



Commerce Undergraduate Society of the University of British Columbia, Vancouver

Board of Directors Meeting | 6:30 PM, Monday, July 30th, 2018 | Henry Angus Building, Room 339

Open to the general membership of the Society unless otherwise deemed in-camera.

Note: presentations and/or proposed motions from parties other than the members of the Board of Directors should be requested to be considered for inclusion on the agenda at least seven (7) days in advance of a meeting by contacting the Chair, Priscilla Chan, at priscilla.chan@cus.ca – materials received past this point will be considered for the subsequent meeting's agenda at the Chair's discretion.

A. Call to Order and Adoption of the Agenda

The meeting was called to order at 6:43pm.

- I. Attendance and Confirmation of Quorum
- II. Amendments to and Approval of the Agenda

Motion to strike Executive reports.

Moved: Ajit (Jacob)

Seconded: Jessica

Be it resolved that the agenda be adopted as presented.

*In favour: all
Opposed: none
Abstentions: none*

... the motion passes

B. Membership: Introductions, New Members, Declaration of Vacancies

C. Chair's Remarks

1. Will be having CUS kickoff event on September 2nd.

D. Presentations to the Board of Directors

E. AMS Representatives' Report

F. Commerce Student Senator's Report

G. Ombudsperson's Report

H. Executive Reports

- I. President

- II. Vice-President, Academic Affairs
- III. Vice-President, External Affairs
- IV. Vice-President, Finance
- V. Vice-President, Internal Affairs
- VI. Vice-President, Marketing and Communications
- VII. Vice-President, Student Engagement

I. Committee Reports

- I. Academic Committee
- II. Budget Committee
- III. Policy Committee
- IV. Awards Committee
 - 1. Evan: Met with Suki and Kelvin to discuss awards committee.
- V. Clubs Review
- VI. Building Users Committee
- VII. Endowment Fund
- VIII. Conference Affiliation
 - 1. Applications are out
 - 2. Granted extension to HRMC
 - 3. Applications close August 6th
- IX. Internal Audit
 - 1. Broke down structure of how we're dividing the committee
 - 2. Coming up with proper timeline for next meeting

J. Amendments to and Approval of Minutes

I. Minutes

Moved: Brandon
Seconded: Jessica

Be it resolved that the Board of Directors approve its minutes dated July 13th, 2018.

*In favour: all
Opposed: none
Abstentions: none*

... the motion passes

K. Business Arising from the Service Council

L. Business Arising from the Executive Council

M. Business Arising from the Committees of the Board of Directors

- 1. Conference Affiliation
 - a. Evan: Does Victor want to be on it?
 - b. Victor: I don't think I can make the meetings now since I have to work?

N. Other Business

O. Discussion

I. Discussion on Surplus Resources

1. Ajit: Since our last approval, there's a few changes that we made which we'd like to get approve.
 - a. Presidential: Wellness budget for president
 - b. External: External portfolio gets LinkedIn premium
 - c. Finance: Looking at getting software to make tracking easier
 - d. Internal Affairs: Increasing quality of events they're having
 - e. IT: Upgrading to Slack premium
 - f. Marketing: Social media promotions
 - g. Engagement: Improve prizes for CUS events
 - h. Cleaning & Lounge services: Clean lounge bi-weekly rather than monthly
 - i. Awards Night: Increasing capacity
 - j. HeWe: More mental wellness focus as their focus has been mostly on health, want additional marketing for their various events.
 - k. Sauder Sports: Additional funding for more events
 - l. CUS Sustainability: Want awards for seal program
 - m. Club Innovation Fund: split special projects into separate components; this is specifically for clubs
 - n. Service Innovation Fund: pilot project, want to see if SPF for services could be of value.
 - o. Lounge Redesign: Evan: Want to make the lounge more welcoming
 - p. Capital Projects Fund: walkie talkies, one time purchases
 - q. Social Budget: Increase social funding for services
 - r. Service Council Appreciation: To thank services for all they do
2. Ajit: A quick note, a lot of these numbers are quite rough but we do need to move the timeline. The numbers will get updated as we move forward. Any changes that are made are usually approved by me.
3. Evan: This is our first set of recommendations but we'll bring another set for the next meeting.
4. Brandon: How many more executives do you think you can fit with \$1000 for CUS awards night?
5. Ajit: Roughly 25
6. Victor: Do we still need the money from endowment for cleaning and lounge?
7. Ajit: This increase won't affect endowment in any way.
8. Priscilla: What's the increase in social budget?
9. Ajit: Maybe if we allocate an additional \$5 per person, it might improve the service aspect.
10. Evan: It'll be added to the individual service's budget. This value hasn't been updated for a while and it also takes into account inflation.
11. Victor: Will we use up all the surplus or carry forward to next year?
12. Ajit: Our plan is to use it all but still in the process of determining as we don't want to make random increases.
13. Snigdha: In the fund that we have for capital projects, how much is still left?
14. Evan: \$9000 roughly - it'll be an ongoing fund that we may draw from throughout the year and it may carry over to the following year.
15. Suprabhe: What are the kinds of improvements we're thinking about for the lounge redesign?
16. Evan: Buying new sofas, improving lighting, maybe a smart TV, new fridges and microwaves, new tables
17. Evan: Exec office increasing storage space, new exec office sofa, better chairs in exec office

