



Executive Council Meeting

Scheduled Time: 5:00 PM, October 23, 2018 | Location: Henry Angus 239C/CUS Board Room

Open to the General Membership of the Society Unless Otherwise Deemed In-Camera

Note: presentations and/or proposed motions should be requested to be included on the agenda at least three (3) days in advance of a meeting by contacting the Administrative Director, Pamela Liu, at pamela.liu@cus.ca – materials received past this point may be considered for the subsequent meeting’s agenda at the Administrative Director’s discretion.

Attendance:

| Name | Position | Present ("X") | Late ("X") | Proxy |
|------------------|--|------------------|---------------|---------------|
| Evan Zhou | President (Chairperson) | X | | |
| Katherine Pan | Vice-President, Academic Affairs (Vice-Chairperson) | X | | |
| Priscilla Choi | Vice-President, External Affairs | | 5:32PM | |
| Ajit Joseph | Vice-President, Finance | X | | |
| Kelvin Tsai | Vice-President, Internal Affairs | X | | |
| Veronica Vivero | Vice-President, Marketing and Communications | X | | |
| Maggie Yip | Vice-President, Student Engagement | X | | |
| Snigdha Bhardwaj | Ombudsperson | X | | |
| Pamela Liu | Administrative Director/ Recording Secretary | | | Jessica Jiang |

Guests:

A. Call to Order

The meeting was called to order at 5:01pm.

B. Amendments to and Adoption of the Agenda

Moved: Maggie | Seconded: Veronica

Be it resolved that the agenda be adopted as presented.

*In favour: all
Opposed: none
Abstentions: none
...the motion carries.*

C. Presentations to the Executive Council

1. BUCS Night Recap (5:05pm) by IT Director, Ansel Hartanto
 - a. Ansel: FB engagement → Event posted on private FB group, 96 responded “going”; 123 registrants and 88 counted attendance;
 - b. Veronica: how many people dropped in out of all the registrants?
 - c. Ansel: 7-8 dropped in out of the 88 counted attendance. Already expected a 30-something percent drop-out rate.
 - d. Ansel: had about 10 responses from feedback form as of right now; overall good responses
 - e. Ansel: Next event will be more career and academic focused
 - f. Ajit: Why did CUS end up being the sole contributor?
 - g. Ansel: We did not want all of the financial burden to fall on one person (Jamie Tooze’s personal budget).
 - h. Ajit: In the future can you please clarify if the entire financial contribution is coming from us and let us know
 - i. Ansel: for sure. moving on, we will be asking for contribution from other people
 - j. Evan: was there an agreement in the beginning that they would the agree to run the event together?
 - k. Ansel: they had agreed to help with the logistics and the agenda. And all the panelists were brought in by Kevin Dhir
 - l. Evan: At no point Biztech or the UGO agreed to support the event financially?
 - m. Ansel: no, we were the responsible for bringing the food, and creating the atmosphere of the event

2. Performance Reviews (5:15pm) by HR Director, Ena Gan
 - a. Ena: the goal this year is to the make the process as easy and impactful as possible
 - b. Ena: What are your thoughts on HR being there during the performance review?
 - c. Katherine: it depends on the person being there and scheduling might be the bigger issue
 - d. Ena: HR seems a bit extra but i don’t know if someone can have those deep conversations if HR is there
 - e. Priscilla Choi: just have HR being there as a default choice
 - f. Ena: we just want to make sure it is done fairly and in the right way and not just rushing through it
 - g. Maggie: i like the idea of having HR be there by default and giving the option to opt HR

out of being there

- h. Ena: as long as they can inform me or anyone the reason why they don't think they need HR there
- i. Veronica: are we scheduling the meetings and should we default include our own portfolios' HR generalist?
- j. Ena: yes. Let the HR generalist know in advance. And i will talk to them sometime this week and give them the heads up
- k. Priscilla Choi: let's do HR sign-up spreadsheet
- l. Ena: till 1st Nov please have the spreadsheets
- m. Evan: if you have a strong relationship with your own portfolio HR generalist it might be best to schedule it with them and block off the times on the spreadsheet. Your services might be more comfortable with them

