



## Executive Council Meeting

**Scheduled Time: 5:00 PM, November 27, 2018 | Location: Henry Angus 239C/CUS Board Room**

Open to the General Membership of the Society Unless Otherwise Deemed In-Camera

**Note:** presentations and/or proposed motions should be requested to be included on the agenda at least three (3) days in advance of a meeting by contacting the Administrative Director, Pamela Liu, at [pamela.liu@cus.ca](mailto:pamela.liu@cus.ca) – materials received past this point may be considered for the subsequent meeting’s agenda at the Administrative Director’s discretion.

### Attendance:

Name	Position	Present ("X")	Late ("X")	Proxy
Evan Zhou	President (Chairperson)	X		
Katherine Pan	Vice-President, Academic Affairs (Vice-Chairperson)	X		
Priscilla Choi	Vice-President, External Affairs	X		
Ajit Joseph	Vice-President, Finance			Priscilla Chan
Kelvin Tsai	Vice-President, Internal Affairs			
Veronica Vivero	Vice-President, Marketing and Communications	X		
Maggie Yip	Vice-President, Student Engagement			Ryan Kamimura
Snigdha Bhardwaj	Ombudsperson	X		
Pamela Liu	Administrative Director/ Recording Secretary			Snigdha Bhardwaj

Guests:

### A. Call to Order

*The meeting was called to order at 5:36pm.*

**B. Amendments to and Adoption of the Agenda**

*Motion to add to the agenda CUS VM*

*Moved: Katherine | Seconded: Ryan*

*In favour: all  
Opposed: none  
Abstentions: none  
...the motion passes.*

*Motion to adopt the agenda*

*Moved: Katherine | Seconded: Priscilla Chan*

*Be it resolved that the agenda be adopted as presented.*

*In favour: all  
Opposed: none  
Abstentions: none  
...the motion passes.*

**C. Presentations to the Executive Council**

**D. Personal Updates**

**E. Professional Updates**

- I. President
  - 1. Meeting with UBCFA
  - 2. Went to NSCC
  - 3. Doing term 1 wrapping up report
  
- II. Vice-President, Academic Affairs
  - 1. JDC Has been going well
  - 2. Faculty Caucus is on December 4th, proxy needed

*Motion to move in camera as it involved confidential student matters*

*Moved: Katherine | Seconded: Priscilla Chan*

*In favour: all  
Opposed: none  
Abstentions: none  
...the motion passes.*

*Motion to stay in camera*

*Moved: Ryan | Seconded: Katherine*

*In favour: none  
Opposed: all  
Abstentions: none*

...the motion fails.

III. Vice-President, Finance

1. Onboarded the FYC VPF; will be looking to approve their budget at Exec Council once they have prepared it
2. Completed AVPF Performance Evaluation. Will be doing Analyst performance evaluations once exams are over
3. CUS Financial Systems Overhaul is now complete. Will be spending the next month resolving any issues that arise from the system change.

*Motion to move in camera as it involves confidential HR student matters*

*Moved: Veronica | Seconded: Ryan*

*In favour: all*

*Opposed: none*

*Abstentions: none*

*...the motion passes.*

*Motion to stay in camera*

*Moved: Katherine | Seconded: Kelvin*

*In favour: none*

*Opposed: all*

*Abstentions: none*

*...the motion fails.*

IV. Vice-President, Internal Affairs

1. Biz Week - Commerce day (Sauder Impact) hired new marketing director
2. Performance evals have started
3. Clubs Review Meetings

*Katherine left at 6:09 pm.*

V. Vice-President, Marketing and Communications

1. Snapchat geofilter is out
2. Two winter wonderland events are done
3. Movie night is happening
4. Finals Video hacks filming will be done by Dec 1st.
5. Getting everything ready for Winter Wonderland
6. Yearbook and Prospectus are hiring at the beginning of next year

VI. Vice-President, External Affairs

1. NSCC is done, went well
2. One of ones with Me Inc
3. Checking if NSCC and Imprint can transfer vouchers
4. Performance Evaluations finished
5. Working with Rep Positions - lower interest than hoped for LGBTQ/SVPSC
6. Interviews for positions tomorrow
7. Equity and Inclusion due to scheduling issues cannot attend the interview

## VII. Vice-President, Student Engagement

1. Community Pulse Survey response count at 438 as of Sunday evening, but we realized some are actually double responses
  - a. Final day of boothing is this Thurs @ 12:30-2 in CPA Hall
2. Sauder Sports had a boxing event with RYU
3. Services have Winter Wonderland events this week (FYC, SISA, HeWe, POITS)
  - a. FYC's first event was yesterday
  - b. SISA had their photobooth up in CPA Hall today, will be there again tomorrow
  - c. HeWe had final term 1 HeWe Eats, exam care packages event this Thursday
4. Performance evaluations finished

## VIII. Administrative Director

## IX. Ombudsperson

1. Internal Audit Stakeholder Interview - HeWe

**F. Executive Business and Discussion**

1. Project Paws
  - a. Ryan: Project Paws saw good engagement last time and a lot of students came out.. Want to do the event again next term with UBC MHAC on March 19th. Budget Approval required for this new project of \$250

*Motion to increase Student Engagement budget by \$250 for Project Paws*

*Moved: Ryan | Seconded: Veronica*

*In favour: all  
Opposed: none  
Abstentions: none  
...the motion passes.*

## 2. CUSVM

- a. Ryan: Response rate has been slow, FYC said they did not get a reply.
- b. Kelvin: Trading Group response was received after prompt.
- c. Ryan: Requires prompt to get a response
- d. Evan: Veronica can check in on it

*Motion to move in camera as it is a sensitive PR issue and involves confidential information*

*Moved: Ryan | Seconded: Priscilla Chan*

*In favour: all  
Opposed: none  
Abstentions: none  
...the motion passes.*

*Motion to stay in camera*

*Moved: Ryan | Seconded: Priscilla Choi*

*In favour: none  
Opposed: all  
Abstentions: none*

*...the motion passes.*

**G. Approval of Minutes**

*Moved: Ajit | Seconded: Ryan*

*That the minutes from the November 20th, 2018 Executive Council meeting be approved for public distribution.*

*In favour: Ajit, Veronica, Kelvin, Priscilla Choi*

*Opposed: none*

*Abstentions: Ryan*

*...the motion passes.*

**H. Next Meeting**

**I. Adjournment**

*Moved: Ajit | Seconded: Ryan*

*There being no further business, be it resolved that the meeting be adjourned at 7:02pm.*

*In favour: all*

*Opposed: none*

*Abstentions: none*

*...the motion passes.*