Motion for a 5 minute break to allow Board members to look over the updated budget.

Moved: Evan | Seconded: Ajit (Jacob)

*In favour: all
Opposed: none
Abstentions: none*

... the motion passes

Motion to resume the meeting.

Moved: Brandon | Seconded: Jessica

*In favour: all
Opposed: none
Abstentions: none*

... the motion passes

- a. Victor: A microphone for Board meetings for broadcasting.

b. *Ajit: we have considered getting audio or visual equipment.*

Motion to approve Addition to Presidential: Presidential Allowance

Moved: Priscilla Chan | Seconded: Jessica

In favour: Brandon, Priscilla Choi (Jenna), Jessica, Suprabhe, Victor, Ajit (Jacob), Priscilla Chan

Opposed: none

Abstentions: Evan

... the motion passes

Motion to approve Addition to External Affairs

Moved: Priscilla Chan | Seconded: Jessica

In favour: Brandon, Jessica, Suprabhe, Victor, Ajit (Jacob), Priscilla Chan, Evan

Opposed: none

Abstentions: Priscilla Choi (Jenna)

... the motion passes

Motion to approve Addition to Finance Commission

Moved: Priscilla Chan | Seconded: Jessica

In favour: Brandon, Priscilla Choi (Jenna), Jessica, Suprabhe, Victor), Priscilla Chan, Evan

Opposed: none

Abstentions: Ajit (Jacob)

