



**Commerce Undergraduate Society of the University of British Columbia, Vancouver**

Board of Directors Meeting | 6:00 PM, Friday, September 28, 2018 | Henry Angus Building, Room 293

*Open to the general membership of the Society unless otherwise deemed in-camera.*

**Note:** presentations and/or proposed motions from parties other than the members of the Board of Directors should be requested to be considered for inclusion on the agenda at least seven (7) days in advance of a meeting by contacting the Chair, Priscilla Chan, at [priscilla.chan@cus.ca](mailto:priscilla.chan@cus.ca) – materials received past this point will be considered for the subsequent meeting’s agenda at the Chair’s discretion.

**A. Call to Order and Adoption of the Agenda**

The meeting was called to order at 6:13pm.

- I. Attendance and Confirmation of Quorum
- II. Amendments to and Approval of the Agenda

Moved: Jessica

Seconded: Evan

*Be it resolved that the agenda be adopted as presented.*

*In favour: all  
Opposed: none  
Abstentions: none*

*... the motion passes.*

**B. Membership: Introductions, New Members, Declaration of Vacancies**

**C. Chair’s Remarks**

**D. Presentations to the Board of Directors**

**E. AMS Representatives’ Report**

- 1. SASC is running successfully, introducing new workshops to community.
- 2. MOU is a work in progress
- 3. Annual General Meeting on October 23rd

**F. Commerce Student Senator’s Report**

- 1. First student caucus and senate meeting this Wednesday
- 2. UBC & SFU will be hosting a special honorary degree

3. Update on fall reading break
  - a. Too many final exams to have a fall reading week
  - b. Potential to have a 2-3 day fall reading break

#### **G. Ombudsperson's Report**

1. Talking to lots of first years
2. Sat on AMS council meeting
3. Proxyed for Katherine on academic committee which discussed tuition fees

#### **H. Executive Reports**

- I. President
  1. Worked a lot on Imagine Day stuff
  2. Having regular one on ones with VPs
  3. Attending AMS council meetings
  4. Attending various CUS events
  5. Meeting with AMS & CUS Sustainability to have a long term sustainability strategy
  6. Meeting with BCC to discuss our funding
    - a. BCC has new plan to recognize our sponsorship
  7. AMS Councillor orientation
  8. Meeting with a few first years
  9. Had a meeting with the market research firm
  10. Attended Sauder Impact Night
- II. Vice-President, Academic Affairs
  1. JDC hiring done, retreat this weekend
  2. Check in with Nicole
  3. Academic Caucus Meeting - Friday, looking for proxy
- III. Vice-President, External Affairs
  1. Spent the past week doing consultations on representative positions
    - a. Hoping to get done by mid October
  2. MOU with CPABC finalized
  3. One on ones with services
  4. AVPX resigned, now in the middle of reviewing AVPX applications
  5. CRM deadline is Thursday
  6. CR Forum happening late October
- IV. Vice-President, Finance
  1. Number of meetings with AMS
  2. Working with analysts on projects assigned to them
  3. Senior FA hired
- V. Vice-President, Internal Affairs
  1. One on ones with service chairs
  2. FYR elections going on
    - a. All-candidates forum on Mon, Oct 1 @ 6-8pm
- VI. Vice-President, Marketing and Communications
  1. Hired two DMCs, onboarding next week
  2. Waiting on feedback for strategic plan

- VII. Vice-President, Student Engagement**
  - 1. Past month has been events
    - a. CUStart Your Involvement
    - b. Meet Your CUS
    - c. SISA, HeWe, POITS, Sauder Sports had their first event
  - 2. One on one with Events Coordinator
  - 3. Few meetings with AVP
  - 4. Met with Lauren and Nicole from UGO
  - 5. Talked to first years about involvement opportunities
  - 6. Some services are still hiring
  - 7. FYC Chair hired, currently onboarding

**I. Committee Reports**

- I. Academic Committee
- II. Budget Committee
- III. Policy Committee
- IV. Awards Committee
  - A. Finalized service and clubs awards
  - B. Changed the process
- V. Clubs Review
- VI. Building Users Committee
  - A. Having first meeting soon
- VII. Endowment Fund
- VIII. Conference Affiliation
  - A. Financial Process is about to begin
  - B. Round 2 presentations starting soon
  - C. Sent out an MOU, other is still in the works and pending
- IX. Internal Audit
  - A. Working with external marketing research firm to create survey we'll be releasing in October
  - B. Sending out info about event surveys soon
  - C. Starting interviews soon

**J. Amendments to and Approval of Minutes**

- I. Minutes

Moved: Ajit (Jacob)

Seconded: Jenna

*Be it resolved that the Board of Directors approve its minutes dated August 19th, 2018.*

*In favour: all  
Opposed: none  
Abstentions: none*

*... the motion passes.*

**K. Business Arising from the Service Council**

**L. Business Arising from the Executive Council**

**M. Business Arising from the Committees of the Board of Directors**

**N. Other Business****O. Discussion****I. CUS Coffee Chats Update**

1. Jessica: Got 41 signups, most CUS Execs and Board have 3 coffee chats, some have 2. You will be getting an email tomorrow morning with all information. Please send out an email to your student by October 2nd.
2. Priscilla Choi: How did you pair students?
3. Jessica: Certain students requested people and also some people put down what they wanted to talk about.
4. Evan: What is the demographic breakdown?
5. Maggie: A lot of them are first years, a few second and third years, two in year 4+.

