



commerce  
undergraduate  
society

**Commerce Undergraduate Society of the University of British Columbia, Vancouver**

Board of Directors Meeting | 7:30 PM - August 7th, 2019 | Henry Angus Building, Room 254

*Open to the general membership of the Society unless otherwise deemed in-camera.*

**Note:** This minutes are intended to be used as a supplementary document of the full video record of the meeting, which can be viewed in full on the CUS Facebook page (<https://www.facebook.com/cusonline/>). Presentations and/or proposed motions from parties other than the members of the Board of Directors should be requested to be considered for inclusion on the agenda at least seven (7) days in advance of a meeting by contacting the Chair, Dante Agosti-Moro, at [dante.agostimoro@cus.ca](mailto:dante.agostimoro@cus.ca) – materials received past this point will be considered for the subsequent meeting's agenda at the Chair's discretion.

**1) Call to Order and Adoption of the Agenda**

The meeting was called to order at 7:47pm.

- a) Attendance and Confirmation of Quorum
- b) Amendments to and Approval of the Agenda

*Motion to add agenda items regarding the approval of the role of Past President on the Board of Directors, to discuss the website, and to strike the agenda item regarding Sauder Sports.*

*Moved: Jon (Elaine) | Seconded: Andrew*

*In favour: All  
Opposed: None  
Abstentions: None*

*... the motion passes*

**2) Membership: Introductions, New Members, Declaration of Vacancies**

**3) Chair's Remarks**

- a) Chat with Lisa before she left
- b) Meeting with the Dean along with Priscilla at the end of August

**4) Presentations to the Board of Directors**

**5) AMS Representative's Report**

- a) No concern to the CUS -- in-camera meeting

**6) Commerce Student Senator's Report**

- a) Senate not in session in the summer but it starts back up in Sept

## 7) Ombudsperson's Report

### 8) Executive Reports

- a) President
  - i) Looked over strategy plans from the Execs.
  - ii) Had meeting with Colleen from the BCC about Residence Coordinator intern to research about the BCC and CUS (ie. overlaps). Assigned VPA and AVPA to be main CUS Contact person.
  - iii) Chat with Lisa in regards to her one year here at Sauder.
  - iv) Spoke with DJ regarding Imagine Day speech.
  - v) Met with the Associate Director of first year experience and Student Engagement, Robbie along with other constituent presidents to discuss about undergrad society involvement in Jump Start.
  
- b) Vice-President, Academic Affairs
  
- c) Vice-President, External Affairs
  - i) Working with CPABC in regards to sponsorships for this upcoming year.
  - ii) Working on sponsorship packages with AVPX.
  - iii) Working on apparel for CUS.
  - iv) LGBTQ rep has prepped her three events for next year.
  - v) Hiring two CRMs in September.
  
- d) Vice-President, Finance
  - i) Completed one-on-ones with majority of portfolio.
  - ii) Published Q1 report, second one will be in the works shortly.
  - iii) Prepared audit commission for audits that will take place later this academic year.
  - iv) Will be getting ready for service check-ins with analysts.
  
- e) Vice-President, Internal Affairs
  - i) Working with Sauder events team in regards to the upcoming events and bookings in September.
  - ii) CUS Elections are working hard to find ways to reduce paper by using an electronic voting system.
  - iii) Sustainability will be hiring again in September.
  - iv) Op. Coordinator will be organizing and clearing the space in the storage room.
  
- f) Vice-President, Marketing and Communications
  - i) Yearbook team has received feedback and is working towards implementing changes - work overall is mostly done and ready to go by early next week.
  - ii) CUS video series is being planned and executed currently.
  - iii) CUS website quote received.
  - iv) Checking in with service chairs to prepare for Bizweek kick-off and ordering supplies for Bizweek as well.
  
- g) Vice-President, Student Engagement
  - i) BCom Review: large-scale, multi-level review of the BCom degree. If you have any thoughts and insights on how the committee can improve the Review, please contact Jon.
  - ii) SE social happening in the last week of August - open invite (August 28 or 29).
  - iii) Sauder Gives Back is underway - going to be on September 23-29th; it will be a whole week of volunteer opportunity. It will be a global event as well, with offices all over the world!

