



## Executive Council Meeting

**Scheduled Time: 5:00 PM, October 16, 2018 | Location: Henry Angus 239C/CUS Board Room**

Open to the General Membership of the Society Unless Otherwise Deemed In-Camera

**Note:** presentations and/or proposed motions should be requested to be included on the agenda at least three (3) days in advance of a meeting by contacting the Administrative Director, Pamela Liu, at [pamela.liu@cus.ca](mailto:pamela.liu@cus.ca) – materials received past this point may be considered for the subsequent meeting’s agenda at the Administrative Director’s discretion.

### Attendance:

Name	Position	Present ("X")	Late ("X")	Proxy
Evan Zhou	President (Chairperson)	X		
Katherine Pan	Vice-President, Academic Affairs (Vice-Chairperson)	X		
Priscilla Choi	Vice-President, External Affairs	X		
Ajit Joseph	Vice-President, Finance	X		
Kelvin Tsai	Vice-President, Internal Affairs	X		
Veronica Vivero	Vice-President, Marketing and Communications	X		
Maggie Yip	Vice-President, Student Engagement	X		
Snigdha Bhardwaj	Ombudsperson	X		
Pamela Liu	Administrative Director/ Recording Secretary	X		

Guests:

### A. Call to Order

*The meeting was called to order at 5:03pm.*

**B. Amendments to and Adoption of the Agenda**

*Moved: Katherine | Seconded: Veronica*

*Be it resolved that the agenda be adopted as presented.*

*In favour: all  
Opposed: none  
Abstentions: none  
...the motion passes.*

**C. Presentations to the Executive Council**

1. BUCS Night Recap (Ansel Hartanto, IT Director) - 5:05pm
  - A. BUCS night was a good, comprehensive night, had a good turnout. 115 registered, 90 showed up.
  - B. Breakdown per year for attendees:
    - a. Mostly upper years, roughly 20 first years
  - C. Roughly 307 BUCS students in total, 90 showing up is roughly 25% of the population
  - D. Evan: It might be more productive for us to talk about BUCS night after we get feedback. Next Tuesday, please come prepared to report key areas of feedback, what went well and steps moving forward and how you envision our BUCS engagement strategy moving forward. Could you also bring in a cost breakdown. Please prepare it in a powerpoint or PDF doc.

**D. Personal Updates****E. Professional Updates**

- I. President
  1. Met with Colleen from BCC to update
    - a. BCC doing a good job of recognizing our support
  2. Met with AVP Sustainability from AMS to discuss how CUS can support AMS in their strategic goals
  3. Various one on ones
  4. Presented to AMS VP Admin in regards to our structure
  5. Met with AMS Wellness Committee meeting
  6. Met with Cris to discuss BUCS Night
  7. FYR onboarding last week
  8. President's Council Meeting
    - a. Mostly just general updates
    - b. Talked about constituency of the year and how it's awarded
    - c. AMS may run an all constituency social
  9. AMS HR Committee meeting
  10. UBC Orientations Steering Committee
    - a. Willing to get constituencies more involved in JumpStart
  11. Will start planning midpoint celebration event
  12. Performance reviews will happen soon
- II. Vice-President, Academic Affairs
  1. Internal Audit - got second draft

