



commerce
undergraduate
society

Executive Council Meeting

Scheduled Time: 7:00 PM - Nov 4th, 2019 | Location: CUS Boardroom

Open to the General Membership of the Society Unless Otherwise Deemed In-Camera

Note: presentations and/or proposed motions should be requested to be included on the agenda at least three (3) days in advance of a meeting by contacting the Administrative Director, Cassandra Tran, at kassandra.tran@cus.ca – materials received past this point may be considered for the subsequent meeting's agenda at the Administrative Director's discretion.

Attendance:

Name	Position	Present ("X")	Late ("X")	Proxy
Priscilla Chan	President (Chairperson)	X		
Suprabhe Ballary	Vice-President, Academic Affairs (Vice-Chairperson)			Rose Fraracci
Harleen Sohi	Vice-President, External Affairs		X (8:00pm)	
Jenna Leung	Vice-President, Finance	X		
Joshua Lee	Vice-President, Internal Affairs	X		
Annie Chen	Vice-President, Marketing and Communications	X		
Jonathan Kim	Vice-President, Student Engagement	X		
Chantal Despres	Ombudsperson	X		
Kassandra Tran	Administrative Director	X		

Guests: Dante Agosti-Moro

A. Call to Order

The meeting was called to order at 7:33pm.

B. Amendments to and Adoption of the Agenda

Moved: Josh | Seconded: Annie

Be it resolved that the agenda be adopted as presented.

*In favour: All
Opposed: None
Abstentions: None
...the motion passes*

C. Presentations to the Executive Council

i. UGO - Nicole Kelly

- I. Nicole: UGO wanting to provide more support for the CUS; enhance and improve the relationship; collaborate more on events, initiatives, etc. What are everyone's thoughts on the partnership and does anyone have any ideas for how the UGO can further support the CUS?
- II. Dante: support and planning of events for students; as well as advocacy of UGO, Alumni office, Dean's office, etc.
- III. Jon: having line of communication between UGO and CUS (specifically with Engagement team at UGO and Execs at CUS)
- IV. Nicole: even having proper introductions of CUS exec and board members with UGO would be beneficial since there are UGO staff members who aren't familiar with who's actually part of the CUS
- V. Jon: really focus on Sauder Unlimited as an opportunity for outgoing and incoming CUS team to join together and celebrate accomplishments
- VI. Jon: what are your/UGO's goals as Associate Director of Student Engagement at the UGO?
- VII. Nicole: currently working on onboarding new advisor and establishing team; strategy planning will begin at the end of Term 2; BCom Review is also a priority for Pam; enhancing relationships and strengthening connections between Dean's office/CUS/etc.
- VIII. Dante: does UGO have contact with UBC VP SE - Ainsley Carry? Does this split in the role have an impact on UGO?
- IX. Nicole: changes are still very high-level, so it's hard to anticipate the direct effects that this could have
- X. Dante: Who's in charge of BCom Review?
- XI. Nicole: Pam
- XII. Nicole: if there are any further questions, ideas, etc. please feel free to drop by my office to talk

ii. Winter Wonderland Presentation

- I. https://docs.google.com/presentation/d/1T5gwdRtRcY_R2cklEn10eJokWwi36zD7x-rVDtNgmxN0/edit#slide=id.g35f391192_09
- II. Nov 24-29th; multiple events from various services like HeWe, CCP, SISA, POITS, Sauder Sports, etc.
- III. Idea is to bring North Pole to CUS (ie. Xmas tree, candy canes, wrapped gifts, music, etc.)
- IV. Marketing: CUSunday, IG & FB stories
- V. Budget: \$1100 (tree, decorations, snacks, social media prizes, etc.)
- VI. Jenna: how many units are there for each of the items?
- VII. Jon: 1 tree, \$60 worth of snacks per day
- VIII. Jenna: are these estimates for the costs or exact?

