS Advisory Board](#)

- Every VP pick one person to recommend to be on this CUS advisory board
- Equity office member to be on the board?

Action item: Eric Wu will be reaching out to those recommended individuals that we have worked with

v. [Interfaculty Case Competition](#)

Action item: reach out to Eric if you want to join in the planning and organization of the event

vi. [Flurrish and CUSavings Intro Event](#)

- Video to explain how to build profile, how to use it etc?
- CUS office hours?
- Let more people use it to develop questions instead?
- Integrating it with CUSstart?

Action items: instead of having another event, integrate this into CUSstart instead

Table discussion on exec office hours

Kristian will send a concise explanation of the difference between campus base and Flurrish to Eric Wu

Karina will write up a one pager on Flurrish

vii. Policy Advocacy

Action items: follow up meeting

Contact Kristian or Matt if you'd like to bring up more thoughts or concerns on proctorio

viii. IBPOC Award Update

Now: Awards totalling \$20,000 have been made available annually through a gift from the Commerce Undergraduate Society for Bachelor of Commerce students who identify as Indigenous, Black or as a person of colour and are **in good academic standing. Financial need may be considered.** The Commerce Undergraduate Society is one of the largest business student organizations in Canada, and is committed to enhancing the personal, professional and academic experiences of Bachelor of Commerce students at UBC. The awards are made on the recommendation of the UBC Sauder School of Business. (First award available for the 2020/2021 winter session).

ix. Revised Policy Update ([Running Updates](#), [Official Copy](#))

- Published on the website before Sept 23

Action item: Kristian will send the two version of policy to Victor

x. Asynchronous Training Update (SVPRO, Policy, SVPSC)

- Video by Anneke is being made
- Training will be accessed through a platform such as canvas

xi. [Website](#) Update

Action item: Execs read through and return to Matt with feedback

xii. HR and Elections

- Been supporting everyone on their initiatives and such
- CUS cup meeting for monday at 2:00pm
-

G. Approval of Minutes

Moved: Karina Lukianenko | Seconded: Eric Jin Cheng

That the minutes from the July th Executive Council meeting be approved for public distribution.

*In favour: all
Opposed: none
Abstentions: none*

...the motion carries.

H. Next Meeting

- Most likely the third week of september

I. Adjournment

Moved: Eric Jin Cheng | Seconded: Karina Lukianenko

There being no further business, be it resolved that the meeting be adjourned at 8:21pm.

*In favour: all
Opposed: none
Abstentions: none*

...the motion carries.