



Commerce Undergraduate Society of the University of British Columbia, Vancouver

Board of Directors Meeting | 7:00 PM, Friday, October 19th 2018 | Henry Angus Building, Room 339

Open to the general membership of the Society unless otherwise deemed in-camera.

Note: presentations and/or proposed motions from parties other than the members of the Board of Directors should be requested to be considered for inclusion on the agenda at least seven (7) days in advance of a meeting by contacting the Chair, Priscilla Chan, at priscilla.chan@cus.ca – materials received past this point will be considered for the subsequent meeting’s agenda at the Chair’s discretion.

A. Call to Order and Adoption of the Agenda

The meeting was called to order at 7:14pm.

- I. Attendance and Confirmation of Quorum
- II. Amendments to and Approval of the Agenda

Moved: Evan
Seconded: Jessica

Be it resolved that the agenda be adopted as presented.

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

B. Membership: Introductions, New Members, Declaration of Vacancies

C. Chair’s Remarks

- I. Working on Board office hours revamping and doing something special for Thrive week so also working on that.

D. Presentations to the Board of Directors

E. AMS Representatives’ Report

F. Commerce Student Senator’s Report

- I. Just attended joint honorary degree ceremony with SFU and UBC for his highness the Aga Khan

G. Ombudsperson’s Report

- I. All is fair

H. Executive Reports

- I. President
 1. Having regular one on ones
 2. Working with Veronica for Thrive week campaign
 3. Met with AMS Sustainability
 4. Met with VP Admin of AMS to talk about our strategy and structure

- II. Vice-President, Academic Affairs
 1. VPA caucus next week
 2. CMP review sessions in full swing
 3. AMS Tutoring looking for one more COMM tutor
 - a. Currently working on getting usage rate data from us to see utilization of tutoring service
 4. Internal Audit
 - a. Internal Audit survey almost ready
 - b. Internal Audit meeting Sunday
 5. JDC has their full team now
 - a. Have had their retreat and just practicing for comp in January
 6. Jon is working on the CCC revamp and will be touching base with him in the next week

- III. Vice-President, External Affairs
 1. Finished portfolio hiring
 2. Forum is happening on October 29th
 - a. RSVP email will be getting sent out this week
 3. EMP has their first event in 2 weeks on October 30th
 4. NSCC is happening next month
 5. Rep consulting is next week, hoping for application roll-out mid-2nd week of November

- IV. Vice-President, Finance
 1. Mostly been working with analysts on tracking and reimbursements system
 2. A lot of operations work such as co-op refunds
 3. Quarterly report has been released (available on Issuu)

- V. Vice-President, Internal Affairs
 1. Chasing Sustainability Conference ticket sales started
 - a. Will be happening on Nov. 16th full day, please come out to support if you have time
 2. Awards Evaluation has been going well
 3. Sustainability SEAL program is almost ready for launch on FB, info on it will be sent out to all clubs and services through email

- VI. Vice-President, Marketing and Communications
 1. Both big projects have been rolled out and we've gotten good traffic towards it
 2. Remainder of October has been spent planning for Thrive Week and a small Halloween event
 3. Also ordering a few stickers and thank you cards which will be given to students during the various events.

- VII. Vice-President, Student Engagement
 1. Meetings with Chairs
 - a. FYC Chair is currently hiring her team, all other services have finished hiring
 2. CCP had first fundraising event
 3. Sauder Sports had their hike event

4. HeWe had their HeWe Eats
5. SISA's Thanksgiving Dinner
6. POITS had two beer gardens this month
7. Thrive Week - HeWe and Sauder Sports getting involved
8. POITS Ski Trip tickets went on sale today
9. Met with HR Generalists to check in on how things are going in portfolio

I. Committee Reports

- I. Academic Committee
- II. Budget Committee
- III. Policy Committee
- IV. Awards Committee
- V. Clubs Review Committee
- VI. Building Users Committee
 - A. CUS Study Space rooms have been booked, just need to sort out the logistics and promotional plan
 - B. Next Building User's meeting will be held on Tuesday from 7-8 PM in the Boardroom
- VII. Endowment Fund Committee
 - A. First meeting on Monday
- VIII. Conference Affiliation Committee
 - A. In the process of waiting for a conference to respond to the MOU
- IX. Internal Audit Committee

J. Amendments to and Approval of Minutes

I. Minutes

Moved: Suprabhe

Seconded: Dante

Be it resolved that the Board of Directors approve its minutes dated September 28th, 2018.

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

K. Business Arising from the Service Council

L. Business Arising from the Executive Council

M. Business Arising from the Committees of the Board of Directors

- I. Committee Appointments
 - A. Academic Committee
 1. Board of Directors Nominations: Dante Agosti-Moro

Motion to appoint Dante as a member for the academic committee.

Moved: Suprabhe | Seconded: Alan

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

Be it resolved that the Board of Directors appoint:

- **Dante Agosti-Moro**
...as a member of the Academic Committee until the end of the current Board's term.

- B. Awards Committee
 - 1. Board of Directors Nominations: Alan Yang

Motion to appoint Alan as a member for the awards committee.

Moved: Evan | Seconded: Jenna

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

Be it resolved that the Board of Directors appoint:

- **Alan Yang**
...as a member of the Awards Committee until the end of the current Board's term.

- C. Building Users Committee
 - 1. Board of Directors Nominations: Dante Agosti-Moro

Motion to appoint Dante as a member for the building users committee.