- IX. Jon: did research and a xmas tree does cost \$300, snacks are based on \$60/day (total of \$300)
- X. Chantal: can we include gingerbread houses in the snack budget?
- XI. Jon: FYC is already doing gingerbread houses but we can also create a separate event for gingerbread house-making for students not in first year
- XII. Jenna: we should be mindful to not do repeat events

D. Personal Updates

E. Professional Updates

- I. President
 - Spoke at BCom Fall Preview
 - CUSpook photobooth decorating; event went well as well
 - One-on-one's with execs
 - BizChina meeting today
 - UBCFA discussion on Thursday
 - Met with Nicole - UGO
 - Finished PR's with HR Partners; will be finishing them with rest of Presidential Portfolio
- II. Vice-President, Academic Affairs
 - Junior Dev submitted budget
 - CMP hosting "Big Brain Relaxation" event on Thursday
- III. Vice-President, Finance
 - PR's with portfolio this week
 - Working on Q2 report - getting analysts to be more involved
 - Samuel Tam resigned from Audit; not re-hiring another person
 - Reviewing Junior Dev budget
- IV. Vice-President, Internal Affairs
 - PR's happening tomorrow
 - CUSustainability has team of 12; having first meeting tomorrow
 - Storage room project being put on hold for now because some services haven't responded about removing their belongings
 - POITS trolley is built and ready to be used
 - Clubs Review had meeting with BizChina today
 - Taking on more personal projects like CUS Calendar and TV in the lounge
- V. Vice-President, Marketing and Communications
 - CUSmile was successful; CMD's pulled through with graphics
 - Mental Awareness videos being released featuring one person weekly
 - Lily requested video be created for CUSnack
 - Jochen and Candice are no longer CMD's so Annie will be taking on more CMD work
 - Having meeting with entire VM team on Saturday to discuss updated policies for what VM's do
 - Meeting with CMD's on Friday to start working on Winter Wonderland
- VI. Vice-President, External Affairs
 - Met with Lauren last week

- CUSpook - set up photobooth with Priscilla
- Volunteered at BCom Fall Preview
- Received email from African Business Forum about Sauder giving them money contingent on if CUS provides funds as well
- NSCC footstepping meeting on Monday
- LGBTQ "Bingo Night" next Wednesday
- PR's being scheduled this week
- CRM's check-ins happening
- Received CR package from Kenny Ho
- CR Forum - 24 rsvp'd; CRM's working hard to prepare for it

VII. Vice-President, Student Engagement

- SISA - Fall Feast happening next Tuesday at Ladha
- CCP - getting ready to put together care packages
- Sauder Sports - planning out Whistler ski trip
- FYC - hired entire team; added 2 more marketing people
- Grad Night - hiring volunteers soon; boothing next week

VIII. Administrative Director

- Officially placed the order for apparel
- Helping Harleen with CUS Xmas party planning

IX. Ombudsperson

- No updates

F. Executive Business and Discussion

i. CUS Christmas Party Budget & Logistics

- I. <https://docs.google.com/spreadsheets/d/1O2EBI88Fv729WQYDb58hLOOrPI7pDxBqTVRu842KmXI/edit?usp=sharing>
- II. Date: last week of November in CUS Lounge
- III. Decorating the lounge with xmas decorations, music, etc.
- IV. White elephant games, CUS apparel distribution, photo booth, gingerbread houses, door prizes, etc.
- V. Debating whether to have an open or closed invite; prefers open invite but have internal members (service chairs) rsvp so that we know numbers for who will be staying the whole time
- VI. Priscilla: create a FB event on our internal CUS group
- VII. Jenna: start event for internal members to distribute CUS apparel, then promote it to the public to attend
- VIII. Jon: should we keep it in CUS lounge?
- IX. Harleen: likes the home-style feel of being in the CUS lounge
- X. Harleen: should we keep it internal or market it externally?
- XI. Jon: agrees with Jenna that a portion should be for internal members in order to participate in white elephant and then open it up externally afterwards
- XII. Final decision: invitation open to brand ambassadors up to board members; promoting on CUS page, date is November 26th

ii. MHAC Incident during Project Paws

- I. https://docs.google.com/document/d/1jjqvshJ9-X3KQcW7HwFa5Uf5GV2K_8fN0sZN8eiBmPk/edit

II. This should be escalated to AMS regarding MHAC's lack of accountability/due diligence to helping out during these events

G. Approval of Minutes

H. Next Meeting

November 18th, 2019

I. Adjournment

Moved: Josh | Seconded: Harleen

There being no further business, be it resolved that the meeting be adjourned at 9:17pm.

*In favour: All
Opposed: None
Abstentions: None
...the motion passes.*