- iv) CUSmile will be in coordination with UBC THRIVE - **November 3rd to 8th**. This will be a week focused on mental wellness/health. There will be lots of events and there will be a CUS spear-headed event.
- v) Themed weeks in first semester: Sauder Gives Back, CUSmile, Bizweek, CUS Winter Wonderland. Looking to have some themed weeks in second semester. Good for engagement and awareness of what is going on.
  - 1) Shaurab: Are we doing anything for Remembrance Day?
  - 2) Jon: Remembrance Day is celebrated widely across campus, but if you have any ideas on how we can utilize for CUS, please let me know.
- vi) Service Updates
  - 1) Grad Night - Hiring in Sept, FYC in Sept. Others are doing well, Jon Kim out.
  - 2) Wally the Bull - Jenn's year as President, removed because of push back from faculty members. Not very representative of the CUS.
    - i) Annie: Having a mascot would help with engagement.
    - ii) Jon: We can have a discussion on that.

**9) Committee Reports**

- I. Academic Committee
  - A. Nothing to report; Academic Caucus in Sept/Oct.
- II. Budget Committee
  - A. No Update
- III. Policy Committee
  - A. No Update
- IV. Awards Committee
  - A. No Update
- V. Clubs Review
  - A. Essentially completed, finalizing some details.
  - B. Planning for Kickoff in September for CUS-affiliated Clubs.
- VI. Building Users Committee
  - A. No Update
- VII. Endowment Fund
  - A. No Update
- VIII. Conference Affiliation
  - A. Clubs came in to present, finished review, e-mails will go out soon.
- IX. Internal Audit
  - A. Will be discussed later

**10) Amendments to and Approval of Minutes**

- a) Minutes

*Moved: Jessica | Seconded: Andrew*

*Be it resolved that the Board of Directors approve its minutes dated June 24th.*

*In favour: All  
Opposed: None  
Abstentions: None*

*... the motion passes.*

**11) Business Arising from the Service Council**

**12) Business Arising from the Executive Council**

- a) First Week (CUS T-Shirts) - VP External
- i) Coastal Reign messed up on orders, therefore we get free t-shirts. Be more present for first week for first year students, and to our student body in September. Walking around CPA Hall/busy areas, and being present to help. Could hand out freebies or goods, but we will look into those more. Thoughts?
  - ii) Dante: Good opportunity, Chan can model the t-shirt, and approach everyone.
  - iii) Harleen: CUS logo on white shirt, etc. in office, walk around the halls
  - iv) Annie: Happy, I was supposed to order t-shirts so I'm making a policy where if you booth for CUS, you need to wear a CUS t-shirt for consistency. Might add 20 for t-shirts, but will be discussed later.
  - v) Dante: You looking for funding?
  - vi) Annie: I have allocated budgeting for it.
  - vii) Harleen: Would you prefer that we get t-shirt for everyone, or sit in lounge with extras
  - viii) Dante: Can be discussed later in exec meeting.
- b) Homecoming/Alumni Partnership - VP External
- i) Harleen: Sauder Alumni is hosting their own booth for homecoming (September 14th), looking for assistance with manning station.. Planning right now, but outside Thunderbird Stadium before football game. Many free activities, beer garden, food trucks, Sauder situated inside Faculty zone, caricature, cotton candy, spin wheel. I will be helping with that, anyone interested so I can bring that back?
  - ii) Dante: We can give people time to think about, I would be interested.
  - iii) Shaurab: When is it?
  - iv) Harleen: Sometime after Spark. But I will get back to you!
- c) CUS Apparel - VP External
- i) Harleen: Discussed in Exec meeting, but two options. Last year, Execs and board got shell jackets, everyone else got hoodies. We want better quality shell jackets, but higher cost. There is a limit of how much we can spend for apparel costs in code, (\$60 max versus close to \$100). Second option: Hoodies of higher quality, but then we don't need hierarchy; Gildan hoodies for everyone. Execs/Board get Champion hoodies, but better than lower quality shell jacket. Thoughts?
  - ii) Dante: I trust your decision, no one is here for only the jackets.
  - iii) Harleen: How much is the limit?
  - iv) Evan: Set by budget committee
  - v) Harleen: Any preferences?
  - vi) Jon/Dante: Ad-Hoc Working Group can come up with something.
  - vii) Harleen: Sure, will make a Slack channel.
- d) Website - VP Marketing
- i) Alumni from Sauder reached out to service chair, wants to take on. Looks nice, they worked on AUS in past. Josh Chan and I looked at it, pretty nice. They sent breakdown of price, timeline, what it will look like, quote and justified, but quote was too high. Asked more quotes for 3 tiers, 5000, 10000, 15000, and whether he wants to give 20000 tier he would have to justify the cost increment to make up total quote. I would also like to come to board to ask what your opinion is on site. Full robust website is not happening.
  - ii) Dante: Some bug in website editing, very big part of CUS and out of date. Hard to keep up.
  - iii) Annie: Bug is pretty complicated, but from editing and marketing side is maxed out. In September, would have more time to contact teams and see what quotes and options there are. But these people have experience, and most are Sauder grads. We might get it done by late November, but 28000 was putting in first priority for September.
  - iv) Dante: Once more information is available, we will bring it back to the appropriate bodies for voting and update everyone. Last update was 5 years ago, they imported some from 10 years

