



Executive Council Meeting

Scheduled Time: 6:30 PM, March 3, 2019 | Location: Henry Angus 239C/CUS Board Room

Open to the General Membership of the Society Unless Otherwise Deemed In-Camera

Note: presentations and/or proposed motions should be requested to be included on the agenda at least three (3) days in advance of a meeting by contacting the Administrative Director, Pamela Liu, at pamela.liu@cus.ca – materials received past this point may be considered for the subsequent meeting’s agenda at the Administrative Director’s discretion.

Attendance:

Name	Position	Present ("X")	Late ("X")	Proxy
Evan Zhou	President (Chairperson)	X		
Katherine Pan	Vice-President, Academic Affairs (Vice-Chairperson)			Pamela Liu
Priscilla Choi	Vice-President, External Affairs	X		
Ajit Joseph	Vice-President, Finance	X		
Kelvin Tsai	Vice-President, Internal Affairs	X		
Veronica Vivero	Vice-President, Marketing and Communications	X		
Maggie Yip	Vice-President, Student Engagement	X		
Snigdha Bhardwaj	Ombudsperson			
Pamela Liu	Administrative Director/ Recording Secretary	X		

Guests: Dante Agosti-Moro, Jon Kim, Sanjay Khemani

A. Call to Order

The meeting was called to order at 6:34pm.

B. Amendments to and Adoption of the Agenda

Moved: Ajit | Seconded: Priscilla

Be it resolved that the agenda be adopted as presented.

*In favour: all
Opposed: none
Abstentions: none
...the motion carries.*

C. Presentations to the Executive Council

1. Biztech Cannabiz (Aldo and Cris)

- A. Aldo: Here to talk about Biztech's event, Cannabiz. The project is a workshop style event where marijuana industry professionals will be outlining the roles of technology and innovation in an emerging industry.
- a. Objective is to uncover growing prospects and new opportunities for professional growth, gain insight into versatility and prominence of technology and understand nuances of the marijuana industry and where it's going.
 - b. KPI & Expenses:
 - i. KPI: Number of participants, feedback survey and feedback from partners
 - ii. Expenses: Mainly food and drink, \$90 in prizes, \$90 for gift cards for partners, and miscellaneous items, mostly marketing expenses.
- B. Cris: This event was innovative event of the year we're looking to push. Every year we have a new industry we're looking to focus on and this year it's the marijuana industry. In terms of budget, it's not a typical budget for an event because it's such a new event, this year was fairly difficult as a club due to funding. This event will be a buffer for every event that didn't work out. At this point in time, we don't have money to run any events for the upcoming general year.
- C. Evan: What line items are actually for this event?
- a. Cris: Food, drink, prizes, stickers, swag for attendees is bonus but it's what we can do. Basically it's everything without team apparel.
 - b. Evan: Can you send us a budget without team apparel since that's for next year.
 - c. Ajit: We understand the position you're in but the purpose of the fund is to fund event, it's misusing funds, as of right now, it's a line item we're not too comfortable with approving.
- D. Ajit: Can you go over expected attendees from Sauder versus non Sauder.
- a. Cris: Typically it's 60% Sauder but I have no historical data to say as it's a new event. We're expecting roughly 80-100 people to attend.
- E. Ajit: Walk us through the drinks, why's it \$340.
- a. Cris: In the past, drinks have been 40% ish of food but it's not a deal breaker if we don't have it.
- F. Jon: Have you considered charging a ticket price?
- a. Cris: We are for non-members. It's free for members and \$5 for non-members however 95% of people that come are usually members.
- G. Kelvin: Updates on any other grants.
- a. Aldo: None of them have gotten back to us yet.
- H. Priscilla: What has your events attendance been like in term of numbers?
- a. Cris: It's hard to say as events depend on what the topic is, we're expecting roughly 250 people to show up for an event with Microsoft whereas our event Coding for Noobs had roughly 50 as it was more specialized.

