



Commerce Undergraduate Society of the University of British Columbia, Vancouver

Board of Directors Meeting | 6:30 PM, Friday, July 13th, 2018 | Henry Angus Building, Room 339

Open to the general membership of the Society unless otherwise deemed in-camera.

Note: presentations and/or proposed motions from parties other than the members of the Board of Directors should be requested to be considered for inclusion on the agenda at least seven (7) days in advance of a meeting by contacting the Chair, Priscilla Chan, at priscilla.chan@cus.ca – materials received past this point will be considered for the subsequent meeting's agenda at the Chair's discretion.

A. Call to Order and Adoption of the Agenda

The meeting was called to order at 6:52pm.

- I. Attendance and Confirmation of Quorum
- II. Amendments to and Approval of the Agenda

Moved: Ajit (Jacob)

Seconded: Evan

Be it resolved that the agenda be adopted as presented.

In favour: all
Opposed: none
Abstentions: none

... the motion passes

B. Membership: Introductions, New Members, Declaration of Vacancies

C. Chair's Remarks

1. Remember to email Priscilla Chan if you can't make a meeting.

D. Presentations to the Board of Directors

E. AMS Representatives' Report

1. AMS execs updated council in regards to SASC and moving forward. AMS will be coming out with report more later on.

F. Commerce Student Senator's Report

1. Had a curriculum committee meeting.

G. Ombudsperson's Report

1. No updates

H. Executive Reports

I. President

1. Helping Ajit with budgeting
2. Clubs Review happened
3. Regular one on ones
4. Sent out consultation packages with strategic planning
5. Working with a Sauder professor on writing Imagine Day & Spark speeches
6. Met with SUS president

Motion to move this in camera to discuss an email that was received.

Moved: Evan | Seconded: Ajit (Jacob)

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

Motion to stay in camera

Moved: Evan | Seconded: Jessica

*In favour: none
Opposed: all
Abstentions: none
...the motion fails.*

II. Vice-President, Academic Affairs

1. Jon is currently working on creating a model to present to the Board on CCP's revamp.
2. Working on consolidating plans for the next year.
3. Still in talks with JDC in regards to the credit card.

III. Vice-President, External Affairs

1. Still wrapping up CR package.
 - a. Revamping sponsorship package based on input from the UGO as well as analysis from external portfolio.
2. Will be meeting with Sauder & UGO in regards to deal negotiation.
3. One of EMP co-chairs resigned.
4. CPABC Pitch Day went smoothly.
5. Working on implementing a LGBTQ representative as well as a sexual support representative.

IV. Vice-President, Finance

1. Managed to get CUS credit card.
2. Involved in budgeting

V. Vice-President, Internal Affairs

1. Mostly doing one on ones with service chairs
2. Working on clubs review

VI. Vice-President, Marketing and Communications

1. Delegated a few big projects to several members of marketing portfolio
2. Working closely with IT to have a more structured approach to updating the website
3. Setting tangible deliverables for the summer during check ins

VII. Vice-President, Student Engagement

1. Hired an events coordinator
2. Grad Night is looking into hosting their event at the Westin Hotel.

I. Committee Reports

- I. Academic Committee
- II. Budget Committee

- A. Approved the budget
- III. Policy Committee
- IV. Awards Committee
- V. Clubs Review
 - A. Clubs review for the summer is done - 12 clubs affiliated
 - B. Just had clubs kickoff event
- VI. Building Users Committee
- VII. Endowment Fund
- VIII. Conference Affiliation
 - A. Had a meeting - completed and finalized documents for release.
 - B. Expecting the first part of the process to be completed by mid August.
- IX. Internal Audit Committee
 - A. First meeting on Tuesday.
 - B. Going to do some goal setting and discuss division of responsibility across the committee.

J. Amendments to and Approval of Minutes

I. Minutes

Moved: Evan

Seconded: Jenna

Be it resolved that the Board of Directors approve its minutes dated April 7th 2018, May 25th, 2018 and June 19th, 2018.

In favour: all
Opposed: none
Abstentions: none

... the motion passes.

K. Business Arising from the Service Council

L. Business Arising from the Executive Council

1. Financial Situation

Motion to move this in camera as we are discussing sensitive financial information.

Moved: Ajit (Jacob) | Seconded: Evan

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

Motion to stay in camera

Moved: Ajit (Jacob) | Seconded: Kelvin (Suprabhe)

*In favour: none
Opposed: all
Abstentions: none
...the motion fails.*

M. Business Arising from the Committees of the Board of Directors

1. Clubs Affiliation Approval of Enactus UBC

- a. Kelvin: It's Enactus UBC's first time being affiliated with the CUS. We used the same criteria to evaluate them. We thought they provided quite a unique value to the students. The execs and members that plan these events are hired through the Sauder Community. The committee recommends for the Board of Directors to approve this decision.

