



Commerce Undergraduate Society of the University of British Columbia, Vancouver

Board of Directors Meeting | 1:30 PM - Friday April 5th, 2019 | Henry Angus Building, Room 437

Open to the general membership of the Society unless otherwise deemed in-camera.

1) Call to Order and Adoption of the Agenda

The meeting was called to order at 1:51pm

- a. Attendance and Confirmation of Quorum
- b. Amendments to and Approval of the Agenda

Moved: Jessica | Seconded: Dante

Be it resolved that the agenda be adopted as presented.

*In favour: All
Opposed: None
Abstentions: None*

... the motion passes

2) Membership: Introductions, New Members, Declaration of Vacancies

3) Chair's Remarks

4) Presentations to the Board of Directors

5) AMS Representatives' Report

- I. Meeting was cancelled halfway through; no updates

6) Commerce Student Senator's Report

- I. Next meeting is on April 17th
- II. 2 orientation sessions coming up

7) Ombudsperson's Report

- I. None

8) Executive Reports

- a. President
 - i. Sending out one-on-one meetings with execs
 - ii. Sending out short email for guide to board meetings
 - iii. Ensuring transition happens smoothly
 - iv. Meeting with UGO to discuss partnership plans for upcoming year
 - v. Meeting with Jenna to talk about budgeting to ensure process runs smoothly
- b. Vice-President, Academic Affairs

- i. No updates
- c. Vice-President, External Affairs
 - i. Updating team via Slack; doing one-on-one after exams with each service chair
 - ii. Meeting with UGO and alumni with Priscilla on Monday to talk about alumni engagement
 - iii. Continuing to transition with Priscilla Choi
- d. Vice-President, Finance
 - i. Finishing onboarding with Ajit
 - ii. Meeting with AVPF's tomorrow to go over structure and authority within Finance portfolio
- e. Vice-President, Internal Affairs
 - i. Onboarding rest of his team
 - ii. AVPI is already transitioned
 - iii. Code for Exec office is being changed today not on Monday
- f. Vice-President, Marketing and Communications
 - i. Overlooking hiring with service chair team and how to leverage social media to help with hiring promotion
 - ii. Talked with commission and AVP regarding transitioning which will be done in May
 - iii. Working with VM to push deliverables for upcoming Yearbook & Prospectus and Editor team by deadlines
 - iv. CUSunday is still happening this month
- g. Vice-President, Student Engagement
 - i. All services are going fantastic
 - ii. Final events finished as of yesterday with HeWe care packages
 - iii. POITS and Grad Night are only teams left to start hiring; every other team has already started recruiting/interviewing
 - iv. Sauder Unlimited planning: all emails have gone out, everyone is required to attend (please fill out rsvp form)

9) Committee Reports

- I. Academic Committee
- II. Budget Committee
- III. Policy Committee
- IV. Awards Committee
- V. Clubs Review
- VI. Building Users Committee
- VII. Endowment Fund
- VIII. Conference Affiliation
- IX. Internal Audit

10) Amendments to and Approval of Minutes

11) Business Arising from the Service Council

12) Business Arising from the Executive Council

- I. Jenna: this year's yearbook still needs to be paid for; students won't get it if we don't pay for it. Previous year's marketing team thought it has been paid for but it hasn't
- II. Jenna will look more into whether the cost is similar to previous years

Motion to approve cost of yearbook in amount of \$17, 445.11:

Moved: Dante | Seconded: Jon

In favour: All

*Opposed: None
Abstentions: None*

... the motion passes

13) Business Arising from the Committees of the Board of Directors

14) Other Business

- I. Appointment of the Chairperson and Vice-Chairperson of the Board of Directors
 1. Chairperson nominations: Dante Agosti-Moro
 2. Vice chairperson nominations: Jessica Jiang

Unanimous vote determines that

Be it resolved that the Board of Directors appoint:

- ***Dante Agosti-Moro (1 x Chairperson)***
- ***Jessica Jiang (1 x Vice Chairperson)***

...as Chairperson and Vice Chairperson until the end of the current Board's term.

- II. Appointment of all Standing Committees

- Academic Committee
 1. 2nd year nominations: Jenny Zhao
 2. 3rd and 4th year nominations: Annie Chen, Taryn Jessop

Be it resolved that the Board of Directors appoint:

- ***Jenny Zhao (1 x Second Year Students)***
- ***Annie Chen, Taryn Jessop, incoming Third Year Rep (3 x Third and Fourth Year Students)***
- ****note, One (1) First Year student spot will be determined in October 2019***

...as members of the Academic Committee until the end of the current Board's term.