- ago.
- v) Shaurab: Can we combine all services/clubs into one website?
- vi) Dante: Yes, is planned. Will be discussed later.
- vii) Annie: Multi-site is so much more expensive.

### 13) Business Arising from the Committees of the Board of Directors

- a) Appointment: Vice-Chairperson, Endowment Fund Committee
  - i) Dante: Will be appointing one next meeting - needs to happen ASAP so work can begin in September.
- b) Internal Audit Committee
  - i) Dante: I would like to consider disbanding this committee. Reasoning: previously filled to run survey and look at the results. Better suited if Board/Exec extrapolated it. We don't need another committee to do it, cause more meetings. Ad Hoc committee. Concerns?
  - ii) Jon: Purpose of this committee is to see which is more optimized/cut/more support needed, we haven't analyzed the info yet. Second, taking that and implementing changes. I worked closely with VPA last year, the purpose of this committee can be fulfilled once we have findings. Useful vehicle to drive forward a focus on data analytics, constituency better, we shouldn't do it
  - iii) Dante: We have had 3 meetings, no one's on it. So that's the issue. Capacity hit. I don't think that the extrapolation by specific body is necessarily a concern.
  - iv) Jon: Direct data, direct findings. There is an opportunity for first year reps and 3rd year rep
  - v) Dante: All committee memberships are in CUS 2019/2020 spreadsheet.
  - vi) Shaurab: Downsides to filling this?
  - vii) Dante: We save spots for them to fill other committees, but up to Execs/Board. Wanted to bring to light and keep in mind.
  - viii) Evan: Someone just has to spear-head this.
  - ix) Dante: We can discuss this in September, but this has a lot of useful information. We need to use it.
  - x) Jon: List of open positions?
  - xi) Dante: Yes, I have a roster and will send it out. We can better decide.

### 14) Other Business

### 15) Discussion

- a) Past President Position
  - i) Dante: We would like to appoint Evan Zhou to the Board Directors - non-voting member as a consultant. We want to utilize this, not necessarily we need to send him to every meeting. He can also stay in camera with all expectations held as normal board members. Nothing in the constitution, except for "need to vote majority to have someone stay in camera that is not Board/Exec", any comments?
  - ii) Jon: Do we need to add to Code?
  - iii) Dante: Pilot project, but we could amend code is not necessary.
  - iv) Jenna: This is a temporary position?
  - v) Dante: Yes
  - vi) Evan: Will advise Dante and Priscilla. Have been in CUS for 4 years, lots of context and worked for CUS Visual Media. SISA, SPARK.
  - vii) Ajit: Earlier in 2019 year, I put in a proposal for advisory committee for future years. When I was going through year, I noticed that there are some things that can help CUS in future years. Strategy is hard to implement because in Board/Exec members are serving 1-3 max years, mostly don't stay longer for that. Means that it is hard for knowledge to be passed because that knowledge drops off. Becomes prominent because there are no references or discussions why certain things were made. Hard to implement multi-year things because of this. Another thing, it

was important for CUS to have greater credibility. If there are past alumni who are involved in major organizations, they can help establish credibility for CUS. Council - would be any advisor (non-binding), only responsibility is when CUS needs any advice on certain complicated issues, president/chairperson on board could give advice on matter.

