



commerce
undergraduate
society

Executive Council Meeting

Scheduled Time: 5:00 PM, March 27, 2018 | Location: Henry Angus 239C/CUS Board Room

Open to the General Membership of the Society Unless Otherwise Deemed In-Camera

Note: presentations and/or proposed motions should be requested to be included on the agenda at least three (3) days in advance of a meeting by contacting the Administrative Director, Natalie Yu, at natalie.yu@cus.ca – materials received past this point may be considered for the subsequent meeting's agenda at the Administrative Director's discretion.

Attendance:

Name	Position	Present ("X")	Late ("X")	Proxy
Daphne Tse	President (Chairperson)	X		
Sapnil Mohanty	Vice-President, Academic Affairs (Vice-Chairperson)	X		
Stanley Yu	Vice-President, External Affairs	X		
Matthew Yong	Vice-President, Finance	X		
Phoebe Wong	Vice-President, Internal Affairs	X		
Evan Zhou	Vice-President, Marketing and Communications	X		
Chris Bolton	Vice-President, Student Engagement	X		
Maddie Zapach	Ombudsperson	X		
Natalie Yu	Administrative Director/ Recording Secretary	X		

Guests: Caryssa Kim, Lauren Venema

A. Call to Order

The meeting was called to order at 5:04PM.

B. Amendments to and Adoption of the Agenda

Be it resolved that the agenda be adopted as presented.

C. Presentations to the Executive Council

I. Elections (6:00PM)

1. Expected higher turnout for people running for elections as well as hiring. A lot of people expressed that it just wasn't something they wanted to do. Even getting people to vote, a lot of individuals didn't think their vote mattered/ didn't care and also that they weren't impressed with the candidates. It's hard to push all of this in 48H. This year, the samosa marketing scheme gave us more votes overall but it increased the amounts of abstains this year in comparison to past ones. If we're only getting 13% of votes from people who care about the elections, how do we get the other 87%? It helps to have the board members being more engaged throughout the year.
2. Evan: should we change the timeline? 48h of voting, 1 week of campaigning? Should we have the forum at the beginning of the period, not the end?
 1. Ryan: I wouldn't know because it depends on the actual turnout at the forum. It would require a policy change.
3. Daphne: in addition to the Senator situation, I don't think Michael has been attending the senate meetings. He is also unsure if he's officially quit/ resigned from the position

D. Personal Updates

E. Professional Updates

I. President

1. Emailed PVCC back, no response from them yet. I told them to go to the AMS.
2. I will visit Alan on Wednesday and discuss lawyers/ legal advice
3. Spoke to Stanley about Conference Affiliation: before, I thought we should do small and large. Now conferences will come to get affiliation, based off of the earlier decisions. The max we can fund them is 1/2 and then based off of their performance, they can receive more money

II. Vice-President, Academic Affairs

1. Working on Academic committee transition report

III. Vice-President, Finance

1. Budget committee on Wednesday last week
2. Went to EMP event so he could charge the credit card for them
3. Met with treasurer of UBCFA with Maddie: discussed situation with PVCC and NIBC. They are in debt of approximately \$9,000. They took out a loan of 40K from the AMS. Sean wanted to know if there's any way the CUS can help, there's no way that they can pay it off by the end of the term. UBCFA, PVCC, and NIBC don't have any money. Matthew advised extending their loan to give them more time. Sean was wondering if CUS could verbally support them and get the loan extended.

- a. Maddie: I will email them and clarify the situation

IV. Vice-President, Internal Affairs

1. Creating informal term report by April 1
2. Working on clubs review turnout report
3. Processing two refunds for grad night, working with ShowPass and Johnny
4. Kelvin will chair clubs roundtable in April
5. Has almost all clubs membership numbers

V. Vice-President, Marketing and Communications

1. No update
2. Only posted $\frac{2}{3}$ recognitions because we left out one individual who resigned
3. We're going to get service chairs to do transition reports
 - a. Phoebe: I think for my portfolio this will be redundant because I included it in my transition report

VI. Vice-President, External Affairs

1. No updates

VII. Vice-President, Student Engagement

1. Wrapped up services, gave them feedback form which they can do anonymously
2. Community report update was sent to Daphne, Evan, and Maddie
3. Sauder Sports and HeWe had a conflict over Bunny Yoga, CCP cancelled their meeting with Chris and the current chairs have stopped responding to the incoming chairs. Maggie fixed the situation
4. HeWe will be sending out exam care packages soon
5. Evan: what happened to CCP's urban dash?
 1. Phoebe: I created a form for them, the last time I checked it was 0 people.
 2. Chris: I met in term 2 to try and revamp them but they had nothing prepared.
 3. Ryan: they never addressed the event that never happened
 4. Phoebe: there's lack of interest and also lack of push from the co-chairs. No money was spent on it technically