Academic Committee ex-officio: Suprabhe Ballary (Chairperson), Dante Agosti-Moro (Vice-Chair), Priscilla Chan (President)

Motion to reserve one spot for incoming 3rd Year Rep

Moved: Priscilla | Seconded: Jon

*In favour: All
Opposed: None
Abstentions: None*

... the motion passes

- Budget Development Committee
 1. Board of Director nominations: Andrew Huang, Kaartik Sathianarayanan Shakila, Shaurab Hamal
 2. Executive Council nominations: Jon Kim, Suprabhe Bullary
 3. Members at Large nominations: Sanjay Khemani, Brandon Jao, Aman Thind, Sadat Hashmi, Angela Co

Be it resolved that the Board of Directors appoint:

- ***Andrew Huang, Kaartik Sathianarayanan Shakila, Shaurab Hamal (3 x Board of Directors)***
- ***Jon Kim, Suprabhe Ballary (2 x Executives)***
- ***Brandon Jao, Sanjay Khemani (2 x Members at Large)***

...as members of the Budget Development Committee until the end of the current Board's term.

Be it resolved that the Board of Directors appoint:

- Jenna Leung (1 x Chairperson)
- Suprabhe Ballary (1 x Vice Chairperson)

...as Chairperson and Vice Chairperson of the Budget Development Committee until the end of the current Board's term.

Budget Development Committee: Priscilla Chan (Ex-officio), Chantal Despres (Ex-officio), chairperson of the board of directors (Ex-officio), Jenna Leung (VP Finance), Nicholas On (AVP Finance), Jason Van (AVP Finance),

Motion to circle back to Budget Committee nominations

Moved: Dante | Seconded: Jon

*In favour: All
Opposed: None
Abstentions: None*

... the motion passes

- Policy and Organizational Development Committee
 1. Board of Director nominations: Jessica Jiang, Elaine Zhang, Jenny Zhao
 2. Executive Council nominations: Joshua Lee, Harleen Sohi
 3. Members at Large nominations: Kristian Oppenheim, [Vacancy]

Be it resolved that the Board of Directors appoint:

- Jessica Jiang, Elaine Zhang, Jenny Zhao, incoming First/Third Year Rep (4 x Board of Directors)
- Joshua Lee, Harleen Sohi (2 x Executives)
- Kristian Oppenheim, [Vacancy] (2 x Members at Large)

...as members of the Policy and Organizational Development Committee until the end of the current Board's term.

Be it resolved that the Board of Directors appoint:

- Jessica Jiang (1 x Chairperson)
- Joshua Lee (1 x Vice Chairperson)

...as Chairperson and Vice Chairperson of the Policy and Organizational Development Committee until the end of the current Board's term.

Policy and Organizational Development Committee: Priscilla Chan (Ex-officio), Chantal Despres (Ex-officio), chairperson of the board of directors (Ex-officio)

Motion to reserve one spot for incoming First/Third Year Rep

Moved: Dante | Seconded: Andrew

Motion to open applications for Members at Large nominations

Moved: Jon | Seconded: Dante

*In favour: All
Opposed: None
Abstentions: None*

... the motion passes

- Awards and Recognition Committee
 1. Board of Director nominations: Jessica Jiang, Elaine Zhang, Jenny Zhao
 2. CUS members nominations: Kenny Ho

3. Member at Large nominations: Alan Yang

Be it resolved that the Board of Directors appoint:

- **Jessica Jiang, Elaine Zhang, Jenny Zhao, incoming First/Third Year Rep (4 x Board of Directors)**
- **Kenny Ho (1 x CUS member)**
- **Alan Yang (1 x Member at Large)**

...as members of the Awards Committee until the end of the current Board's term.

Be it resolved that the Board of Directors appoint:

- **Victoria Chung & Jessie Li (1 x Chairperson)**
- **Jenny Zhao (1 x Vice Chairperson)**

...as Vice Chairperson of the Awards Committee until the end of the current Board's term.

Awards and Recognition Committee: Victoria Chung(Co-Chairperson), Jessie Li (Co-Chairperson) Priscilla Chan (Ex-officio), Chantal Despres (Ex-officio), chairperson of the board of directors (Ex-officio)

Motion to reserve one spot for incoming First/Third Year Rep

Moved: Jon Kim | Seconded: Andrew Huang

*In favour: All
Opposed: None
Abstentions: None*

... the motion passes

III. Appointment of all Extraordinary Committees

- Clubs Affiliation Review Committee

1. Board of Directors or Executive Council nominations: Andrew Huang, Jon Kim, Jessica Jiang, Annie Chen
2. Member at Large nominations: Lily Du
**Note* No member of the committee may be an executive of an AMS club.*

Be it resolved that the Board of Directors appoint:

- **Andrew Huang, Jon Kim, Jessica Jiang, Annie Chen (4 x Board of Directors or Executives)**
- **Lily Du (1 x Member at Large)**

...as members of the Clubs Review Committee until the end of the current Board's term.