- viii) Dante: We have approved contingent with board
- ix) Ajit: Board members had certain concerns about committee, wanted to address that before we set in stone.
  - x) Dante: Any concerns?
  - xi) Jon: Not really concerns, just questions
  - xii) Dante: Is what you're proposing here something that is actionable for the Board this meeting?
  - xiii) Ajit: Just here to address any concerns, and see if there's anything to modify before I take more full steps.
  - xiv) Jon: Rewards hard work alumni CUS, non-binding and volunteer position. They don't have any direct oversight of branding/budget, so up to President.
    - xv) Dante: These are two different things, I, any questions or concerns? How many ppl?
    - xvi) Ajit: Mentioned in document, meant to be for people with relevant information
    - xvii) Evan: We are not filling 10 spots immediately, correct?
    - xviii) Jon: This can be a model that is useful, but will differ year to year based on president.
    - xix) Ajit: Yes, long term continuous thing. Received advice from certain members who are interested, furthermore will be reaching out to prominent members of exec in joining this. But won't happen overnight.

*Motion to appoint Evan as an advisor, non-voting member in meetings when necessary and sit in camera and gather/advise as needed.*

*Moved: Jon (Elaine) | Seconded: Kaartik*

*In favour: All  
Opposed: None  
Abstentions: None*

*... the motion passes*

b) NIBC MOU

*Motion to go in-camera, reasoning being for NIBC - sensitive matters and people involved. Adding Priscilla Choi and Ajit Joseph for in-camera portion of the meeting, with the stipulation of strict confidentiality.*

*Moved: Jessica | Seconded: Jon (Elaine)*

*In favour: All  
Opposed: None  
Abstentions: None*

*... the motion passes*

*Motion to conduct NIBC vote through secret ballot, regarding breaking the MoU agreement.*

*Note: Requires 2/3rds supermajority.*

*Moved: Shaurab | Seconded: Andrew*

*In favour: All  
Opposed: None  
Abstentions: None*

... the motion passes

*Motion to break the MoU regarding the affiliation and funding of NIBC with the CUS.*

*Note: Pursuant to the CUS Code of Procedure, Section 2.08(C), this vote was conducted by secret ballot after a 2/3rds supermajority vote of the Board of Directors*

*Moved: Shaurab | Seconded: Andrew*

*In favour: 2  
Opposed: 6  
Abstentions: None*

... the motion fails

*Motion to remain in-camera.*

*Moved: Jessica | Seconded: Jon (Elaine)*

*In favour: None  
Opposed: All  
Abstentions: None*

... the motion fails

c) — ~~Sauder Sports~~

## **16) Next Meeting**

The next regularly scheduled meeting of the Board of Directors shall be: TBA.

## **17) Adjournment**

*Moved: Priscilla | Seconded: Jon (Elaine)*

*There being no further business, be it resolved that the meeting be adjourned at 10:21pm.*

*In favour: all  
Opposed: none  
Abstentions: none*

... the motion passes.

### CUS Attendance

Name	Position	Present ("X")	Late (Time)	Proxy (Name)
<b>Board of Directors</b>				
Priscilla Chan	President	X		
Dante Agosti-Moro	Commerce Student Senator	X		
Andrew Huang	Alma Mater Society Representative	X		
Jessica Jiang	Fourth Year Representative	X		
Shaurab Hamal	Fourth Year Representative	X		
Kaartik Sathianarayanan Shakila	Third Year Representative	X		
	Third Year Representative			
Elaine Zhang	Second Year Representative			X (Jon Kim)
Jenny Zhao	Second Year Representative	X		X (Joshua - until 8:08PM)
	First Year Representative			
	First Year Representative			
Chantal Despres	Ombudsperson		X (8:42pm)	
<b>Executive Council</b>				
Suprabhe Ballary	Vice-President, Academic Affairs			—
Harleen Sohi	Vice-President, External Affairs	X		—
Jenna Leung	Vice-President, Finance	X		—
Joshua Lee	Vice-President, Internal Affairs	X		—
Jonathan Kim	Vice-President, Student Engagement	X		—
Annie Chen	Vice-President, Marketing and Communications	X		—

<b>Other</b>				
Kassandra Tran	Administrative Director			—

**Guests (optional)**

Name	Affiliation	Present ("X")	Late ("X")	Notes
<b>Invited</b>				
Ajit Joseph	Past VP Finance, 2018-2019	X		
Evan Zhou	Past President, 2018-2019	X		
Priscilla Choi	Past VP External, 2018-2019	X		
<b>Other</b>				