Moved: Alan | Seconded: Priscilla Choi (Victor Yap)

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

Be it resolved that the Board of Directors appoint:

- **Dante Agosti-Moro**
...as a member of the Building Users Committee until the end of the current Board's term.

- D. Endowment Fund Committee
 - 1. Board of Directors Nominations: Alan Yang

Motion to appoint Alan as a member for the endowment fund committee.

Moved: Jacob | Seconded: Suprabhe

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

Be it resolved that the Board of Directors appoint:

- **Alan Yang**
...as a member of the Endowment Fund Committee until the end of the current Board's term.

- E. Internal Audit Committee
 - 1. Board of Directors Nominations: Dante Agosti-Moro

Motion to appoint Dante as a member for the internal audit committee.

Moved: Priscilla Choi (Victor) | Seconded: Alan

*In favour: all
Opposed: none
Abstentions: none*

...the motion passes.

Be it resolved that the Board of Directors appoint:

- **Dante Agosti-Moro**

...as a member of the Internal Audit Committee until the end of the current Board's term.

N. Other Business

O. Discussion

I. POITS Ski Trip

1. Maggie: Ski trip is Jan 18-20 @ Revelstoke Mountain. Tickets went on sale this morning and 162 tickets were sold out in in 9 minutes, which is record-breaking. The company never had that much traffic on their website and the online system couldn't handle it so they oversold by 22 tickets. The ski trip company emailed the 22 people to explain their mistake and put them on a waitlist. Aside from the 22 oversold tickets, 70 people signed up on the waitlist within the first two hours of selling out. I spoke to Kaitlyn about increasing capacity and booking another bus (54 seats). It would require a budget increase to subsidize ticket prices for these students which includes bus, 2 nights accommodation, etc. The total would be an increase of \$7,524.36, and it would cover the 22 people mentioned above as well as the next 32 people on the waitlist.
2. Jacob: How much budget do we have to spend of this?
3. Ajit: We have the capability to do so. We have roughly \$80,000 in surplus as of right now.
4. Maggie: If we were to approve it, we're subsidizing roughly \$140 per person.
5. Ajit: This is coming out of our service innovation fund. It'd decrease the fund but if we need to, we can increase that fund later.
6. Priscilla Choi: Are we considering making this a permanent increase?
7. Maggie: I talked to Kaitlyn about it before but they were reluctant because the hotel can't hold this many people but because it was their mistake, the company is handling all the logistics.
8. Evan: Is this how we want to spend student money?
9. Dante: It might be important to honour the people who made a mistake with the booking and because of that, I'd be okay and most fellow students would be as well.
10. Maggie: The alternative option is to make the people who didn't get a ticket immediately pay the full price and they can still come, but that would be \$395/ticket.
11. Priscilla Chan: How much do people actually resell their tickets for?
12. Maggie: We don't know since people just make the posts through Facebook.
13. Jacob: They won't all be in the same hotel.
14. Priscilla: I have a question about safety, how is the exec team going to handle the safety issue if they struggle with managing that many people.
15. Maggie: They'll have to work with the Ski Company but it just happened today so we're not too sure.

Motion to approve a \$7,524.36 increase to the POITS budget for the Ski Trip contingent on the fact that they have a proper logistics plan in place.

Moved: Evan | Seconded: Jacob

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

II. UBCFA Affiliation Status

Motion to move this in camera as we're talking about confidential matters in regards to UBCFA and want to respect their wishes by not making this public knowledge yet.

Moved: Evan | Seconded: Dante

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

Victor arrived at 8:19pm. Priscilla Choi is no longer his proxy.

Motion to stay in camera

Moved: Evan | Seconded: Pamela (Brandon)

*In favour: none
Opposed: all
Abstentions: none
...the motion fails.*

P. Next Meeting

The next regularly scheduled meeting of the Board of Directors shall be: TBA.

Q. Adjournment

Moved: Alan

Seconded: Jacob

There being no further business, be it resolved that the meeting be adjourned at 8:35pm.

*In favour: all
Opposed: none
Abstentions: none
... the motion passes.*

CUS Attendance

Name	Position	Present ("X")	Late (Time)	Proxy (Name)
Board of Directors				
Evan Zhou	President	X		
Priscilla Chan	Commerce Student Senator	X		
Jacqueline Wu	Alma Mater Society Representative		8:31pm	
Jacob Kim	Fourth Year Representative		7:21pm	
Victor Yap	Fourth Year Representative	X		Priscilla Choi
Jessica Jiang	Third Year Representative	X		
Suprabhe Ballary	Third Year Representative	X		
Jenna Leung	Second Year Representative	X		
Brandon Jao	Second Year Representative	X		Pamela Liu
Alan Yang	First Year Representative	X		
Dante Agosti-Moro	First Year Representative	X		
Snigdha Bhardwaj	Ombudsperson	X		
Executive Council				
Katherine Pan	Vice-President, Academic Affairs	X		—
Priscilla Choi	Vice-President, External Affairs	X		—
Ajit Joseph	Vice-President, Finance	X		—
Kelvin Tsai	Vice-President, Internal Affairs			—
Maggie Yip	Vice-President, Student Engagement	X		—
Veronica Vivero	Vice-President, Marketing and Communications	X		—
Other				
Pamela Liu	Administrative Director	X		—

Guests (optional)

Name	Affiliation	Present ("X")	Late ("X")	Notes
Invited				
Other				