Motion to allow Enactus UBC to be affiliated with the CUS.

Moved: Ajit (Jacob) | Seconded: Jessica

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

2. Vacancy on Conference Affiliation Committee
 - a. Tabled until next meeting.
3. Internal Audit Committee Member Appointment
 - a. Tabled until next Board Meeting
4. Budget Committee
 - a. The Board of Directors has to approve the budget before the budget is finalized.

Motion to vote on budget line items by an excel system.

Moved: Evan | Seconded: Priscilla Chan

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

Motion to approve Early Grad and Co-op Refunds

Moved: Evan | Seconded: Priscilla Chan

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

Motion to approve Sponsorship

Moved: Evan | Seconded: Priscilla Chan

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

Motion to approve student fees

Moved: Evan | Seconded: Priscilla Chan

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

Motion to approve removal of Canadian Association of Business Schools

Moved: Evan | Seconded: Priscilla Chan

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

Motion to approve removal of Spoke

Moved: Evan | Seconded: Priscilla Chan

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

Motion to approve removal of First Year Survival Guide

Moved: Evan | Seconded: Priscilla Chan

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

*Motion to approve removal of Student Business Cards
Moved: Evan | Seconded: Priscilla Chan*

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

*Motion to approve Admin expenses - Coffee
Moved: Evan | Seconded: Priscilla Chan*

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

*Motion to approve Admin expenses - Lockers
Moved: Evan | Seconded: Priscilla Chan*

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

*Motion to approve Admin expenses - Office Supplies
Moved: Evan | Seconded: Priscilla Chan*

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

*Motion to approve Admin expenses - Website Hosting
Moved: Evan | Seconded: Priscilla Chan*

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

*Motion to approve Cleaning & Lounge Expenses
Moved: Evan | Seconded: Priscilla Chan*

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

*Motion to approve Board of Directors Expense
Moved: Evan | Seconded: Priscilla Chan*

*In favour: all
Opposed: none
Abstentions: none*

...the motion passes.

Motion to approve Board of Directors Retreat

Moved: Evan | Seconded: Priscilla Chan

In favour: all

Opposed: none

Abstentions: none

...the motion passes.

Motion to approve removal of Canadian Business Schools Conference

Moved: Evan | Seconded: Priscilla Chan

In favour: all

Opposed: none

Abstentions: none

...the motion passes.

Motion to approve removal of Roundtable Conference

Moved: Evan | Seconded: Priscilla Chan

In favour: all

Opposed: none

Abstentions: none

...the motion passes.

Motion to approve removal of National Business School Conference

Moved: Evan | Seconded: Priscilla Chan

In favour: all

Opposed: none

Abstentions: none

...the motion passes.

Motion to approve removal of Service Council Business Cards

Moved: Evan | Seconded: Priscilla Chan

In favour: all

Opposed: none

Abstentions: none

...the motion passes.

Motion to approve removal of West Coast Leadership Retreat

Moved: Evan | Seconded: Priscilla Chan

In favour: all

Opposed: none

Abstentions: none

...the motion passes.

Motion to approve Presidential Budget Expense

Moved: Evan | Seconded: Priscilla Chan

In favour: all

Opposed: none

Abstentions: none

...the motion passes.

Motion to approve Exec Council

Moved: Evan | Seconded: Priscilla Chan

In favour: all

Opposed: none

Abstentions: none

...the motion passes.

Motion to approve Exec Council Retreat
Moved: Evan | Seconded: Priscilla Chan

In favour: all
Opposed: none
Abstentions: none
...the motion passes.

Motion to approve Sauder Unlimited
Moved: Evan | Seconded: Priscilla Chan

In favour: all
Opposed: none
Abstentions: none
...the motion passes.

Motion to approve Service Council Hoodies
Moved: Evan | Seconded: Priscilla Chan

In favour: all
Opposed: none
Abstentions: none
...the motion passes.

Motion to approve Service Council Retreat
Moved: Evan | Seconded: Priscilla Chan

In favour: all
Opposed: none
Abstentions: none
...the motion passes.

Motion to approve External Affairs
Moved: Evan | Seconded: Priscilla Chan

In favour: all
Opposed: none
Abstentions: none
...the motion passes.

Motion to approve Finance Commission
Moved: Evan | Seconded: Priscilla Chan

In favour: all
Opposed: none
Abstentions: none
...the motion passes.

Motion to approve Internal Affairs
Moved: Evan | Seconded: Priscilla Chan

In favour: all
Opposed: none
Abstentions: none
...the motion passes.

Motion to approve HR Commission
Moved: Evan | Seconded: Priscilla Chan

In favour: all
Opposed: none
Abstentions: none
...the motion passes.