**II. Board Attendance at Executive Meetings Policy Change**

1. Evan: Last year policy was changed for executive meetings in regards to Board attendance. Last year, Board members were expected to attend 2 executive meetings a month. After discussing with Priscilla, we felt we should remove this as the direction of Board is changing.
2. Priscilla Chan: This year, Board's direction is having a bigger presence and interacting more with students. We'll just get updates from execs during Board meetings. Board members can still go but it's not mandatory.
3. Evan: I give Priscilla Chan detailed updates bi-weekly which are very detailed as to what's happening in the executive council.

*Motion to strike Policy Section 6.06 A. VIII.*

*Moved: Ajit (Jacob) | Seconded: Priscilla Choi (Victor)*

*In favour: all  
Opposed: none  
Abstentions: none*

*... the motion passes.*

**III. Situation regarding UBCFA/PVCC/NIBC**

*Motion to move in camera due to the sensitive nature of the information being discussed and to respect the confidentiality of the parties involved..*

*Moved: Ajit | Seconded: Evan*

*In favour: all  
Opposed: none  
Abstentions: none*

*... the motion passes.*

*Motion to stay in camera.*

*Moved: Evan | Seconded: Ajit (Jacob)*

*In favour: none  
Opposed: all  
Abstentions: none*

*... the motion fails.*

*Motion to amend NIBC's MOU with the CUS through Conference Affiliation, to accommodate the following*

*conditions:*

- (1) Funding of 25k will be provided by the CUS, in return for promised deliverables by NIBC, provided only through direct conference expenses approved by the CUS*
- (2) NIBC is not eligible to apply for any form of CUS funding for the next 4 fiscal years, beginning from the end of the fiscal year of 2019.*

*Moved: Evan | Seconded: Jessica*

*In favour: all  
Opposed: none  
Abstentions: none*

*... the motion passes.*

1. Evan: The reason we're proposing this is to ensure that the money provided adds value to the conference itself. Furthermore, over the past few years, our relationship with NIBC has been strained because in the recent past, NIBC has not operated under good business practices. At the end of the day, the CUS is responsible to its student constituents, we are not liable for the poor business decisions made by external organizations. We do not believe it's in the best interest of the student body to continue our relationship with NIBC for the fiscal year or the near future.

**P. Next Meeting**

The next regularly scheduled meeting of the Board of Directors shall be: Wednesday October 3rd, 2018 at 6pm.

**Q. Adjournment**

Moved: Suprabhe  
Seconded: Jenna

*There being no further business, be it resolved that the meeting be adjourned at 7:49pm.*

*In favour: all  
Opposed: none  
Abstentions: none*

*... the motion passes.*

## CUS Attendance

Name	Position	Present ("X")	Late (Time)	Proxy (Name)
<b>Board of Directors</b>				
Evan Zhou	President	X		
Priscilla Chan	Commerce Student Senator	X		
Jacqueline Wu	Alma Mater Society Representative	Alan Yang		
Jacob Kim	Fourth Year Representative	Ajit Joseph		
Victor Yap	Fourth Year Representative	Priscilla Choi		
Jessica Jiang	Third Year Representative	X		
Suprabhe Ballary	Third Year Representative	X		
Jenna Leung	Second Year Representative	X		
Brandon Jao	Second Year Representative	Pamela Liu		
	First Year Representative			
	First Year Representative			
Snigdha Bhardwaj	Ombudsperson	X		
<b>Executive Council</b>				
Katherine Pan	Vice-President, Academic Affairs			—
Priscilla Choi	Vice-President, External Affairs	X		—
Ajit Joseph	Vice-President, Finance	X		—
Kelvin Tsai	Vice-President, Internal Affairs	X		—
Maggie Yip	Vice-President, Student Engagement	X		—
Veronica Vivero	Vice-President, Marketing and Communications			—
<b>Other</b>				
Pamela Liu	Administrative Director	X		—

**Guests (optional)**

Name	Affiliation	Present ("X")	Late ("X")	Notes
<b>Invited</b>				
<b>Other</b>				
Taryn Jessop	Student at Large	X		