



commerce
undergraduate
society

Executive Council Meeting

Scheduled Time: 6:00 PM - January 13th, 2020 | Location: CUS Boardroom

Open to the General Membership of the Society Unless Otherwise Deemed In-Camera

Note: presentations and/or proposed motions should be requested to be included on the agenda at least three (3) days in advance of a meeting by contacting the Administrative Director, Cassandra Tran, at kassandra.tran@cus.ca – materials received past this point may be considered for the subsequent meeting's agenda at the Administrative Director's discretion.

Attendance:

Name	Position	Present ("X")	Late ("X")	Proxy
Priscilla Chan	President (Chairperson)	X		
Suprabhe Ballary	Vice-President, Academic Affairs (Vice-Chairperson)	X		
Harleen Sohi	Vice-President, External Affairs	X		
Jenna Leung	Vice-President, Finance	X		
Joshua Lee	Vice-President, Internal Affairs	X		
Annie Chen	Vice-President, Marketing and Communications	X		
Jonathan Kim	Vice-President, Student Engagement	X		
Chantal Despres	Ombudsperson			
Kassandra Tran	Administrative Director	X		

Guests: Dante Agosti-Moro

A. Call to Order

The meeting was called to order at 6:11pm.

B. Amendments to and Adoption of the Agenda

Moved: Harleen | Seconded: Jenna

Be it resolved that the agenda be adopted as presented.

*In favour: All
Opposed: None
Abstentions: None*

...the motion carries.

C. Presentations to the Executive Council

i. POITS - Jag & Aman

Motion to retroactively go in-camera due to sensitive financial information being discussed

Moved: Harleen | Seconded: Jon | Thirder: Suprabhe

*In favour: All
Opposed: None
Abstentions: None*

...the motion carries.

D. Personal Updates

E. Professional Updates (5 mins each)

I. President

- Attended Policy Committee meeting regarding reimbursements for Elections
- Went to elections info session on Friday
- Meeting with HR; coming in to present for hiring next week
- Attended AMS meeting
- Met with Bonnie - Sauder Alumni Engagement Officer
- Met with Dante
- One-on-one's are starting this week
- UGO meeting tomorrow with Nicole and Pam
- AMS Inter-Constituency Social next Thursday

II. Vice-President, Academic Affairs

- CMP hiring is happening for tutors
- JDC happening this weekend in Regina
- Junior Dev trial session happening soon
- Rose - AVPA looking into weekly movie idea

III. Vice-President, Finance

- Q3 is in the works; will be sharing it in a couple weeks
- Meeting with portfolio to discuss tasks
- AMS Finance Caucus coming up; will be attending that
- Onboarded Audit Associate

- IV. Vice-President, Internal Affairs
- New CUS office padlock battery request sent in
 - Room bookings are still really busy
 - Lockers sent out from previous Friday onwards
 - Awards - social with team and payment for venue complete
 - BizWeek - got two speakers for event
 - Elections - small turnout for elections info session last Friday
 - CUSustainability - hoodies ordered, working on their conference
 - Building Users - fill out when2meet asap; speaking with Linda to discuss surplus
- V. Vice-President, Marketing and Communications
- Full meeting with VM Directors; checked in with them to solve underlying issues within VM
 - I. Created strict rules for photographers to follow
 - II. Team will be having a meeting and a social
 - VM will be filming for Grad Night
 - Y&P focusing on promoting grad photo sign-ups
- VI. Vice-President, External Affairs
- PoCo meeting last week
 - Meeting with Bonnie - Sauder Alumni Engagement Officer; shared event with everyone on Slack
 - Phone meeting with Jonathan Javier; event has been cancelled due to limited time capacity for rest of term
 - Added policy this week - thanks Dante
 - PR Crisis Plan framework has been started; suggests having next year's VPX complete it
 - CR process almost complete
 - One-on-one's with services
 - SVPSC - case competition planned for Feb 29th
 - LGBTQ - conference on Jan 23rd
 - Imprint - ticket sales start tomorrow
 - Me Inc. - t-shirt for Brand Ambassadors, planning out conference
 - EMP - will be calling hiatus if hiring isn't out by this Friday; co-chairs are okay with putting it on hiatus
- VII. Vice-President, Student Engagement
- AGM planning; reached out Dante to plan out Board meetings in Feb and March
 - Service visits; completed 2 and have 5 more to go
 - POITS - sold out for ski trip; POITS x UBC going well → logistics/timeline/etc. will be ready, expecting 400 attendees
 - Met for BUCS event planning; confirming venue and date (March 12th - first choice, March 19th - second choice)
 - Meeting with AVPs to discuss projects, goals, etc.
 - Gave changes/edits to code to Kristian/Dante
 - SISA - Culture Night during CUSpring
 - Sauder Sports - conference on March 12th
 - CCP - care package distribution went well; gave out 104 care packages in 12 mins
 - FYC - planning events for Feb and March
 - HeWe - planning for Paint Night in Jan, Aroma Therapy in Feb, boothing for Bell Lets Talk

