



Commerce Undergraduate Society of the University of British Columbia, Vancouver

Board of Directors Meeting | 6:00 PM - Tuesday, May 21st, 2019 | Henry Angus Building, Room 339

Open to the general membership of the Society unless otherwise deemed in-camera.

Note: presentations and/or proposed motions from parties other than the members of the Board of Directors should be requested to be considered for inclusion on the agenda at least seven (7) days in advance of a meeting by contacting the Chair, Dante Agosti-Moro, at dante.agostimoro@cus.ca – materials received past this point will be considered for the subsequent meeting's agenda at the Chair's discretion.

1. Call to Order and Adoption of the Agenda

The meeting was called to order at 6:13pm.

- c. Attendance and Confirmation of Quorum
- d. Amendments to and Approval of the Agenda

Motion to add BizWeek branding and Board policy changes as discussion items, as well as remove Business Advisory Council presentations

Moved: Priscilla | Seconded: Jessica

Be it resolved that the agenda be adopted as presented.

*In favour: All
Opposed: None
Abstentions: None*

... the motion passes

2. Membership: Introductions, New Members, Declaration of Vacancies

3. Chair's Remarks

- I. Method of Robert's Rule for passing motions
- II. New policy for all board members

Motion to add expectation that board members can miss three board meetings (effective Sept-April); if more than three is missed, Ombudsperson will investigate and decide further action which can include impeachment (calling in is permitted)

Moved: Priscilla | Seconded: Jon

*In favour: All
Opposed: None
Abstentions: None*

... the motion passes

4. Presentations to the Board of Directors

5. AMS Representatives' Report

- I. No substantial influences pertaining to the CUS

6. Commerce Student Senator's Report

- I. Academic Concession policy is changing
 - a. No longer require doctor's note for first sickness; self-declare by filling out a form confirming your sickness
 - i. Lying on form is academic dishonesty and subject to suspension & expulsion
 - b. Adding in more personal concessions for sexual assault, etc.
 - c. Should be enforced by New Year
- II. Attending Commerce graduations next Tuesday
- III. Next Senate meeting is in September

7. Ombudsperson's Report

- I. No updates

8. Executive Reports

- c. President
 - I. Meeting with Lisa regarding MOU for funding BCC
 - II. AMS orientation this Saturday and Sunday
 - III. Meeting with SE Development team at UGO to plan for upcoming events/activities
 - IV. Applied for Slack Education; awaiting approval
 - V. Starting strategic planning and accountability reports in coming weeks
- d. Vice-President, Academic Affairs
 - I. Class Liaison program:
 - a. Trying to eliminate student leader aspect of leading the class liaison activities; still keeping feedback forms for students to fill out
 - b. In the past, only 25% of students typically participate - inefficient
 - c. Will be coordinating with VP Marketing to send out communications
 - d. Chantal: suggest that students should also be made aware that they have access to the Ombuds, which give students opportunities to voice their concerns better
 - e. Shaurab: how long does it take for profs to receive the feedback?
 - i. Soft copy (electronic) goes immediately to profs; hard copy varies depending on when class liaison actually submits it to profs
- e. Vice-President, External Affairs
- f. Vice-President, Finance
 - I. Currently in budgeting phase
 - II. Onboarded audit commission
 - III. Spoke to BCC about BCC funding report; also figuring out how to transfer co-op refunds responsibility to them
- g. Vice-President, Internal Affairs
 - I. Finding ways to keep CUS storage room more organized; working with OC to determine how they can keep accountable for things stored inside and how to more efficiently use the space
 - II. Sauder Unlimited - end of April
 - a. Positive feedback from students

- h. Vice-President, Marketing and Communications
 - I. Preparing for CUS BizWeek
 - II. Touching base with service chairs
 - III. Working on finances with Yearbook & Prospectus
 - IV. Onboarded marketing commission
 - V. Interviewing for Co-AVPM
 - VI. Headshots are taking place
 - VII. Updating and auditing website
 - VIII. CMD's are fully available for SE portfolio to leverage
- i. Vice-President, Student Engagement
 - I. Sauder Unlimited:
 - a. UGO gave a lot of good feedback and is currently processing the feedback from students; should hear from them soon as well as the final expenditures of the event so we know what our contribution will be
 - II. Met with AVPs to plan out initiatives for upcoming school year (themed weeks, CUS Smile, CUS Winter Wonderland, etc.)
 - III. Creating vision guide to go over with services for goal-setting
 - IV. Developing event-planning guide to ensure every event is as successful as possible

9. Committee Reports

- I. Academic Committee
 - a. No updates
- II. Budget Committee
 - a. All services have sent in their budget and majority came in for presentations
 - b. Will be sending out recommendations shortly
 - c. All presentations should be done by Saturday
- III. Policy Committee
 - a. No updates
- IV. Awards Committee
 - a. No updates
- V. Clubs Review
 - a. First meeting this Saturday; going over changes to be made from last year's process for clubs review
 - b. Timeline: send out documentation for clubs interested in affiliating with us by early June and presentations for late June
- VI. Building Users Committee
 - a. No updates
- VII. Endowment Fund
 - a. No updates
- VIII. Conference Affiliation
 - a. Drafting up a timeline for conferences; will start beginning of June/very end of May
- IX. Internal Audit

Andrew left at 6:45pm; he appointed Suprabhe as his proxy

10. Amendments to and Approval of Minutes

- c. Minutes

Moved: Jessica | Seconded: Jon

Be it resolved that the Board of Directors approve its minutes dated April 5th, 2019.