2. JDC's in full swing
    - a. Chillin for Charity next Thursday
  3. Working with CMP on getting review sessions in place
  4. AMS tutoring had a tutor resigned so in talks about getting money back
  5. Working on catering for LFS|US
- III. Vice-President, Finance
1. Did Co-op refunds
- IV. Vice-President, Internal Affairs
1. Sauder will follow up with custodians in regards to cleaning
  2. Sauder Building Committee meeting
  3. Chasing Sustainability is releasing tomorrow
- V. Vice-President, Marketing and Communications
1. Strategic plan and budget was released
    - a. Got 217 reads between the 2 of them
  2. On Monday, there'll be a few pictures and slides on the TV screens directing them to it
  3. Came up with more concrete plan for Thrive Week
    - a. Hewe will be boothing all 5 days
  4. Had a meeting for Halloween
  5. Releasing dates for Artonas
    - a. Hopefully right before exams start
- VI. Vice-President, External Affairs
1. Hired CRMs
  2. CR Forum is on it's way on last week of October
  3. Bulk orders has been passed onto Snigdha
- VII. Vice-President, Student Engagement
1. Had HeWe sync
  2. POITS Ski Trip event got released
  3. Had meeting with AVP
  4. Halloween plan meeting with Marketing
  5. Had first HR sync
    - a. Meeting with HR Generalists in the portfolio once a month to discuss how things are going in portfolio between HR and Chairs
- VIII. Administrative Director
1. CUS Service Council Hoodies
  2. Meeting with Lauren
- Evan Zhou and Pamela Liu left at 6:00 pm.*
- IX. Ombudsperson
1. Coffee Chats
  2. Bulk Orders
  3. Internal Audit

**F. Executive Business and Discussion**

## 1. JDC Credit

- a. Ajit: Ryan gave plan for the CC Spending for the next 4 months will approve a lower amount than spending.

*Motion to approve to JDC to for \$1500 credit card limit contingent on MOU being signed*

*Moved: Ajit | Seconded: Maggie*

*In favour: all  
Opposed: none  
Abstentions: none  
...the motion passes.*

## 2. EMP Budget

- a. Ajit: EMP submitted a revised version of their budget
- b. Katherine: What are we looking for?
- c. Ajit: The new budget needs approval?
- d. Katherine: What are the differences from the old one?
- e. Ajit: Their year end was not approved in the first round of budget approvals.
  - i. Some new changes made
  - ii. Changes include addition of new items to the agenda.
- f. Katherine: So there are two things to look at, rebranding changes and general additions to the budget
- g. Ajit: Kick-Off breakfast costs is a lot if they don't have that many attendees show up.
- h. Priscilla: I have been looking for venues but generally Pinnacle is the lowest cost possible.
- i. Katherine: Breakfast is pretty decent in a weekday and will get a higher turnout from mentors compared to the weekend
- j. Priscilla: They have 50 mentees.
- k. Ajit: We will set a precedent for services to come for budget changes
- l. Katherine: In general they are under costs and there might be a bad precedent.
- m. Veronica: We don't want to penalize someone, but they have to meet targets and if they have met the goal of 50, it is good

*Motion for a 5 minute break*

*Moved: Veronica | Seconded: Maggie*

*In favour: Ajit, Kelvin, Veronica, Maggie, Priscilla Choi  
Opposed: none  
Abstentions: Evan  
...the motion passes.*

*Motion to approve EMP Funding for Kick-Off Event for \$6184.01*

*Moved: Ajit | Seconded: Maggie*

*In favour: Ajit, Kelvin, Veronica, Maggie, Priscilla Choi  
Opposed: none  
Abstentions: Evan  
...the motion passes.*

## 3. Sauder Summit

- a. Katherine: UGO wants us to support funding to Sauder Summit alongside BCC and UGO funding. The Dean funded them about \$10k two years ago but we were expected to pay the difference, Sauder didn't fund

- b. Evan has a meeting with Lisa tomorrow to discuss
- c. Maggie: Do we know why Sauder didn't fund them last year?
- d. Veronica: Does it seem fair to fund disproportionately as it goes towards Sauder's brand equity and not that enough benefit for our students
- e. Ajit: If we get into this MOU, it would be a fixed allocation for the next years which would be hard to look over. Also we have to be more careful with our budget since the surplus.
- f. Katherine: We cannot be the majority sponsor of the funding, this is very parallel to NIBC.

**G. Next Meeting**

**H. Adjournment**

*Moved: Ajit | Seconded: Priscilla*

*There being no further business, be it resolved that the meeting be adjourned at 6:45pm.*

*In favour: all  
Opposed: none  
Abstentions: none  
...the motion passes.*