



commerce  
undergraduate  
society

## Executive Council Meeting

**Scheduled Time: 7:30 PM PST - April 26th, 2020 | Location: Zoom**

Open to the General Membership of the Society Unless Otherwise Deemed In-Camera

**Note:** presentations and/or proposed motions should be requested to be included on the agenda at least three (3) days in advance of a meeting by contacting the Administrative Director, Grace Lee, at [grace.lee@cus.ca](mailto:grace.lee@cus.ca) – materials received past this point may be considered for the subsequent meeting’s agenda at the Administrative Director’s discretion.

### Attendance:

Name	Position	Present ("X")	Late ("X")	Proxy
Sanjay Khemani	President (Chairperson)	X		
Kristian Oppenheim	Vice-President, Academic Affairs (Vice-Chairperson)	X		
Eric Wu	Vice-President, External Affairs	X		
Eric Jin Cheng	Vice-President, Finance	X		
Anthony Dy Ning	Vice-President, Internal Affairs	X		
Victor Wu	Vice-President, Marketing and Communications	X		
Karina Lukianenko	Vice-President, Student Engagement	X		
Parth Sehtiya	Ombudsperson	X		
Grace Lee	Administrative Director	X		

Guests:

### A. Call to Order

*The meeting was called to order at 7:43pm.*

### B. Amendments to and Adoption of the Agenda

*Moved: Kristian | Seconded: Anthony*

*Be it resolved that the agenda be adopted as presented.*

*In favour: Everyone*

*Opposed: None*

*Abstentions: None*

*...the motion carries*

**C. Presentations to the Executive Council**

- i. none

**D. Personal Updates**

**E. Professional Updates**

I. President

- One on one with board members, HR, and VPs
- Will be attending AMS council orientation on May 4th and 5th with James
- Club round table occurred two weeks ago
- Been working on Sauder unlimited speech
- Met with Martina and Nicole regarding
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II. Vice-President, Academic Affairs

- Exco is completely hired except one marketing director, CMP is fully hired, JDC West exec team is hired and in their second round
- CUSafety
- Started budgeting for this portfolio
- Will speak on Commerce student initiative fund later in meeting
- First academic caucus on May 5th
- Sauder unlimited on Thursday

III. Vice-President, Finance

- Finance portfolio has kicked off the budget portfolio process
- VP's and Service chairs have been preparing their Budgeting with the help of FA's
- budgets are due May 5th (Round one)
- Waiting on AMs on when we are receiving the credit card
- Trying to see creating a new system for tracking expenses

IV. Vice-President, Internal Affairs

- Alyssa (AVPI) has been meeting with all service chairs
- Jonathan (AVPI) has been helping with clubs and creating a new booting form
- All service chairs have hired and started budgeting
- Had first informal clubs round meeting to talk about how to further club relationships; used a google form for clubs to show what the CUS can do to support them
- Trying to find a middle ground for the CUS and clubs to have a better relationship
- Meeting with club affiliation committee (club reviews subcommittee members; execs can

attend but will have no voting power) on any changes needed and setting up timelines

- Hoping to have presentation by clubs late May or early June
- Meeting with Sanjay and AVP's

V. Vice-President, Marketing and Communications

- Visual media has been hired
- Most services have been hired besides the ones being hired in September
- Talking to agenda design on prospectus
- Most facebook introductions have all been posted; one CRM needing to be posted
- Working with team for budgeting currently
- Talking with Ugo in regards to yearbooks distribution; yearbooks are still made
- Will have people send in portraits to marketing for the intro to CUS members because of the current situation preventing in person photos to be taken; can do it in October again if school is open

VI. Vice-President, External Affairs

- Launched and facilitated all hiring processes; Imprint, Melnc, NSCC are missing two positions, LGBTQ+ will like to open up another position
- All services will be onboarding their teams after final season
- CRM have been onboarding and trained through two meetings
- there will be CUS ID cards distributed to CUS members hopefully in September (to get discounts in stores etc) so they can still benefit even if they don't attend events
- the first event will take place in September through collaborating with the first year committee
- Looking to have a end of the year event for the sponsors that has helped us through the year
- Planning to ask corporate managers to have a feedback form to have a better relationship and be an additional resources to clubs and services
- One CRM will be assigned to each services much like how FA's have been assigned; this is completely new
- Has been collaborating to make training module and quiz at the end for Sauder unlimited
- Looking to hire EMP service chair and sexual prevention
- Looking to host more interfaculty events; making certain events UBC wide instead

