

Campus AmbaSauder Program Director

Job Description



Title of Position	Campus AmbaSauder Program Director
Portfolio	VP Marketing Portfolio
Position Summary	The Campus AmbaSauder Program (CAP) Coordinator is responsible for assembling and leading an enthusiastic team to represent Sauder at high schools throughout the Lower Mainland.
Time Commitment	<ul style="list-style-type: none">• 5 hours per week• 10 to 15 hours during November and January
Term of Employment	May 2014 - May 2015
Main Responsibilities	<ul style="list-style-type: none">• Develop a PowerPoint to present to high school students across the Lower Mainland• Hire and coordinate team to organize presentations• Recruit ambassadors; develop and lead training sessions• Manage volunteers to ensure quality presentations at each school.
Qualifications	<ul style="list-style-type: none">• Leadership experience• Excellent communication skills• Good problem solving skills• Able to work in professional environment with Sauder faculty and staff• Knowledgeable and enthusiastic about Sauder
Major/Specialization	<ul style="list-style-type: none">• Ideal position for those majoring in: OBHR and Marketing
Anticipated Learning Outcomes	<p>The Campus AmbaSauder Program Director will be able to develop leadership and team management skills throughout their term. The incumbent will also have opportunities to use and develop skills in (but not limited to) the following areas:</p> <ul style="list-style-type: none">• People-oriented problem solving• Time management• Recruitment practices• Public speaking
Application Process	<p>To apply, complete our online application form (http://forms.cus.ca/view.php?id=17) and upload a single PDF document that includes:</p> <ul style="list-style-type: none">• A one-page resume outlining your most relevant experiences• A cover letter describing: Why you want to be involved in the CUS and why you think you would be an excellent candidate for the position. <p>Name the PDF document as per the naming convention CAP_Lastname_Firstname.pdf. Please contact the HR Director at richard.wong@cus.ca should you have any questions.</p>