Be it resolved that the Board of Directors appoint:

- **Joshua Lee (1 x Chairperson)**
- **Jessica Jiang (1 x Vice Chairperson)**

...as Vice Chairperson of the Clubs Review Committee until the end of the current Board's term.

Clubs Affiliation Review Committee: Priscilla Chan (Ex-officio), Chantal Despres (Ex-officio), chairperson of the board of directors (Ex-officio), Joshua Lee (VP Internal),

- Conference Affiliation Review Committee

1. Board of Directors or Executive Council nominations: Jon Kim, Jessica Jiang*, Shaurab Hamal, Annie Chen, Elaine Zhang
2. Member at Large nominations: Kristian Oppenheim, Lily Du

Motion to take a 5-minute recess

Moved: Dante | Seconded: Shaurab

*In favour: All
Opposed: None*

Abstentions: None

... the motion passes

Be it resolved that the Board of Directors appoint:

- Jessica Jiang, Elaine Zhang, Annie Chen, Jon Kim (4 x Board of Directors or Executives)
- Lily Du & Kristian Oppenheim (1 x Member at Large)

...as members of the Conference Affiliation Review Committee until the end of the current Board's term.

Be it resolved that the Board of Directors appoint:

- Jessica Jiang(1 x Chairperson)
- Elaine Zhang(1 x Vice Chairperson)

...as Chairperson and Vice Chairperson of the Conference Affiliation Committee until the end of the current Board's term.

Conference Affiliation Committee: Priscilla Chan (Ex-officio), Chantal Despres (Ex-officio), chairperson of the board of directors (Ex-officio), Harleen Sohi (VP External),

Motion to share Member at Large seat between Lily and Kristian

Moved: Jon | Seconded: Harleen

In favour: All

Opposed: None

Abstentions: None

... the motion passes

- Building Users Committee
 1. Board of Directors or Executive Council nominations: Harleen Sohi

Be it resolved that the Board of Directors appoint:

- Harleen Sohi, incoming First/Third Year Rep (2 x Board of Directors or Executives)

...as members of the Building Users Committee until the end of the current Board's term.

Be it resolved that the Board of Directors appoint:

- Joshua Lee (1 x Chairperson)
- Harleen Sohi (1 x Vice Chairperson)

...as Chairperson and Vice Chairperson of the Building Users Committee until the end of the current Board's term.

Building Users Committee: Priscilla Chan (Ex-officio), chairperson of the board of directors (Ex-officio), Jenna Leung (VP Finance), Joshua Lee (VP Internal)

Motion to reserve one spot for incoming First/Third Year Rep

Moved: Priscilla | Seconded: Andrew

In favour: All

Opposed: None

Abstentions: None

... the motion passes

- CUS Endowment Fund Committee
 1. Board of Directors nominations: Kaartik Sathianarayanan Shakila, Shaurab Hamal, Andrew Huang
 2. Executive Council nominations: Annie Chen, Suprabhe Ballary
 3. Members at Large nominations:

Be it resolved that the Board of Directors appoint:

- **Kaartik Sathianarayanan Shakila, Shaurab Hamal, Andrew Huang, incoming First/Third Year Rep (4 x Board of Directors)**
- **Annie Chen, Suprabhe Ballary (2 x Executives)**
- **(2 x Members at Large)**

...as members of the CUS Endowment Fund Committee until the end of the current Board's term.

Be it resolved that the Board of Directors appoint:

- **(1 x Chairperson)**
- **(1 x Vice Chairperson)**

...as Vice Chairperson of the CUS Endowment Fund Committee until the end of the current Board's term.

CUS Endowment Fund Committee: Priscilla Chan (Ex-officio), Chantal Despres (Ex-officio), chairperson of the board of directors (Ex-officio)

Motion to reserve one spot for incoming First/Third Year Rep

Moved: Dante | Seconded: Elaine

Motion to open applications for Members at Large nominations

Moved: Dante | Seconded: Jessica

Motion to table Chair/Vice-chair to next meeting

Moved: Priscilla | Seconded: Jon

*In favour: All
Opposed: None
Abstentions: None*

... the motion passes

IV. Evaluation of Ad-Hoc Committees from CUS 2018/19

Internal Audit Committee

Board of Directors / Executives nominations: Kaartik Sathianarayanan Shakila, Elaine Zhang, incoming First/Third Year Rep

Be it resolved that the Board of Directors appoint:

- **Kaartik Sathianarayanan Shakila, Elaine Zhang, incoming First/Third Year Rep (3 x Board of Directors or Executives)**

...as members of the CUS Internal Audit Committee Until the end of the current Board's term.

