



Commerce Undergraduate Society of the University of British Columbia, Vancouver

Board of Directors Meeting | 7:00 PM, Sunday August 12th, 2018 | Henry Angus Building, Room 254

Open to the general membership of the Society unless otherwise deemed in-camera.

Note: presentations and/or proposed motions from parties other than the members of the Board of Directors should be requested to be considered for inclusion on the agenda at least seven (7) days in advance of a meeting by contacting the Chair, Priscilla Chan, at priscilla.chan@cus.ca – materials received past this point will be considered for the subsequent meeting’s agenda at the Chair’s discretion.

A. Call to Order and Adoption of the Agenda

The meeting was called to order at 7:17pm.

- I. Attendance and Confirmation of Quorum
- II. Amendments to and Approval of the Agenda

Moved: Pamela (Brandon)

Seconded: Jessica

Be it resolved that the agenda be adopted as presented.

*In favour: all
Opposed: none
Abstentions: none*

... the motion passes.

B. Membership: Introductions, New Members, Declaration of Vacancies

C. Chair’s Remarks

D. Presentations to the Board of Directors

E. AMS Representatives’ Report

F. Commerce Student Senator’s Report

G. Ombudsperson’s Report

H. Executive Reports

- I. President
 - 1. One on ones with VPs
 - 2. Preparing for September
 - 3. Had meetings with Lisa to discuss strategic planning
 - 4. Working on speeches
 - 5. Doing AVP meetings the following week
 - 6. Moving onto club presidents next

- II. Vice-President, Academic Affairs
 - 1. Doing one on ones with chairs
 - 2. Have locked down what we're gonna go with for community pulse survey

- III. Vice-President, External Affairs
 - 1. Having one on ones with chairs
 - 2. Beginning deal negotiations with printing and catering services
 - 3. Almost done sourcing out bulk services
 - 4. CR package is in final stages
 - 5. Sent out CPABC proposal a week and a half ago

- IV. Vice-President, Finance
 - 1. Working on annual report
 - 2. Kimberly's been working on financial audit
 - 3. Looking at improving the tracking system
 - 4. Looking at creating service innovation fund guidelines
 - 5. Looking at manpower increases for finance portfolio

- V. Vice-President, Internal Affairs
 - 1. Checked in with service chairs

- VI. Vice-President, Marketing and Communications
 - 1. Working with IT to discuss website updates
 - 2. Instagram has launched
 - 3. Hoping to finish Bizweek orders by this week; finalizing designs
 - 4. Working to finish off intro video and work on infographics

- VII. Vice-President, Student Engagement
 - 1. Planning first year involvement info session
 - 2. First year survival guide in progress
 - 3. Onboarded and transitioned events coordinator

- I. **Committee Reports**
 - I. Academic Committee
 - II. Budget Committee
 - III. Policy Committee
 - IV. Awards Committee
 - V. Clubs Review
 - A. Clubs affiliation for the summer is complete
 - VI. Building Users Committee
 - VII. Endowment Fund
 - VIII. Conference Affiliation
 - IX. Internal Audit
 - A. Meeting on August 20th to touch base on each phase of development - close to locking down a marketing research form

B. Started working on event feedback

J. Amendments to and Approval of Minutes

I. Minutes

Moved: Evan
Seconded: Jessica

Be it resolved that the Board of Directors approve its minutes dated June 30th.

*In favour: all
Opposed: none
Abstentions: none*

... the motion passes.

K. Business Arising from the Service Council

L. Business Arising from the Executive Council

M. Business Arising from the Committees of the Board of Directors

- 1. Conference Affiliation Committee
 - a. Katherine: Want to run by all anticipated approvals.
 - i. We're moving Biztech, UBCMA, NIBC

Motion to move in camera as we're discussing conference applications and some documents say it's confidential therefore we want to respect the wishes of the applicants..

Moved: Evan | Seconded: Pamela (Brandon)

*In favour: all
Opposed: none
Abstentions: none*

... the motion passes.

Katherine Pan left at 8:30pm.

Motion to stay in camera.

Moved: Pamela (Brandon) | Seconded: Evan

*In favour: none
Opposed: all
Abstentions: none*

... the motion fails.

Motion to conditionally approve Biztech funding for \$4000 contingent on an MOU being signed.

Moved: Evan | Seconded: Jessica

*In favour: all
Opposed: none
Abstentions: none*

... the motion passes.

Motion to reject UBCMA's funding request.

Moved: Evan | Seconded: Jessica

*In favour: all
Opposed: none
Abstentions: none*

... the motion passes.

Motion to conditionally approve NIBC funding for \$25,000 contingent on an MOU being signed as well as regular check-ins.

Moved: Evan | Seconded: Jessica

*In favour: all
Opposed: none
Abstentions: none*

... the motion passes.

N. Other Business

O. Discussion

P. Next Meeting

The next regularly scheduled meeting of the Board of Directors shall be: TBA.

Q. Adjournment

Moved: Jessica

Seconded: Pamela (Brandon)

There being no further business, be it resolved that the meeting be adjourned at 8:47pm.

*In favour: all
Opposed: none
Abstentions: none*

... the motion passes.

CUS Attendance

Name	Position	Present ("X")	Late (Time)	Proxy (Name)
Board of Directors				
Evan Zhou	President	X		
Priscilla Chan	Commerce Student Senator	X		
Jacqueline Wu	Alma Mater Society Representative			
Jacob Kim	Fourth Year Representative		7:40pm (Skype)	
Victor Yap	Fourth Year Representative		7:40pm (Skype)	
Jessica Jiang	Third Year Representative	X		
Suprabhe Ballary	Third Year Representative	Skype		
Jenna Leung	Second Year Representative	Skype		
Brandon Jao	Second Year Representative			Pamela Liu
	First Year Representative			
	First Year Representative			
Snigdha Bhardwaj	Ombudsperson	X		
Executive Council				
Katherine Pan	Vice-President, Academic Affairs	X		—
Priscilla Choi	Vice-President, External Affairs	X		—
Ajit Joseph	Vice-President, Finance	X		—
Kelvin Tsai	Vice-President, Internal Affairs			—
Maggie Yip	Vice-President, Student Engagement	X		—
Veronica Vivero	Vice-President, Marketing and Communications	X		—
Other				

Pamela Liu	Administrative Director	X		—
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Guests (optional)

Name	Affiliation	Present ("X")	Late ("X")	Notes
Invited				
Other				