



Executive Council Meeting

Scheduled Time: 5:00 PM, September 25, 2018 | Location: Henry Angus 454

Open to the General Membership of the Society Unless Otherwise Deemed In-Camera

Note: presentations and/or proposed motions should be requested to be included on the agenda at least three (3) days in advance of a meeting by contacting the Administrative Director, Pamela Liu, at pamela.liu@cus.ca – materials received past this point may be considered for the subsequent meeting’s agenda at the Administrative Director’s discretion.

Attendance:

Name	Position	Present ("X")	Late ("X")	Proxy
Evan Zhou	President (Chairperson)	x		
Katherine Pan	Vice-President, Academic Affairs (Vice-Chairperson)	x		
Priscilla Choi	Vice-President, External Affairs	x		
Ajit Joseph	Vice-President, Finance	x		
Kelvin Tsai	Vice-President, Internal Affairs	x		
Veronica Vivero	Vice-President, Marketing and Communications	x		Annie Chen
Maggie Yip	Vice-President, Student Engagement	x		
Snigdha Bhardwaj	Ombudsperson	x		
Pamela Liu	Administrative Director/ Recording Secretary	x		

Guests:

A. Call to Order

The meeting was called to order at 5:08pm.

B. Amendments to and Adoption of the Agenda

Motion to add Use of the CUS Lounge to the discussion.

Moved: Maggie | Seconded: Priscilla

Be it resolved that the agenda be adopted as presented.

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

C. Presentations to the Executive Council

1. IT Update - 5:05pm (Ansel Hartanto)

A. Update - BUCS Night - date is currently in question

a. Thinking October 9th or October 12th but leaning towards the 12th

i. Currently awaiting room confirmation

b. CUS IT, Biztech and Kevin Dhir will make a speech

i. Jon Kim and Cris from CUS are planning to come from the CUS side

1. Kelvin: CUS wants 10 minutes

c. Evan: When is the event page going up?

i. Ansel: Not yet finalized as we don't have a confirmed date yet

ii. Ansel: Projected date is today as Jamie was supposed to get back to us but he's getting no response so hopefully tomorrow

iii. Evan: Have you been coordinating with Veronica's team?

1. Kelvin: Yes

d. Kelvin: Jon sent everything to Veronica already and Veronica approved it

B. Lockers going great

D. Personal Updates**E. Professional Updates**

I. President

1. Lot of one on ones

2. Met with Colleen from the BCC

a. Coming up with a better plan to recognize the CUS

i. Putting out logo on their newsletter and some of their promotional and networking events

b. Going to talk more about reporting after that to make sure they report proper data to us

3. Did FYC interviews

4. Had a call about audit manager

5. Lots of interfaculty stuff

II. Vice-President, Academic Affairs

1. JDC hiring done, retreat this weekend
 2. Check in with Nicole
 3. Academic Caucus Meeting - Friday, looking for proxy
- III. Vice-President, Finance
1. Sitting with Analysts and working on projects with them
 2. Senior Analyst candidate training is going okay
- IV. Vice-President, Internal Affairs
1. One-on-one with Evan at Tim Hortons
 2. Awards interviews are done, hiring confirmations pending
 3. Sustainability first year rep interviews in the following week
 4. Elections - 18 candidates running for first year elections. All Candidates Forum on Monday, Oct 1st
 5. Internal Portfolio is having a social
- V. Vice-President, Marketing and Communications
1. Hired two DMCs yesterday.
 2. Yearbook and Prospectus hiring soon
 3. Bizz Buzz released their first article
 4. CAP hiring is going on
 5. One-on-ones with DMCs
- VI. Vice-President, External Affairs
1. LGBTQ Rep Hiring allowing paired candidates
 2. Removing lanyards rental deposit
 3. Got dark blue lanyards instead of light blue lanyards → receiving Dads Printing credit
 4. EMP is rebranding - Presentation at the next exec meeting, will require board approval.
 - a. Budget revision
 5. Need to order walkies talkies @Pamela
 6. Financial Sponsorships - Changing the way we allocate the sponsorship revenue. Any money given towards a specific conference will be directed towards the particular conference.
 7. NSCC - pending sponsors approval for final case
- VII. Vice-President, Student Engagement
1. A few services are still hiring
 2. Met with CCP, HeWe, and POITS
 3. One-on-one with Ryan to discuss portfolio projects
 4. Coffee Chats RSVPs going well
 5. One-on-one with Ellen
 6. Finished FYC Chair hiring, called the successful applicant today
 7. Internal Audit - Santa Ono is involved now!!
- VIII. Administrative Director
- IX. Ombudsperson
1. Office Hours
 2. Audit Manager Meeting

F. Executive Business and Discussion

1. CUS Lounge Usage

- a. AMS Billiards Club - wanted to book Sauder pool table for a recurring event every Wednesday evening.
- b. Evan: Do we want people to be able to book the lounge
- c. Katherine: The lounge is for the Bcom students and they should be able to use it
- d. Priscilla: We can try and book half the lounge for them
- e. Kelvin: The event is recurring, every Wednesday for the entire term
- f. Annie: For CLC/Birmingham do you need to be Bcom student?
- g. Evan: They cannot book it
- h. Kelvin: Just this once?
- i. Katherine: Other services will have concern
- j. Evan: Do we let sauder students book the lounge?
- k. Priscilla: I guess not
- l. Katherine: It is going to get chaotic with peak hours and all
- m. Evan: Okay I will communicate to Genia and Kelvin to Billiards club

G. Approval of Minutes

Moved: Maggie | Seconded: Katherine

That the minutes from the September 11th & September 18th Executive Council meeting be approved for public distribution.

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

H. Next Meeting

Tuesday October 2nd, 2018 - CUS Boardroom

I. Adjournment

Moved: Kelvin | Seconded: Maggie

There being no further business, be it resolved that the meeting be adjourned at 6:28pm.

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*