



commerce  
undergraduate  
society

## Executive Council Meeting

Scheduled Time: 6:30 PM - May 25th, 2020 | Location: Zoom

Open to the General Membership of the Society Unless Otherwise Deemed In-Camera

**Note:** presentations and/or proposed motions should be requested to be included on the agenda at least three (3) days in advance of a meeting by contacting the Administrative Director, Grace Lee, at [grace.lee@cus.ca](mailto:grace.lee@cus.ca) – materials received past this point may be considered for the subsequent meeting's agenda at the Administrative Director's discretion.

### Attendance:

Name	Position	Present ("X")	Late ("X")	Proxy
Sanjay Khemani	President (Chairperson)	X		
Kristian Oppenheim	Vice-President, Academic Affairs (Vice-Chairperson)	X		
Eric Wu	Vice-President, External Affairs	X		
Eric Jin Cheng	Vice-President, Finance	X		
Anthony Dy Ning	Vice-President, Internal Affairs	X		
Victor Wu	Vice-President, Marketing and Communications	X		
Karina Lukianenko	Vice-President, Student Engagement	X		
Parth Sehtiya	Ombudsperson			Medical emergency
Grace Lee	Administrative Director	X		

Guests: Venus Tsang, Jonathan Chan, James Chen

### A. Call to Order

*The meeting was called to order at 6:32 pm..*

### B. Amendments to and Adoption of the Agenda

*To move the zoom premium account presentation as the second discussion item*

*Moved: Eric Wu | Seconded: Kristian Oppenheim*

*Be it resolved that the agenda be adopted as presented.*

*In favour: All  
Opposed: None  
Abstentions: None*

*...the motion passes*

**C. Presentations to the Executive Council**

i.

**D. Personal Updates**

**E. Professional Updates**

I. President

- Attended CUS Meet and Greet
- Met Nicole, Snigdha for UBC Sauder Welcomes You
- Will be working on slidedeck for UBC Sauder Welcomes You
- Had 1 on 1s with the VPs

II. Vice-President, Academic Affairs

- Meeting with UGO and SVPro
- Will try to meet new SVPSC
- JDC is waiting on news on whether the conference will be online or not

III. Vice-President, Finance

- Currently in the process of round two for budgeting
- Calculating the breakeven in regards to student fees
- Preparing for quarter one reports

IV. Vice-President, Internal Affairs

- Meeting with chairs on the adaptation and budgeting of events
- Introductions to Lauren
- Club deliverables have been handed in
- Meeting with club reviews committee on May 28th for the presentation on the 29th-31st

V. Vice-President, Marketing and Communications

- Yearbooks have arrived in Vancouver today and will be at Sauder
- Website will be down for updates and edits
- Releasing CUS beyond Summer next week
- Updating brand materials

VI. Vice-President, External Affairs

- CR have finished reaching out to 21 companies
- Reaching out to stakeholder, alumnis etc
- Services have received their marketing material from Sauder unlimited

- Have checked in with service chairs with their adaptations throughout the epidemic
- Had a meeting with CABS president
- Meeting with UGO in regards to academic concessions on conference attendance

VII. Vice-President, Student Engagement

- Will have a meeting with UGO on support for services
- Had meetings with service chairs to check in on budgeting and changes
- Planning first SE Social this week
- Introducing Town hall → meeting once at the end of the month
- Organizing SE drive

VIII. Administrative Director

- Sent the online social feedback forms out today
- Thinking of doing a challenge a month

IX. Ombudsperson

**F. Executive Business and Discussion**

**i. CUS Communication (Presented by Venus Tsang, AVP External Affairs)**

- Inspired by UBC Broadcast
- To relay information to students when CUSunday's off season

Ex. what they should expect next year

- Formal and presented whenever necessary
- VPSE: It might be worth keeping CUSunday going on biweekly or monthly throughout the summer to relay informal information such as promotion of clubs; also if we have both, we should have something to guide chairs on where they should go to send out their information
- VPA: It would be good to have someone like an alumni, to audit the information and look over this with us

**ii. [Zoom premium accounts](#) (Presented by Jonathan Chan, AVP Internal Affairs)**

- VPA: I suggest the passwords to be change every week
- VPF: Is three accounts enough?  
Jonathan: It would be mainly for events and meetings if space is available
- VPSE: Harleen and I are in talks of hosting an event for around 500 people; is there a possibility we look at a different account that allows for more people?
- VPA: How many zoom accounts could we get without being fiscally irresponsible?
- VPE: our portfolio has been using "google meets" that has no limit on minutes so I recommend that for smaller meetings
- VPA: After hearing the different ideas like grouping the portfolios or having one for each portfolio, we will let you know of the changes especially regarding account distribution and numbers to the proposal hopefully before May29th

**iii. [CABS Report](#)**

- VPA: I think this is something to go for next year because of covid-19 affecting the school year so strongly
- VPF: There are great benefits to joining to connect with the other undergraduate societies and to show the leadership
- VPSE: I'm more for it then against it because it would connect us with different schools on how we are handling the online situation
- VPE: Let's have this discussion after round two

**iv.** [CUSavings Card](#)

- VPM, VPA and VPSE: It's great to see that it's on our phones so we aren't limited to a certain number of cards to print

**v.** UBC Sauder Welcomes You

- It traditionally happens at the end of April but due to the covid-19 situation, it will be happening online twice on June 4th and twice on June 5th
- It is to answer incoming student's questions and provide information
- VPI: we should mention elections, Bizweek, First year committee and first year club opportunities

**vi.** Budget Line Items

- VPA: my service chairs feels they might have to make changes in late June and July regarding events in first semester
- VPF: The sheets are to be locked to prevent over budgeting and for tracking purposes but since we are in this certain situation, the chairs will need approval from the FA and AVPF

**G.** Approval of Minutes

*Moved: Anthony Dy Ning | Seconded: Eric Wu*

*That the minutes from the April 26th Executive Council meeting be approved for public distribution.*

*In favour: All  
Opposed: None  
Abstentions: None*

*...the motion carries.*

**H.** Next Meeting

- **Early June**

**I.** Adjournment

*Moved: Kristian Oppenheim | Seconded: Karina Lukianenko*

*There being no further business, be it resolved that the meeting be adjourned at 8:02 pm.*

*In favour: All  
Opposed: None  
Abstentions: None  
...the motion carries.*