



commerce
undergraduate
society

Executive Council Meeting

Scheduled Time: 7:00 PM - Sept 9th, 2019 | Location: CUS Boardroom

Open to the General Membership of the Society Unless Otherwise Deemed In-Camera

Note: presentations and/or proposed motions should be requested to be included on the agenda at least three (3) days in advance of a meeting by contacting the Administrative Director, Cassandra Tran, at kassandra.tran@cus.ca – materials received past this point may be considered for the subsequent meeting's agenda at the Administrative Director's discretion.

Attendance:

Name	Position	Present ("X")	Late ("X")	Proxy
Priscilla Chan	President (Chairperson)	X		
Suprabhe Ballary	Vice-President, Academic Affairs (Vice-Chairperson)	X		
Harleen Sohi	Vice-President, External Affairs	X		
Jenna Leung	Vice-President, Finance			
Joshua Lee	Vice-President, Internal Affairs	X		
Annie Chen	Vice-President, Marketing and Communications	X		
Jonathan Kim	Vice-President, Student Engagement	X		
Chantal Despres	Ombudsperson			
Kassandra Tran	Administrative Director	X		

Guests: Sanjay

A. Call to Order

The meeting was called to order at 7:15pm.

B. Amendments to and Adoption of the Agenda

Moved: Suprabhe | Seconded: Josh

Be it resolved that the agenda be adopted as presented.

*In favour: All
Opposed: None
Abstentions: None
...the motion carries*

C. Presentations to the Executive Council

- i. Josh Chan

D. Personal Updates

E. Professional Updates

I. President

- Meeting with Pam in August; set up bi-weekly meetings
- Meeting with Dean
- Lunch with Colleen from BCC
- Boothing at Spark
- Met with Assistant Dean Pamela Lim again today
- Met with Cole AMS

II. Vice-President, Academic Affairs

- Having meeting with BCC to discuss residence program
- Having meeting with CMP this week to get updates on their progress
- AVP planning for internal CUS Mentorship Program

III. Vice-President, Finance

- Treasure authorization is being given to AVPFs
- Met with AVPFs
- Portfolio social on Wednesday

IV. Vice-President, Internal Affairs

- Planning Club Kickoff
- Locker issues; some people aren't receiving email
- Meeting with BizChina and Real Estate Club
- Meeting with team in the coming weeks
- Storage room was audited - considered to be a tripping hazard
 - Security manually locked storage room because they thought there was a lot of valuables inside that could get stolen

V. Vice-President, Marketing and Communications

- Working with Josh to figure out what to do about CUS website
- Meet Your CUS video will be completed tomorrow
- Need to have a meeting with The Venture

VI. Vice-President, External Affairs

- Following services haven't responded back regarding deliverables package: The Venture, CUSustainability, POITS, SISA, VM, BizzBuzz, Annie Chen
 - Once monetary value is confirmed, marketing team can brand it
 - CRM team set up bi-weekly meetings; meeting times TBD tonight
 - Hiring 2 CRMs
 - Setting up one-on-ones with service chairs
 - Meeting with POITS, JABC, and LFS this week
 - Starting apparel order through Google Forms

VII. Vice-President, Student Engagement

- Event Planning Guide is being tabled to a later date
- BUCS Night date is confirmed for Oct 24th; waiting to confirm Big 4 booking
- CUStart registration is looking good
- Working on second engagement video; should be up early October
- Working on coffee chats with Jenny Zhou - aiming for 50 chats
- Printer has been purchased; shipping is being delayed
- Working on student survey; may be delayed to Term 2
- Getting ready for FYC hiring
- Sauder Gives Back is coming up in 2 weeks
- Need to plug remaining committee positions

VIII. Administrative Director

- CUS Calendar has been updated with new service chairs

IX. Ombudsperson

- No updates

F. Executive Business and Discussion

1. Locker situation
 - a. Lockers from last year/summer are being cut
 - b. One locker was being used as overnight storage but didn't have it registered
 - c. Person asked for compensation for the cut lock; Josh and Jenna both argue that they will not be reimbursed because the locker wasn't properly registered
2. CCEL
 - a. CCEL creates event (30% Sauder students last year); not so much a collaboration
 - b. Our goal is to focus on BCom students
 - c. We are not sure if we see the value in planning this event if it doesn't mainly focus on Sauder students
 - d. Will discuss this more with Maddy at their meeting on the 19th
3. POITS
 - a. Spoke with Pam who spoke with POITS
 - b. In policy, there has to be food provided when serving alcohol; currently not happening
 - c. Need to increase the budget in order to be able to serve food at these events

G. Approval of Minutes

Moved: Harleen | Seconded: Suprabhe

That the minutes from the July 20th and August 20th Executive Council meetings be approved for public distribution.

*In favour: All
Opposed: None
Abstentions: None
...the motion carries.*

H. Next Meeting

Monday, Sept 16th at 7:00pm in the CUS Boardroom

I. Adjournment

Moved: Josh | Seconded: Jon

There being no further business, be it resolved that the meeting be adjourned at 8:33pm.

*In favour: All
Opposed: None
Abstentions: None
...the motion carries.*