- I. Ajit: What validation did you plan this event?
 - a. Cris: Every year we have an innovation event and it always piques people's interests. We ask members what they want and they always want something new, we weren't able to ask about marijuana last year as it wasn't legalized.
 - J. Ajit: Let's say you don't get approval from this, what's your alternative.
 - a. Cris: We have a \$12,000 loan from the AMS however I'd prefer to not touch it.
2. Presentation from Cole
- A. Cole: I'm running for VP Admin at the AMS level, constituencies are a large part of the VP Admin's portfolio, I think it's important for someone running for the role to engage with constituencies. You guys are all student leaders on campus and I'd love to have you personal support. My overarching theme to my platform is all about student experience, there's no brand presence with the AMS. My goal is to improve those things in this role. A huge concern is the booking system, it's really not what it needs to be, priority is to get it fixed and move the platform online. I feel AMS has lost attachment and engagement with constituencies, from the AUS side, they haven't really been present. Another area is to keep expanding sustainability and mental health support.
 - B. Priscilla: How would you describe the main priorities of the VP Admin role.
 - C. Cole: It's an operational role, similar to COO.
 - D. Priscilla: A major point of yours is to help clubs, do you know why it hasn't been fixed by previous people in your position.
 - E. Cole: I believe it hasn't changed as when a new VP comes in, a ton of work has to get done and the booking system currently works as of right now, VP Admin makes a few tweaks to help the process but we need more than a few tweaks.
 - F. Cris: What's your stance on club support, especially when it comes to funding? We get around \$1200 off the bat from the CUS. What's your stance on providing funding.
 - G. Cole: It's tough for funding as as soon as you open it, everyone will want money but I think by expanding the number of grants and accessibility, we can improve funding that way. Even expanding the variety of grants.

Motion to rearrange the agenda to have elections discussion first.

Moved: Veronica | Seconded: Maggie

*In favour: all
Opposed: none
Abstentions: none
...the motion carries.*

D. Personal Updates

Motion to strike personal updates.

Moved: Ajit | Seconded: Maggie

*In favour: all
Opposed: none
Abstentions: none
...the motion carries.*

E. Professional Updates

- I. President
 - 1. All-Presidents Dinner Friday March 22nd
 - 2. Doing more transition work

3. Meeting with Ena to finalize retreat
 4. Working on wrap up stuff
- II. Vice-President, Academic Affairs
- III. Vice-President, Finance
1. Finished transition report
 2. Will start working on annual report for the end of the year
- IV. Vice-President, Internal Affairs
1. Finished transition report
 2. Meeting with Josh
- V. Vice-President, Marketing and Communications
1. Annie's taken over hiring
 2. Spoke with Meghan about yearbook, they're on track
 3. Grads need to get photos taken by the end of this week
- VI. Vice-President, External Affairs
1. Starting to transition
 2. SVPSC - will be boothing on Wednesday & Thursday
 - a. Plans are to do an art project and something video related
- VII. Vice-President, Student Engagement
1. Finished transition report
 2. CUStart Your Involvement Booth
 3. Met with AVP and UGO to discuss how the year went
 4. Grad Night started selling tickets
- VIII. Administrative Director
- IX. Ombudsperson

F. Executive Business and Discussion

1. CUS Elections

Motion to move in-camera.

Motion to move in-camera and let Cris, Sanjay and Jon stay.

Moved: Ajit | Seconded: Kelvin

*In favour: all
Opposed: none
Abstentions: none
...the motion carries.*

Motion to stay in-camera.

Moved: Veronica | Seconded: Priscilla

*In favour: none
Opposed: all
Abstentions: none*

...the motion fails.

Motion for a 5 minute break.

Moved: Priscilla | Seconded: Ajit

In favour: all

Opposed: none

Abstentions: none

...the motion carries.

Motion to call the meeting back to order.

Moved: Ajit | Seconded: Maggie

In favour: all

Opposed: none

Abstentions: none

...the motion carries.

2. Biztech Cannabiz

- a. Veronica: Don't think all their marketing material is necessary however I do see the need for it as they've built a momentum.
- b. Ajit: I don't think we should be funding them for team apparel, they'll be getting more cash later through the year as well. Swag for attendees isn't necessary, it seems like a lot for an event of this size.
- c. Evan: Are we ok with funding everything except for marketing materials?
- d. Ajit: It looks like we won't give them marketing materials aside from decorations.
- e. Evan: Are we fine with this event and support it.