Motion to approve Information Technology pending approval from exec council

Moved: Evan | Seconded: Priscilla Chan

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

Motion to approve Marketing

Moved: Evan | Seconded: Priscilla Chan

*In favour: Pamela, Ajit, Evan, Ryan, Jenna, Victor
Opposed: none
Abstentions: Veronica
...the motion passes.*

Motion to approve Visual Media

Moved: Evan | Seconded: Priscilla Chan

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

Motion to approve Engagement

Moved: Evan | Seconded: Priscilla Chan

*In favour: Veronica, Evan, Pamela, Ajit, Jennal
Opposed: none
Abstentions: Ryan
...the motion passes.*

Motion to approve Academic

Moved: Evan | Seconded: Priscilla Chan

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

Motion to approve Awards Night

Moved: Evan | Seconded: Priscilla Chan

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

Motion to approve Business Week

Moved: Evan | Seconded: Priscilla Chan

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

Motion to approve Commerce Day

Moved: Evan | Seconded: Priscilla Chan

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

Motion to approve Campus Ambassador
Moved: Evan | Seconded: Priscilla Chan

In favour: all
Opposed: none
Abstentions: none
...the motion passes.

Motion to approve Case Competition Club
Moved: Evan | Seconded: Priscilla Chan

In favour: all
Opposed: none
Abstentions: none
...the motion passes.

Motion to approve Cavalier
Moved: Evan | Seconded: Priscilla Chan

In favour: all
Opposed: none
Abstentions: none
...the motion passes.

Motion to approve Sustainability Conference
Moved: Evan | Seconded: Priscilla Chan

In favour: all
Opposed: none
Abstentions: none
...the motion passes.

Motion to approve Sustainability Service
Moved: Evan | Seconded: Priscilla Chan

In favour: all
Opposed: none
Abstentions: none
...the motion passes.

Motion to approve Class Liaison
Moved: Evan | Seconded: Priscilla Chan

In favour: all
Opposed: none
Abstentions: none
...the motion passes.

Motion to approve Commerce Community Program
Moved: Evan | Seconded: Priscilla Chan

In favour: all
Opposed: none
Abstentions: none
...the motion passes.

Motion to approve Commerce Mentorship Program
Moved: Evan | Seconded: Priscilla Chan

In favour: all
Opposed: none
Abstentions: none

...the motion passes.

Motion to approve Elections

Moved: Evan | Seconded: Priscilla Chan

In favour: all

Opposed: none

Abstentions: none

...the motion passes.

Motion to approve Executive Mentorship Program

Moved: Evan | Seconded: Priscilla Chan

In favour: all

Opposed: none

Abstentions: none

...the motion passes.

Motion to approve External Conferences

Moved: Evan | Seconded: Priscilla Chan

In favour: all

Opposed: none

Abstentions: none

...the motion passes.

Motion to approve First Year Committee

Moved: Evan | Seconded: Priscilla Chan

In favour: all

Opposed: none

Abstentions: none

...the motion passes.

Motion to approve Grad Night

Moved: Evan | Seconded: Priscilla Chan

In favour: all

Opposed: none

Abstentions: none

...the motion passes.

Motion to approve Health and Wellness

Moved: Evan | Seconded: Priscilla Chan

In favour: all

Opposed: none

Abstentions: none

...the motion passes.

Motion to approve Health and wellness Convention

Moved: Evan | Seconded: Priscilla Chan

In favour: all

Opposed: none

Abstentions: none

...the motion passes.

Motion to approve Imprint

Moved: Evan | Seconded: Priscilla Chan

In favour: all

Opposed: none

Abstentions: none

...the motion passes.

Motion to approve Sauder International Student Association

Moved: Evan | Seconded: Priscilla Chan

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

Motion to approve JDC West Competition Team

Moved: Evan | Seconded: Priscilla Chan

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

Motion to approve JDC West Development Team

Moved: Evan | Seconded: Priscilla Chan

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

Motion to approve National Strategy Consulting Conference

Moved: Evan | Seconded: Priscilla Chan

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

Motion to approve POITS

Moved: Evan | Seconded: Priscilla Chan

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

Motion to approve Sauder Sports

Moved: Evan | Seconded: Priscilla Chan

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

Motion to approve removal of Top 40 Under 40

Moved: Evan | Seconded: Priscilla Chan

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

Motion to approve removal of Sauder Squad

Moved: Evan | Seconded: Priscilla Chan

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

Motion to approve removal of Sauder Business Review

Moved: Evan | Seconded: Priscilla Chan

In favour: all

*Opposed: none
Abstentions: none
...the motion passes.*

*Motion to approve removal of Soco
Moved: Evan | Seconded: Priscilla Chan*

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

*Motion to approve Yearbook & Prospectus
Moved: Evan | Seconded: Priscilla Chan*

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

*Motion to approve Club Grant
Moved: Evan | Seconded: Priscilla Chan*

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

*Motion to approve Membership Subsidies
Moved: Evan | Seconded: Priscilla Chan*

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

*Motion to approve Brand Management Mentorship Program
Moved: Evan | Seconded: Priscilla Chan*