*In favour: All
Opposed: None*

*Abstentions: None**... the motion passes***11. Business Arising from the Service Council****12. Business Arising from the Executive Council**

- a. CUS Sustainability - VP Internal
 - i. Sustainability Director stepping down at the end of April
 - ii. Released hiring for a new director → no qualified candidates
 - iii. Even if they hired a new director in the coming weeks, he/she wouldn't be able to make changes to budget since it doesn't line up with Budget Committee's deadlines; other logistical issues (new exec team, planning for Chasing Sustainability Conference in the summer, etc.)
 - iv. Josh suggests putting CUS Sustainability of hiatus for this year and making sure we bring them back as soon as possible for next year

*Motion to put CUS Sustainability on hiatus for this upcoming year**Moved: Jon | Seconded: Jessica*

*In favour: All
Opposed: None
Abstentions: None*

... the motion passes

- v. Dante: this has become a very sustainability-conscious time for AMS and CUS; it might not look good if we get rid of the service this year
- vi. Jon: what are the alternatives to putting it on hiatus?
 - a. Hire director and run some events but conference planning and budgeting would be a challenge
- vii. Jon: is it possible to postpone Sustainability conference to second semester so that it's not on a full hiatus and allocate a certain amount of money to the service based on last year's budget?
 - a. Still could be spending/logistical issues
- viii. Annie: supports hosting smaller events in May (push back hiring until September); or keep conference in the Fall (hire in the summer)
- ix. Sanjay (viewer): thinks CUS Sustainability offers more than just Chasing Sustainability. Given that how Chasing happens in Term 1, why not have CUS Sustainability without the conference.
 - a. Dante agrees with that - keep the service and re-open hiring in September; either put conference on hiatus or split it up into smaller events. Should still have director to coordinate how CUS is to be sustainable
- x. Chantal: what's the fallout of getting rid of CUS Sustainability besides losing the conference?
 - a. Looks bad for CUS that we're moving away from sustainability while other faculties are moving towards it
 - b. AMS would most likely object and ask that we rethink this and get a sustainability rep
- xi. Jon: create Sustainability representative to help with initiating more sustainable practices within the CUS; hire director in September in order to still save the conference because it was so successful last year but push it to second term
- xii. Shaurab: what would be the job responsibilities of the Sustainability rep?
 - a. Dante: Sustainability Seal - services and clubs are awarded for moving their events to be more sustainable; already the responsibility of Sustainability Director
- xiii. Annie: not sure if role should be split because the club is already unique in itself with a unique model of operating
- xiv. Shaurab: recommend hiring within the month because there's a lot of work with putting together a team and planning a conference
- xv. Dante: motion that board delegates decision to Executive Council and that they determine the

- responsibilities of the role
- xvi. Josh: will try to hire as soon as possible but is going to be selective with a Director who's passionate about sustainability

Motion to remove Sustainability Director

*In favour: None
Opposed: All
Abstentions: None*

... the motion fails

Motion to delegate this discussion item to the Exec Council and give them the power to decide on the role of the Director

Moved: Priscilla | Seconded: Jon

*In favour: All
Opposed: None
Abstentions: None*

... the motion passes

- b. CUS Swag and Social Budget - VP Student Engagement
- i) Swag allotment: \$20/position
 - a. Can't cover costs for proper swag
 - ii) Social allotment: \$15/position

Motion to increase allotment to \$30 and \$20 for swag and social respectively

Moved: Jon | Seconded: Elaine

*In favour: All
Opposed: None
Abstentions: None*

... the motion passes

- iii) Shaurab: question of whether it's necessary and if buying in bulk will suffice
 - a) Jon: Buying in bulk will lose customizability
 - b) Shaurab: everyone buying from one supplier will be cheaper
 - c) Jon: high level of customization is required (ex: JDC West)
 - d) Sanjay: would wear his hoodie when he's 40
- iv) Annie: would this budget be allocated to her commission (ie. CMDs)
 - a) All participants in the board, exec, and service council would be given this increase by convention
- v) Jon: this goes a long way to build identity of CUS and show appreciation for CUS members
- vi) Chantal: how would this look to the majority of the student body?
 - a) Jon: there are approx. 300 student leaders who would benefit from this
- vii) Priscilla: has any services come up to you about this?
 - a) Jon: no
- viii) Shaurab: how much would this increase cost?
 - b) approx. \$4500 increase in total
- ix) Dante: recommends consulting the student body about this first
 - i) informal - speaking to people
 - ii) formal - survey