Motion to fund Biztech \$1000 for their Cannabiz event contingent on an MOU being signed.

Moved: Veronica | Seconded: Ajit

In favour: all

Opposed: none

Abstentions: none

...the motion carries.

3. Lounge Redesign Proposal Approval

- a. Evan: Do we want this to be done by this year's team or next year's team.
- b. Ajit: Next year's team.
- c. Kelvin: I feel like Lauren's put in the work already and we should evaluate it.
- d. Ajit: Is she gonna be doing all the ordering and everything as well.
- e. Priscilla: Why don't we give her the option of passing it on?
- f. Kelvin: I think she wants to finish it.

Motion to extend the exec meeting by 15 minutes.

Moved: Ajit | Seconded: Kelvin

In favour: Kelvin, Ajit, Priscilla, Maggie

Opposed: Veronica, Pamela (Katherine)

Abstentions: none

...the motion carries.

Pamela and Veronica left at 8:30pm. Jon started taking minutes.

4. Lounge Redesign Proposal Approval continued
- a. Kelvin: Lauren wants to add some beanbags, we're not making any structural changes and it seems like it's pretty feasible.
 - b. Maggie: Will there be enough space to open the door there?
 - c. Kelvin: She drew it wrong actually, there's some more space, and I think she meant to put more space there.
 - d. Priscilla: My concern is that there might be people who might steal the bean bag chairs.
 - e. Everyone: The nest ones are never stolen, there is security and it's sketchy to walk out with them.
 - f. Priscilla: Can we tell Lauren to put in lamps? We need them for more light in the lounge
 - g. Priscilla: What about tables?
 - h. Evan: The tables will go back to Sauder, we can always give it back
 - i. Priscilla: If we can get better couches that's okay as well.
 - j. Ajit: The tables should accommodate the couches. Let's ask Lauren to see if it's feasible.
 - k. Priscilla: We need to choose between bean bags and couches, let's just put the couches on risers.
 - l. Ajit: How much do those cost?
 - m. Kelvin: Also, we can change the pool table from the grad fund?
 - i. Ajit: we can take \$1000 from that, and the rest can be from the endowment fund.
 - ii. Evan: But the process to get that is really difficult.
 - n. Kelvin: So if we're getting risers, we aren't getting new couches?
 - i. Priscilla: We should be more functional
 - o. Ajit: Should we give it to next year's team?
 - i. Kelvin: Lauren planned a lot of stuff
 - p. Evan: We should involve building users, and Sauder.
 - q. Ajit: How much do lamps cost? How many would she need and what would it cost on average?
 - i. Ajit: Let's work on giving her (Lauren) a budget
 - ii. Evan: So small things. Maybe up to 10 lamps?
 - iii. Maggie: They cost \$60
 - iv. Ajit: Let's give her \$537 for lamps.

Motion to make Priscilla temporary Chair.

Moved: Kelvin | Seconded: Ajit

*In favour: all
Opposed: none
Abstentions: none
...the motion carries.*

Evan leaves at 8:47 pm

5. Lounge Redesign Proposal Approval Continued
- a. Ajit: So the pool table
 - b. Kelvin: So how about the bean bags, in that triangle space
 - c. Maggie: We should also consider the fact that people need space for pool.
 - d. Ajit: So how about one bean bag, some buffer... how about \$2000?
 - e. Priscilla: People need more study space. What if we got two tables and two couches?
 - f. Ajit: They're expensive, and it's also the logistics of that. Let's give her 6 lamps, 1 shelf, pool table, 1 bean bag, and buffer so \$2500?

Motion to approve \$2500 for lounge redesign, contingent on approval by Linda

Moved: Kelvin | Seconded: Ajit

*In favour: all
Opposed: none
Abstentions: none
....the motion carries.*

G. Deferral of Minutes

Moved: Ajit | Seconded: Maggie

That the approval for past minutes from the Executive Council meeting be deferred for approval for public distribution.

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

H. Next Meeting

I. Adjournment

Moved: Kelvin | Seconded: Priscilla

*In favour: all
Opposed: none
Abstentions: none
...the motion carries.*

There being no further business, be it resolved that the meeting be adjourned at 8:54pm.