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

*Motion to approve Business Career Center contingent on MOU's being signed
Moved: Evan | Seconded: Priscilla Chan*

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

*Motion to approve International Case Competition contingent on MOU's being signed
Moved: Evan | Seconded: Priscilla Chan*

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

Motion to approve Spark Funding on MOU's being signed

Moved: Evan | Seconded: Priscilla Chan

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

Motion to approve removal of SCMP

Moved: Evan | Seconded: Priscilla Chan

*In favour: all
Opposed: none
Abstentions: none
...the motion passes...*

Motion to approve Conference Affiliation

Moved: Evan | Seconded: Priscilla Chan

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

Motion to approve Unallocated Special Projects Funding

Moved: Evan | Seconded: Priscilla Chan

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

Motion to approve Miscellaneous Revenue

Moved: Evan | Seconded: Priscilla Chan

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

Motion to approve the removal of the safety buffer

Moved: Evan | Seconded: Priscilla Chan

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

N. Other Business

O. Discussion

I. CUS Values

1. Veronica: The three values that Priscilla and I have come up with are Accountability, Collaboration and Empowerment. It will fulfill our approach towards providing value to students.

2. Priscilla Choi: The rest of the description is to talk about how these broad terms are interpreted by the CUS and are represented in our initiatives.
3. Evan: Do we feel like those values represent the CUS well?
4. Katherine: Make sure that it doesn't embody what we're doing this year but also make sure it's something that can be applied towards the future?
5. Priscilla Choi: How does everyone feel about this in regards to future planning and ability to be representative of the CUS over the next couple years?
6. Evan: Ideally this will stay forever.
7. Ajit: What if they want to ask about financial accountability?
8. Katherine: I guess transparency under the values portion.
9. Evan: Do we want to use these terms or other terms?
10. Katherine: Why don't we pose some questions and give the Board some time to sit on this?
11. Priscilla Choi: How would you like to move forward with this? We can send this document to Board for review and hopefully have it confirmed at next meeting.
12. Priscilla Choi: I'd like to propose a temporary approval as I'd like to get the CR package out next week. Are we okay with what this represents at the moment?
13. Evan: Just use this for now and if it changes, it won't change drastically.

Motion to amend the agenda to add Student Health and Advisory Committee Discussion.

Moved: Evan | Seconded: Priscilla

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

II. Student Health and Wellbeing Advisory Committee

1. Evan: It's there to promote how we can improve health and wellness at UBC. We as a society have the option to provide a nomination. Whoever we put as a nomination will directly represent us as the CUS. Are we fine with putting Taryn Jessop forward as a nomination.

Motion to put forward Taryn Jessop as the CUS nomination to the UBC Student Health and Wellbeing Advisory Committee.

Moved: Evan | Seconded: Katherine (Victor)

*In favour: all
Opposed: none
Abstentions: none
...the motion passes.*

P. Next Meeting

The next regularly scheduled meeting of the Board of Directors shall be: please fill out when2meet that will be sent out tomorrow.

Q. Adjournment

Moved: Kelvin (Suprabhe)

Seconded: Ajit (Jacob)

There being no further business, be it resolved that the meeting be adjourned at 8:36pm.

*In favour: all
Opposed: none
Abstentions: none
... the motion carries.*

CUS Attendance

Name	Position	Present ("X")	Late (Time)	Proxy (Name)
Board of Directors				
Evan Zhou	President	X		
Priscilla Chan	Commerce Student Senator	X		
Jacqueline Wu	Alma Mater Society Representative			
Jacob Kim	Fourth Year Representative			Ajit Joseph
Victor Yap	Fourth Year Representative			Katherine Pan
Jessica Jiang	Third Year Representative	X		
Suprabhe Ballary	Third Year Representative			Kelvin Tsai
Jenna Leung	Second Year Representative	X		
Brandon Jao	Second Year Representative			Pamela Liu
	First Year Representative			
	First Year Representative			
Snigdha Bhardwaj	Ombudsperson	X		
Executive Council				
Katherine Pan	Vice-President, Academic Affairs		7:03pm	—
Priscilla Choi	Vice-President, External Affairs	X		—
Ajit Joseph	Vice-President, Finance	X		—
Kelvin Tsai	Vice-President, Internal Affairs	X		—
Maggie Yip	Vice-President, Student Engagement	X		—
Veronica Vivero	Vice-President, Marketing and Communications	X		—
Other				
Pamela Liu	Administrative Director	X		—

Guests (optional)

Name	Affiliation	Present ("X")	Late ("X")	Notes
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Invited				
Other				
Jonathan Kim		X		