VII. Vice-President, Student Engagement

- AVP's and VP's, service chairs have been having meetings every week
- Made a google calendar for this portfolio for the planning of events
- Most services have been hired besides a couple positions; POITS, Sauder Sports and Gradnights has not yet been completed
- First meeting for all services will be occurring next week
- Working with making modules for Sauder unlimited
- Have been having weekly meetings with Sanjay

VIII. Administrative Director

- Budgeting or exec council
- Attending Sauder unlimited on Thursday
- Figured out the split in roles with James regarding board meetings
- Will soon start to plan first online social

IX. Ombudsperson

- Two requests from students in regards to the evaluation of exams and feedback
- Attending Sauder unlimited this Thursday

- Will be attending club meeting

## **F. Executive Business and Discussion**

### **i. CABS**

- Candian Association of Business Students runs four conferences a year; Sauder dropped out of this in 2016 for it wasn't as organized compared to now,
- For schools to interact with one another, network, share ideas, learn from other undergraduate societies to improve or implement new things to our CUS, talk about issues etc.
- Harleen, the past VPE, went to the CABS exec conference in Victoria and wanted to proposed CUS taking part in this again
- A problem we may face is explaining the conference fees (was 300 last year) and membership cost of around 1500 dollars to the students of Sauder; may result in criticism and backlash for it could be portrayed the wrong way; can be mitigated by setting up a responsibility fee if execs were to do their own thing or miss a talk etc.
- Discussion are using around the roles of president, VPSE and VPE so those are the most recommended people to go
- Conclusion: Sanajy and Eric Wu will have a chat with the people from CABS to see future plans for events throughout the covid-19 situation, talk about fees and see if it's worthwhile to for CUS to invest in this

### **ii. Commerce Student Initiative Fund ([CSIF](#))**

- Combining funds from conference affiliation and club innovation
- Will be quicker, from a bigger fund and more step by step in regards to the application process
- VPI, VPA and VPF are to be working together
- VPI's input: Needing to raise awareness on how clubs are able to attain this funding; great idea overall; will be expanding club funding this year
- President's input: when they are affiliated and the club is done the application, let them know of the resources available through a package
- Plans to solidify this in June

### **iii. Clubs Funding**

- VPI will be going over club funding and proposals
- First proposal: changing base fee and Increasing it to \$2000
- VPE input: different clubs have bigger events and some have smaller so there may be challenges in changing the base fee for it helps the bigger groups more
- Second proposal: changing the base fee and increasing it to \$1500, changing the variable fee for \$5/bcom
- Purpose: to show more support for our students
- Currently a draft and it is to be discussed more with the presidents, VPI and VPF
- Need to ensure base fee is what the clubs wants and the clubs are following the guideline set by the CUS

### **iv. Supporting students through Covid-19**

- Nicole and Pam from the UGO wanted to see if we wanted to donate some of the excess funds (Nicole suggested an arbitrary amount of 50,000) to a bursary to support students financially during this epidemic
- Main idea would be that its using student fees to help students
- VPF input: financially speaking, we don't have a lot of surplus and there is reason behind the money that; people can personally donate but it doesn't seem right that we are using CUS money as good as the cause is; the CUS is not a business that's generating profit at all and our funding comes only and directly from student fees
- VPSE input: possible backlash could be that students may be upset that we are using their money to help other students
- VPA input: we should wait till the budget is solidified
- VPM input: there needs to be a guideline and process for those who are receiving the money

- VPE input: it makes more sense for the UBC themselves should be providing more busuraries or having more financial aids for CUS's purpose is to provide job opportunities

**G. Approval of Minutes \*there are no minutes to approve\***

Moved: \_\_\_\_\_ | Seconded: \_\_\_\_\_

hat the minutes from the Feb 24th Executive Council meeting be approved for public distribution.

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In favour: \_\_\_\_\_  
Opposed: \_\_\_\_\_  
Abstentions: \_\_\_\_\_

...the motion carries.

**H. Next Meeting**

- club funding
- CSIF

**I. Adjournment**

Moved: Eric Wu | Seconded: Kristian Oppenheim

There being no further business, be it resolved that the meeting be adjourned at 9:53pm.

In favour: All  
Opposed: None  
Abstentions: None

...the motion carries.