



commerce  
undergraduate  
society

## Executive Council Meeting

**Scheduled Time: 6:30 PM - Dec 2nd, 2019 | Location: CUS Boardroom**

Open to the General Membership of the Society Unless Otherwise Deemed In-Camera

**Note:** presentations and/or proposed motions should be requested to be included on the agenda at least three (3) days in advance of a meeting by contacting the Administrative Director, Cassandra Tran, at [kassandra.tran@cus.ca](mailto:kassandra.tran@cus.ca) – materials received past this point may be considered for the subsequent meeting's agenda at the Administrative Director's discretion.

### Attendance:

Name	Position	Present ("X")	Late ("X")	Proxy
Priscilla Chan	President (Chairperson)	X		
Suprabhe Ballary	Vice-President, Academic Affairs (Vice-Chairperson)			
Harleen Sohi	Vice-President, External Affairs	X		
Jenna Leung	Vice-President, Finance	X		
Joshua Lee	Vice-President, Internal Affairs	X		
Annie Chen	Vice-President, Marketing and Communications	X		
Jonathan Kim	Vice-President, Student Engagement	X		
Chantal Despres	Ombudsperson			
Kassandra Tran	Administrative Director	X		

Guests:

### A. Call to Order

*The meeting was called to order at 6:57pm.*

### B. Amendments to and Adoption of the Agenda

*Moved: Harleen | Seconded: Jon*

*Be it resolved that the agenda be adopted as presented.*

*In favour: All  
Opposed: None  
Abstentions: None*

*...the motion carries.*

**C. Presentations to the Executive Council**

**D. Personal Updates**

**E. Professional Updates**

- I. President
  - Met with Dante and the Dean on Wednesday
  - Meeting for CUSnack video series
  - Attended CUS Winter Wonderland Christmas Party
  - Endowment Fund meeting on Monday
  - BCOM Review meeting last week
  - Last AMS meeting of the year
  - Club Innovation meeting, will have club innovation fund application guidelines finalized
- II. Vice-President, Academic Affairs
  - No updates
- III. Vice-President, Finance
  - Audit Commission hiring Audit Associate - 3 applicants
  - Last minute drop offs/payments at Nest
  - Starting to gather information for Q3 over the break
- IV. Vice-President, Internal Affairs
  - Building facilities; throwing out material
  - Services are doing well; got updates from them over the phone
  - BizChina incident finalized
  - Working on some projects after finals are over
- V. Vice-President, Marketing and Communications
  - Full VM meeting has opened up communications better; issue of only a few photographers showing up to events → setting a quota for photographers to meet
  - The Venture chair resigned; need to decide what to do with service moving forward
  - CAP is doing well; checking in with them after exams
  - Y&P working with Artona; also hired their full team
  - Social media contest going well
- VI. Vice-President, External Affairs
  - Christmas Party and Winter Wonderland went well - lots of people came out
  - CUSnacks videos happening soon

- Meeting with CPA BC Student Recruitment Officer; explained CUS and all its services to him
- CR packages received but sponsorships aren't really happening until the new year
- Met with Nicole last week; talked about NSCC competition and how to handle situations like that in the future. Pam recommended that we speak with Kin Lo about creating rules/regulations regarding case competitions that we hold

VII. Vice-President, Student Engagement

- Winter Wonderland went great; people enjoyed making ornaments
- Care packages from HeWe and CCP went well
- POITSmas was a success
- FYC "Snowed In" was a success
- Grad Night hired marketing people
- Ramping up Townhall General Forum in the new year
- Working on creating master editable doc for Code

VIII. Administrative Director

- Helped out with CUS Winter Wonderland and Christmas Party
- Helping Dante and Priscilla with board and exec social planning

IX. Ombudsperson

- No updates

**F. Executive Business and Discussion**

**i. JDC West Support Team - Jon K.**

I. Jon: People want to bring JDC West back to Sauder for 2022 (school chosen through bidding process); we need talking with Organizing Committee of JDC to have conversations and build relationships with them. Any thoughts?

II. Harleen: agrees that JDC West should come back to Sauder but it's not really up to us to determine that. Do we have any people driving this forward?

III. Jon: we have a bidding committee to drive this initiative. So is everyone good with this?

IV. Harleen: yeah, for sure!

V. Jon: we need up to \$2,000 to support 3 additional people going (accommodations and observer passes)

**G. Approval of Minutes**

*Moved: Jon | Seconded: Harleen*

*That the minutes from the Nov 25th Executive Council meeting be approved for public distribution.*

*In favour: All  
Opposed: None  
Abstentions: None*

*...the motion carries.*

**H. Next Meeting**

TBD

I. **Adjournment**

*Moved: Jenna | Seconded: Harleen*

*There being no further business, be it resolved that the meeting be adjourned at 8:07pm.*

*In favour: All  
Opposed: None  
Abstentions: None*

*...the motion carries.*