Be it resolved that the Board of Directors appoint:

- **(1 x Chairperson)**
- **(1 x Vice Chairperson)**

...as Vice Chairperson of the CUS Endowment Fund Committee until the end of the current Board's term.

CUS Internal Audit Committee: Priscilla Chan (Ex-officio), Chantal Despres (Ex-officio), chairperson of the board of directors (Ex-officio), Jon Kim (VP SE), Suprabhe Ballary (VP A)

Motion to reserve one spot for incoming First/Third Year Rep

Moved: Shaurab | Seconded: Jon

Motion to table applications for Internal Audit committee

Moved: Jon | Seconded: Shaurab

Motion to table Chair/Vice-chair nominations until next meeting

Moved: Priscilla | Seconded: Jon

*In favour: All
Opposed: None
Abstentions: None*

... the motion passes

Shaurab left at 4:15pm; he appointed Harleen as his proxy

15) Discussion

- a. President's Advisory Council (PAC) proposal
 - i. Andrew: make roles that are "bite-sized" in order to be able to find qualified members; keep workload minimal
 - ii. Jon: gives ex-CUS officials a role to take on as an Advisor. Noted that there's no actual responsibilities written down as a member of this Advisory Council. Believes it is sound in principle
 - iii. Priscilla: believes it's a great idea because timeline doesn't allow for complete transitioning so this Council could help with transitioning them throughout the year
 - iv. Dante: have to go through it as a board; could even create a committee for it. Supports the principle of it; suggests that if all goes well, we could have people who have established careers come back in 5-10 years and share their experiences in order to better the CUS
 - v. Annie: make proposal attractive when we ask them to apply
 - vi. Jon: we should have Q&A period next meeting

Motion to move forward with contingent approval of CUS President's Advisory Council

Moved: Jon | Seconded: Dante

*In favour: All
Opposed: None
Abstentions: None*

... the motion passes

Harleen left at 4:25pm; Shaurab's proxy is now Annie

- b. AMS Sustainability
 - i. Priscilla: had a meeting with Tanner who's an AMS Sustainability Coordinator about sustainability plans for next year. He gave us a proposal; a lot of the things on proposal are things we already do which is good
 - ii. Jon: review documents and discuss it next meeting

Motion to table discussion of AMS Sustainability plan until next meeting

Moved: Jon | Seconded: Andrew

*In favour: All
Opposed: None
Abstentions: None*

... the motion passes

16) Next Meeting

The next regularly scheduled meeting of the Board of Directors shall be: TBD

17) Adjournment

Moved: Jessica | Seconded: Andrew

There being no further business, be it resolved that the meeting be adjourned at 4:32pm.

*In favour: All
Opposed: None
Abstentions: None*

... the motion passes

CUS Attendance

Name	Position	Present ("X")	Late (Time)	Proxy (Name)
Board of Directors				
Priscilla Chan	President	X		
Dante Agosti-Moro	Commerce Student Senator	X		
Andrew Huang	Alma Mater Society Representative	X		
Jessica Jiang	Fourth Year Representative	X		
Shaurab Hamal	Fourth Year Representative	X		
Kaartik Sathianarayanan Shakila	Third Year Representative			Jon Kim
<i>Vacant</i>	Third Year Representative			
Elaine Zhang	Second Year Representative	X		
Jenny Zhao	Second Year Representative	X		
<i>Vacant</i>	First Year Representative			
<i>Vacant</i>	First Year Representative			
Chantal Despres	Ombudsperson	X		
Executive Council				
Suprabhe Ballary	Vice-President, Academic Affairs			—
Harleen Sohi	Vice-President, External Affairs	X		—
Jenna Leung	Vice-President, Finance	X		—
Joshua Lee	Vice-President, Internal Affairs	X		—
Jonathan Kim	Vice-President, Student Engagement	X		—
Annie Chen	Vice-President, Marketing and Communications	X		—
Other				
Kassandra Tran	Administrative Director	X		—

Guests (optional)

Name	Affiliation	Present ("X")	Late ("X")	Notes
Invited				
Other				