Motion to give Budget Committee approval to make the change, which the Board will review at the next meeting

Moved: Jon | Seconded: Elaine

*In favour: All
Opposed: None
Abstentions: None*

... the motion passes

Elaine stepped out at 7:25pm; she appointed Joshua as her proxy

- c. Business Week - VP Marketing
 - i. Reasons for bringing both Business Week and Commerce Day under one umbrella/cohesive service:
 - a. Commerce Day doesn't have an official logo and current Business Week logo is outdated
 - b. Combining the two will prevent Commerce Day from being neglected
 - ii. New proposed logos have been shared on Slack
 - a. Majority of Board's preference: 1, 3, 2
 - b. Jenna: 1, 2, 3

Jon stepped out at 7:28pm; he appointed Joshua as his proxy

Motion to approve the change of Business Week's logo, and boards recommendation of 1, 3, 2

Moved: Jessica | Seconded: Suprabhe

*In favour: All
Opposed: None
Abstentions: None*

... the motion passes

- iii. Jon: sees both as separate services because one is for a week in first term and another is only one day in second term; believes it's more effective to have separate logo. Why do they want to be under one logo in the first place?
 - a. Dante: they both feel that they share one goal as a "Welcome Back" service despite the fact that their events take place in different terms (ie. one event with two parts)
- iv. Annie: prefers #1 from a branding point of view
- v. Shaurab: putting it together may make them feel more cohesive
- vi. Dante: Executive Council has to approve by majority vote first before Board can vote; Board can approve through email if necessary
 - a. Annie: issue is that they have a deadline to send out packages next month

13. Business Arising from the Committees of the Board of Directors

- c. Budget Committee Vice-President change
- d. Search for Members at Large for Finance and Endowment Fund Committee
- e. Internal Audit Committee Appointments
- f. Chair/Vice-Chair of Endowment Fund

Motion to appoint Jonathan Kim as Vice-Chairperson of the Budget Committee replacing Suprabhe Ballary who will move to a member of the committee as a member of the executive, to open a search for members at large for the Budget and Endowment Fund Committee, to appoint Suprabhe Ballary as Chairperson of the Endowment Fund committee and table the appointment for Vice Chairperson, to table the appointments of Internal Audit Committee until next meeting.

Moved: Suprabhe | Seconded: Jessica

*In favour: All
Opposed: None*

Abstentions: None

... the motion passes

14. Other Business

15. Discussion

i) UBCFA

*Motion to move in-camera as we're discussing sensitive information that isn't public yet
Moved: Priscilla | Seconded: Jon*

*In favour: All
Opposed: None
Abstentions: None*

... the motion passes

Motion to stay in-camera

*In favour: None
Opposed: All
Abstentions: None*

... the motion fails

16. Next Meeting

The next regularly scheduled meeting of the Board of Directors shall be between June 20-26th.

17. Adjournment

Moved: Jessica | Seconded: Jon

There being no further business, be it resolved that the meeting be adjourned at 8:33pm.

*In favour: All
Opposed: None
Abstentions: None*

... the motion passes

CUS Attendance

| Name | Position | Present ("X") | Late (Time) | Proxy (Name) |
|------------------------------------|--|---------------|-------------|--------------|
| Board of Directors | | | | |
| Priscilla Chan | President | X | | |
| Dante Agosti-Moro | Commerce Student Senator | X | | |
| Andrew Huang | Alma Mater Society Representative | X | | |
| Jessica Jiang | Fourth Year Representative | X | | |
| Shaurab Hamal | Fourth Year Representative | X | | |
| Kaartik Sathianarayanan Shakila | Third Year Representative | | | Jon |
| | Third Year Representative | | | |
| Elaine Zhang | Second Year Representative | X | | |
| Jenny Zhao | Second Year Representative | X | | |
| | First Year Representative | | | |
| | First Year Representative | | | |
| Chantal Despres | Ombudsperson | X | | |
| Executive Council | | | | |
| Suprabhe Ballary | Vice-President, Academic Affairs | X | | — |
| Harleen Sohi | Vice-President, External Affairs | | | — |
| Jenna Leung | Vice-President, Finance | X | | — |
| Joshua Lee | Vice-President, Internal Affairs | X | | — |
| Jonathan Kim | Vice-President, Student Engagement | X | | — |
| Annie Chen | Vice-President, Marketing and Communications | X | | — |
| Other | | | | |
| Kassandra Tran | Administrative Director | X | | — |

Guests (optional)

| Name | Affiliation | Present ("X") | Late ("X") | Notes |
|----------------|-------------|---------------|------------|-------|
| Invited | | | | |
| | | | | |
| Other | | | | |
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