



Executive Council Meeting

Scheduled Time: 5:00 PM, February 14, 2019 | Location: Henry Angus 239C/CUS Board Room

Open to the General Membership of the Society Unless Otherwise Deemed In-Camera

Note: presentations and/or proposed motions should be requested to be included on the agenda at least three (3) days in advance of a meeting by contacting the Administrative Director, Pamela Liu, at pamela.liu@cus.ca – materials received past this point may be considered for the subsequent meeting’s agenda at the Administrative Director’s discretion.

Attendance:

| Name | Position | Present (“X”) | Late (“X”) | Proxy |
|------------------|---|---------------|------------|------------|
| Evan Zhou | President (Chairperson) | X | | |
| Katherine Pan | Vice-President, Academic Affairs (Vice-Chairperson) | | | Pamela Liu |
| Priscilla Choi | Vice-President, External Affairs | X | | |
| Ajit Joseph | Vice-President, Finance | X | | |
| Kelvin Tsai | Vice-President, Internal Affairs | Skype | | |
| Veronica Vivero | Vice-President, Marketing and Communications | | | |
| Maggie Yip | Vice-President, Student Engagement | X | | |
| Snigdha Bhardwaj | Ombudsperson | | | |
| Pamela Liu | Administrative Director/ Recording Secretary | X | | |

Guests:

A. Call to Order

The meeting was called to order at 5:07pm.

B. Amendments to and Adoption of the Agenda

Moved: Maggie | Seconded: Priscilla

Be it resolved that the agenda be adopted as presented.

*In favour: all
Opposed: none
Abstentions: none
...the motion carries.*

C. Presentations to the Executive Council**D. Personal Updates****E. Professional Updates**

- I. President
 - A. Met with incoming president to onboard and transition her
 - B. Planning retreat and transitioning
- II. Vice-President, Academic Affairs
- III. Vice-President, Finance
 - A. Done with co-op refunds
 - B. Waiting on NIBC to send over documentation
 - C. Met with UBC in regards to our financial affairs
- IV. Vice-President, Internal Affairs
 - A. Voting to approve money for Big Four projects
 - B. One on one with Elections Committee
 - a. Prepping on transitioning
 - C. Clubs innovation fund - Biztech has reached out and asked whether they're allowed to apply for clubs innovation when they're also applying for funding from AMS
- V. Vice-President, Marketing and Communications
 - A. Artona grad photo absolute latest deadline is March 8. Any photos taken between now and March 8 may still be included but not guaranteed.
 - B. Justine working on Hiring, Meghan will be releasing announcement posts as they come
 - C. Kenny's the main contact for CUStart Your Involvement
 - D. Will be Reaching out to respective VPs about their progress on strategic documents
 - E. Annie has been in communication with Priscilla about making adjustments to the marketing portfolio. Although it ultimately comes down to next VPM, one of the suggestions was to remove AVPM position. Will keep you posted on this
- VI. Vice-President, External Affairs
 - A. LGBTQ event happened, will have to have another one as it happened on a snow day
 - B. Met with SVPSC and SVPro Office

- VII. Vice-President, Student Engagement
 - A. Cancelled CUStart Your Involvement due to Snow Day
 - a. New date is tentatively set for Feb 28th
- VIII. Administrative Director
 - A. Coastal Reign
- IX. Ombudsperson

F. Executive Business and Discussion

1. BizChina Forum Funding Request
 - a. Evan: Costs are unrealistic and the conference is in one month and we don't know how setup and remaining costs will go down, we don't have any funds allocated to them as conference affiliation has already been depleted and it's on the same day as Grad Night.
2. Sauder Unlimited Funding
 - a. Evan: We have a 50% funding agreement for Sauder Unlimited, we spent \$4000 last year.
 - b. Maggie: Lauren didn't mention the budget last year.
 - c. Ajit: Can you ask Lisa where this agreement is?
 - d. Evan: This is a verbal agreement from Shannon's year.
 - e. Evan: I'll meet with Lisa to discuss this.
 - f. Maggie: They want to increase capacity for Sauder Unlimited this year so it'd be at the Nest or Ponderosa instead of Henry Angus. If we want to book the Nest for free, the UGO can't be involved in the planning - it would have to be solely organized by the CUS.
 - g. Ajit: They need to build numbers on this and show us the projected increase.
3. CUS Finance Workshop Series
 - a. Ajit: An idea for Comm 483 is to hold workshops for the students there. It'll be finance workshops for students not familiar with finance related topics. It'll only be for around 20-25 students in the class but we have 4 workshop dates so I don't see too many attending. I suggested we open it up to first and second years however we're a bit constrained on budget. It'd be good if CUS could help fund it as well as marketing and internal support and we'll open it up to lower years.
 - b. Evan: What is your targeted attendance?
 - c. Ajit: Booking a room for 30-40, 10-20 non 483 student could come per workshop day.
 - d. Evan: If we are planning on moving into the finance sector next year, it'd be a good step and also it's not too much money.

Motion to approve \$200 for CUS Finance Workshop Series.

Moved: Maggie | Seconded: Priscilla

In favour: Magge, Priscilla, Pamela (Katherine), Kelvin

Opposed: none

Abstentions: Ajit

...the motion carries.

G. Approval of Minutes

Moved: Ajit | Seconded: Maggie

That the minutes from the January 29th, 2019 Executive Council meeting be approved for public distribution.

*In favour: all
Opposed: none
Abstentions: none
...the motion carries.*

H. Next Meeting

I. Adjournment

Moved: Ajit | Seconded: Maggie

There being no further business, be it resolved that the meeting be adjourned at 6:01pm.

*In favour: all
Opposed: none
Abstentions: none
...the motion carries.*