- CUSnack - supposed to be sent out yesterday but is delayed

VIII. Administrative Director

- Planning for CUS Retreat 2020; booking camp and busses

IX. Ombudsperson

- No updates

F. Executive Business and Discussion

1. CUS 75th Anniversary Reunion with Sauder Alumni - Harleen S. (10 mins)

- a. Email from Carmen - Alumni Office at Sauder wants to plan reunion event to bring back past alumni who were involved in CUS and current CUS members in Yaletown for April 29th (last day of exams)
- b. Dante: turnout might not be that high if it's on April 29th
- c. Harleen: doesn't need much marketing; more of an internal event for CUS members. Date is convenient for Dean, alumni, etc. so they want to keep it on that day
- d. Jon: this is the same day as Sauder Unlimited
- e. Harleen: reunion event is in the evening
- f. Priscilla: will we have to do any of the planning?
- g. Jon: they will probably ask us to find list of past CUS alumni
- h. Jon: who is invited?
- i. Harleen: current Board, execs, and service chairs are invited
- j. Jon: are there any alternative dates we can have the event?
- k. Harleen: thinks it should be some time during the school year
- l. Harleen: should we approve April 29th date and ask them what they need our assistance with?
- m. Priscilla: yes

2. POITS ski trip - Jon K. (10 mins)

Motion to change risk officer for POITS ski trip from Priscilla to Suprabhe

Moved: Jon | Seconded: Harleen

*In favour: All
Opposed: None
Abstentions: None*

...the motion carries.

3. UBC MOVE Collab - Harleen S. (10 mins)

- a. Harleen: UBC Move wants to host three events. Sauder Sports would be helping to plan this. Thoughts? Should we help promote this?
- b. Jon: yes to the first event, no to the second event, and yes to the third event
- c. Annie: the events are low-impact
- d. Priscilla: promoting HeWe and Sauder Sports as they would be the only related services to this
- e. Harleen: emailing back and copying HeWe and Sauder Sports chairs to help plan these events. We can help promote the cha cha event for them.

4. Sauder Unlimited - Jon K. (10 mins)

- a. Jon: are we okay with April 29th?
- b. Harleen: yes
- c. Jon: we should double down on offerings at Sauder Unlimited (ie. training for service council

chairs/club presidents) → will need to increase the budget allocated to this event. We should also hold a knowledge test for people who are unable to attend the event. Want it to be overseen by both outgoing and incoming VPs to ensure the quality of training.

- d. Annie: we should still have the incoming team be a part of the workshops in some capacity
- e. Jon: agrees but I just want to emphasize that the outgoing VPs will need to stick around until the end of April
- f. Priscilla: can you recap the takeaways of this discussion item?
- g. Jon: we need to approve the date, money increase, and that outgoing VPs will facilitate this

5. Yearbook Cover Review (5 mins)

- a. Annie: needs feedback on yearbook cover photo. Thinks that it should be less Sauder-focused and more CUS-oriented
- b. Suprabhe: should be Sauder-oriented
- c. Harleen: understands that it's a CUS service making the yearbook, but it should capture all Sauder students. My question is whether Sauder would be okay with all of this
- d. Annie: suggests brainstorming more theme ideas
- e. Dante: not against Sauder theme, but it's Sauder-everything
- f. Jon: execs should give input but we don't want to infringe on their creativity

G. Approval of Minutes

Moved: Jon | Seconded: Annie

That the minutes from the Jan 6th Executive Council meeting be approved for public distribution.

*In favour: All
Opposed: None
Abstentions: None*

...the motion carries.

H. Next Meeting

Monday, January 20

I. Adjournment

Moved: Jon | Seconded: Harleen

There being no further business, be it resolved that the meeting be adjourned at 9:06pm.

*In favour: All
Opposed: None
Abstentions: None*

...the motion carries.