D. Personal Updates

E. Professional Updates

- I. President
 - A. 1-on-1 with Lisa, briefly talked about Sauder Summit funding. Sauder is apparently funding them \$20,000. Student experience fund (managed by the UGO) is being used to fund Sauder Summit. Ken runs Sauder Summit and he's the one making the decision, he is Pam Lim's boss. My concern is that it is not fair and equitable.
 - B. Had a meeting with one of the DMC's about CUSmile
 - C. Meet with Bizweek this week
 - D. Endowment fund committee: There's many restrictions on this money but we want to try and move this money back into our general funding. We can only move the interest acquired and we want to put it towards something the UGO will support (eg. wellness)
- II. Vice-President, Academic Affairs
 - A. Messaging CMP for their feedback form; it was really hard to keep in touch with them and it has gotten better. One complaint about an instructor from a student and it was passed onto Snigdha
 - B. Documents from EXCO to claim \$800 from Sauder
 - C. This Thursday is chillin' for charity and there are corporate sponsors are matching donations as well.. And I will be matching my donations.
 - D. Setting up a meeting with Maggie about Internal Audit/Community Pulse survey
- III. Vice-President, Finance
 - A. Went to Dean Bob's coffee chat with Priscilla Chan
 - a. One thing students want is more inter-faculty events, which we already have quite a bit
 - b. More talk about dealing with the Sauder snakes issue, one student suggested targeting Jump Start students
 - c. Not enough programs and programs not good enough for finance students; should find more ways to serve those individuals
- IV. Vice-President, Internal Affairs
 - A. 1-on-1 with bizweek: changed the evening plan they had for Commerce day, theme around

Sauder impact, night even with a gala setting in the Nest. Originally wanted a full on networking event, but we wanted it to be more of a fun-spirit day event

- B. CUS sustainability has their conference (Chasing Sustainability) and event tonight at 8PM
- C. Lounge redesign plan with Sauder later on
- V. Vice-President, Marketing and Communications
 - A. Thrive Week event is out (CUSmile). Ask one of the AVPs to talk to BoD to post on the individual class pages
 - B. DMCs working on the Halloween events with Ellen, stickers have been delivered
 - C. Meeting with someone from AMS tutoring tomorrow
- VI. Vice-President, External Affairs
 - A. Working on CR Forum
 - B. Talking to BCC
 - C. One of the old CRM has resigned - really like the team culture but the role wasn't what he "expected"
 - D. Pride Collective has not gotten back yet
- VII. Vice-President, Student Engagement
 - A. HeWe convention event page is out
 - a. Will be held at the LIFE building (moved from CIRS) on Nov. 17th, 2018
 - b. Tickets are \$5 for sauder students and \$10 for non-sauder
 - B. POITS Ski Trip
 - a. Sorting out logistics with the ski company right now
- VIII. Administrative Director
- IX. Ombudsperson
 - A. Met with FYRs and sending out emails by the end of this week
 - B. Meeting with Lauren and Pam next to better the SPF process

F. Executive Business and Discussion

- 1. Email Scam

Motion to move in camera due to the sensitivity nature of the topic.

Moved: Evan | Seconded: Priscilla

*In favour: all
Opposed: none
Abstentions: none
...the motion carries.*

Motion to stay in camera.

Moved: Evan | Seconded: Priscilla

*In favour: none
Opposed: all
Abstentions: none
...the motion fails.*

G. Approval of Minutes

Moved: Maggie | Seconded: Veronica

That the minutes from the October 9th and October 16th Executive Council meeting be approved for public distribution.

*In favour: all
Opposed: none
Abstentions: none
...the motion carries.*

H. Next Meeting

I. Adjournment

Moved: Kelvin | Seconded: Ajit

There being no further business, be it resolved that the meeting be adjourned at 6:53pm.

*In favour: all
Opposed: none
Abstentions: none
...the motion carries.*