



Executive Council Meeting

Scheduled Time: 5:00 PM, October 9, 2018 | Location: Henry Angus 239C/CUS Board Room

Open to the General Membership of the Society Unless Otherwise Deemed In-Camera

Note: presentations and/or proposed motions should be requested to be included on the agenda at least three (3) days in advance of a meeting by contacting the Administrative Director, Pamela Liu, at pamela.liu@cus.ca – materials received past this point may be considered for the subsequent meeting’s agenda at the Administrative Director’s discretion.

Attendance:

Name	Position	Present ("X")	Late ("X")	Proxy
Evan Zhou	President (Chairperson)	X		
Katherine Pan	Vice-President, Academic Affairs (Vice-Chairperson)	X		
Priscilla Choi	Vice-President, External Affairs	X		
Ajit Joseph	Vice-President, Finance			
Kelvin Tsai	Vice-President, Internal Affairs	X		
Veronica Vivero	Vice-President, Marketing and Communications	X		
Maggie Yip	Vice-President, Student Engagement	X		
Snigdha Bhardwaj	Ombudsperson	X		
Pamela Liu	Administrative Director/ Recording Secretary	X		

Guests:

A. Call to Order

The meeting was called to order at 5:04pm.

B. Amendments to and Adoption of the Agenda

Moved: Maggie | Seconded: Priscilla

Be it resolved that the agenda be adopted as presented.

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

C. Presentations to the Executive Council**D. Personal Updates****E. Professional Updates**

- I. President
 1. Regular one on ones
 2. Met with Lisa
 3. Proxy attended wellness meeting with AMS
 - a. AMS is trying to get all constituencies to run events during thrive week
 4. Meeting with AMS sustainability to talk about how we can work together to create a sustainability strategy
 5. Building Users meeting
 6. Met with some first years
- II. Vice-President, Academic Affairs
 1. Meeting with Internal Audit Survey Feedback Call tomorrow
 2. Meeting with AVP soon to discuss case
 3. Meeting with Nicole next Tuesday
 4. CMP is on track
 5. JDC has full team
- III. Vice-President, Finance
 1. Meeting with Kuol about credit card
- IV. Vice-President, Internal Affairs
 1. First building users committee meeting
 - a. Discussed updates from last year
 - i. A lot of funds went into replacing TVs in Birmingham and CPA Hall
 - ii. Also replaced some couches in CPA Hall
 - b. Biggest issue is insufficient study space for students
 - i. Thinking about how we can solve this issue
 - ii. Came up with resolution that for the upcoming month, we'll book a classroom on Tuesdays and Thursdays from 12:30-2:00 so students can use it to study

1. Coordinating with marketing for promotion
 2. Will have someone collect the classroom data
 - iii. Thinking of converting classroom space into study space and also looking into getting more study space from Sauder but this is long term
 2. Awards Night finished hiring
 3. Sustainability hotel contract has been signed
 4. Storage cleaning moved to internal
- V. Vice-President, Marketing and Communications
1. Went through first round of big screen submissions
 - a. NIBC & TG are up right now
 - b. Offloaded maintenance to Lydia, a DMC
 2. Justine (new DMC) is helping out Priscilla Chan with promoting CUS office hours
 - a. Evan: We're changing the name
 3. Met with Videographer
 4. Had one on ones with DMC's
 5. Met with CUSVM
 - a. Agreed that all people who make submissions will be given 48 hours on whether they'll have a photographer
 6. Vision and budget are on the website
- VI. Vice-President, External Affairs
1. Hired new AVPX
 - a. Taking over CR Forum
 2. Interviewing CRMs on Friday
 3. LFS|US moving forward
 - a. Finished MOU
 4. Created MOU template
 5. Bulk orders
- VII. Vice-President, Student Engagement
1. SISA had Thanksgiving Dinner last week
 2. CCP had fundraiser last week
 - a. Hired full team
 3. Met with FYC Chair
 - a. Opened hiring for Committee VP positions
 4. POITS went well, reached capacity within 45 minutes
 - a. Going to talk with UGO to see if there's any way to increase capacity
- VIII. Administrative Director
1. CUS Service Council Hoodies
- IX. Ombudsperson
1. Internal Audit - starting interviews

F. Executive Business and Discussion

G. Approval of Minutes

Moved: Veronica | Seconded: Maggie

That the minutes from the September 25th & October 2nd Executive Council meeting be approved for public distribution.

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

H. Next Meeting

I. Adjournment

Moved: Katherine | Seconded: Kelvin

There being no further business, be it resolved that the meeting be adjourned at 6:03pm.

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*