... the motion passes

Motion to approve Addition to Internal Affairs

Moved: Priscilla Chan | Seconded: Jessica

In favour: all

Opposed: none

Abstentions: none

... the motion passes

Motion to approve Addition to IT

Moved: Priscilla Chan | Seconded: Jessica

In favour: all

Opposed: none

Abstentions: none

... the motion passes

Motion to approve Addition to Marketing

Moved: Priscilla Chan | Seconded: Jessica

In favour: all

Opposed: none

Abstentions: none

... the motion passes

Motion to approve Addition to Engagement

Moved: Priscilla Chan | Seconded: Jessica

In favour: all

Opposed: none

Abstentions: none

... the motion passes

Motion to approve Cleaning and Lounge Expenses

Moved: Priscilla Chan | Seconded: Jessica

In favour: all

Opposed: none

Abstentions: none

... the motion passes

Motion to approve Addition to Awards Night

Moved: Priscilla Chan | Seconded: Jessica

*In favour: all
Opposed: none
Abstentions: none*

... the motion passes

Motion to approve Addition to Health and Wellness

Moved: Priscilla Chan | Seconded: Jessica

*In favour: all
Opposed: none
Abstentions: none*

... the motion passes

Motion to approve Addition to Sauder Sports

Moved: Priscilla Chan | Seconded: Jessica

*In favour: all
Opposed: none
Abstentions: none*

... the motion passes

Motion to approve Addition to CUS Sustainability - Seal Program

Moved: Priscilla Chan | Seconded: Jessica

*In favour: all
Opposed: none
Abstentions: none*

... the motion passes

Motion to approve Clubs Innovation Fund

Moved: Priscilla Chan | Seconded: Jessica

*In favour: all
Opposed: none
Abstentions: none*

... the motion passes

Motion to approve Services Innovation Fund

Moved: Priscilla Chan | Seconded: Jessica

*In favour: all
Opposed: none
Abstentions: none*

... the motion passes

Motion to approve Lounge Redesign

Moved: Priscilla Chan | Seconded: Jessica

*In favour: all
Opposed: none
Abstentions: none*

... the motion passes

Motion to approve Capital Projects Fund

Moved: Priscilla Chan | Seconded: Jessica

*In favour: all
Opposed: none
Abstentions: none*

... the motion passes

Motion to approve Increase in Social Budget

Moved: Priscilla Chan | Seconded: Jessica

*In favour: all
Opposed: none*

Abstentions: none

... the motion passes

Motion to approve Increase in Service Council Appreciation

Moved: Priscilla Chan | Seconded: Jessica

In favour: all

Opposed: none

Abstentions: none

... the motion passes

II. CUS Values

1. Veronica: We're going to go back in talking about the CUS values. Primarily, we changed the C to "Community" rather than "Collaboration"
2. Priscilla: That's the reason we're bringing it up again. A point that was brought up was community and collaboration. I brought it up to see if anyone wants to further discuss the language.

Motion to approve the CUS values as defined in the working definition in this document.

Moved: Priscilla (Jenna) | Seconded: Evan

In favour: all

Opposed: none

Abstentions: none

... the motion passes

III. Suspension of Policy Section 2.09.

1. Evan: The whole point of section 2.09 is to make sure meetings are accessible to the student body. Since it's the summer, no one really shows up anyways. Exec council would like to request we suspend this for the duration of August so it's more convenient for the executive team. We'll be asking policy committee to make adjustments to policy.

Motion to suspend policy section 2.09 for the month of August for executive council meetings.

Moved: Evan | Seconded: Victor

In favour: Brandon, Jessica, Priscilla Chan, Suprabhe, Victor. Evan

Opposed: none

Abstentions: Priscilla Choi (Jenna), Ajit (Jacob)

... the motion passes

Motion to add to the discussion financial situation press release.

Moved: Victor | Seconded: Brandon

In favour: all

Opposed: none

Abstentions: none

... the motion passes.

IV. Financial Situation Press Release

1. Victor: There's one student that wants to express that \$22 of his student fees is going towards NSCC. They don't want to pay for NSCC's deficit.
2. Evan: It seems like his main message is that we're spending too much money on NSCC.

Motion to approve budget changes via excel system.

Moved: Ajit (Jacob) | Seconded: Brandon

In favour: all

Opposed: none

Abstentions: none

... the motion passes.

P. Next Meeting

The next regularly scheduled meeting of the Board of Directors shall be: August 12th or August 13th.

Q. Adjournment

Moved: Priscilla Chan
Seconded: Ajit (Jacob)

There being no further business, be it resolved that the meeting be adjourned at 8:10pm.

*In favour: all
Opposed: none
Abstentions: none*

... the motion carries.

CUS Attendance

Name	Position	Present ("X")	Late (Time)	Proxy (Name)
Board of Directors				
Evan Zhou	President	X		
Priscilla Chan	Commerce Student Senator	X		
Jacqueline Wu	Alma Mater Society Representative			
Jacob Kim	Fourth Year Representative			Ajit Joseph
Victor Yap	Fourth Year Representative	Skype		
Jessica Jiang	Third Year Representative	X		
Suprabhe Ballary	Third Year Representative	Skype		
Jenna Leung	Second Year Representative			Priscilla Choi
Brandon Jao	Second Year Representative	X		
	First Year Representative			
	First Year Representative			
Snigdha Bhardwaj	Ombudsperson	X		
Executive Council				
Katherine Pan	Vice-President, Academic Affairs	Skype		—
Priscilla Choi	Vice-President, External Affairs	X		—
Ajit Joseph	Vice-President, Finance	X		—
Kelvin Tsai	Vice-President, Internal Affairs			—
Maggie Yip	Vice-President, Student Engagement	X		—
Veronica Vivero	Vice-President, Marketing and Communications	X		—
Other				
Pamela Liu	Administrative Director	X		—

Guests (optional)

Name	Affiliation	Present ("X")	Late ("X")	Notes
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Invited				
Other				