VIII. Administrative Director

1. Recommending that they lower the office supplies budget for next year: only used a quarter of the total allocated budget.
2. SPF for 180 Degrees and SCI still hasn't been completed, waiting on them to go to the AMS and pick it up in person

IX. Ombudsperson

1. OER Listening tour: the organizer stopped responding to Aaron and I, it seems like something that'll carry forward into next year. The incoming Kuoal decided to take on the project himself. Snigdha went to one of the professor interviews, I went to one today. He didn't show up nor did he provide me with the training materials.
2. Co-facilitated Spring Welcome with Cassie this weekend
3. No meeting to approve awards decision, will post this on the Ombuds blog
4. Didn't pass Yearbook and Prospectus decision: if the individual is selected, they will be hired Friday.
 - a. Evan: can we give this pending approval from the board? Their next exec meeting is on April 2.

F. Executive Business and Discussion

I. Lauren (on behalf of UGO) @ 5:00 PM

1. Phoebe: achieved more than I thought I would. Progressed some of the processes more, glad she didn't stick to just the old methods of internal. Learned that not everything needs to be planned. Recognized when there was room for improvement. Cut a lot of inefficient clubs and useless services. Created portfolio culture.
 1. Lauren: I noticed what was successful was the succession of your team. A lot of people want to see their people stay committed to the organization and move forward
 2. Phoebe: I think that culture started early on with Ryan.
2. Matthew: I came in halfway through the year. I am proud of the continuity of the portfolio and am glad to see the AVPFs moving forward and improving the sustainability of the position
 1. Lauren: clearly something was wrong with the position, as demonstrated by such high turnover of the finance portfolio. But you've shown that it's doable with a strong team.
3. Stanley: managed to revise a lot of the sponsorships and conferences. Made sure that they fixed a lot of the relationships with external relationships, including CPABC. Believes that the conferences went better this year than the last
 1. Lauren: the VPX role for the CUS is fundamentally important for the school and it's reputation. Knowing that you are building positive relationships is huge for the school in representing Sauder at the global stage. We heard a lot of positive reviews on the BC Networking Schools Night. This shows that we can both give and receive.
4. Natalie: saw the Admin Director role change a lot from it's job description but for the better. Was given the autonomy to spear head the SPF renewal process, in collaboration with the UGO
 1. Lauren: This was really important to show to the school how the CUS and UGO are able to work together and come up with a better system of granting student funding
5. Caryssa: FYC went really well, hiring process with Chris and Maggie was very eye-opening. Our final event will be coming up soon, it's similar to a gala
 1. Daphne: Caryssa has been a great addition to the team, she's been a very dedicated board member
 2. Lauren: there's a special place for first years because you have the power to change Sauder culture. You have a good platform to take positions of impact. Getting elected is highly competitive
6. Evan: at the beginning of the role, I had a lot of goals but I re-worked them right away. I saw a lot of issues with having such few people performing the marketing and it led to the great expansion marketing plan. Winter Wonderland was a big success, as well as our BizWeek booth.
 1. Lauren: it is evident in how much you care about the team. It had tremendous impact on each of them individually
7. Maddie: I had little context coming into the role but the role itself was unclear. I think that this year we focused more on the internal stuff. In the past, violations would be covered up but we did a good job with transparency. I also love our team culture and the fact that we all work together to come up with solutions. I'm proud of Chris' policy revisions because it will make the Ombuds role more structured moving forward and making them more accountable
 1. Lauren: the ombuds role served a tangible purpose this year. You were very proactive and created value to the role which will be used in many years to come. It was also nice for you to do SparkChats with us
8. Sapnil: looking back at my proposal when I first applied, I wasn't sure I would be able to accomplish them all but now I am proud to say that after working with the team that we were able to achieve most of them. This year we really worked to streamline processes (more case comps, put class evaluations online). Second aspect is that I'm proud of how transparent our exec council this year and internally we handled everything very well.
 1. Lauren: we really appreciated how you worked with the CLC. By aligning those programs and ensuring that they're high quality is really important. Academic support is something students always want more of and your work this year has moved us forward in accomplishing that.

9. Chris: two roles, one being VPSE and one being POCO chair. I'm really proud of what we did with policy, changed code 4 times and constitution 1 time. Hit $\frac{2}{3}$ goals that I set for that committee. Still unsure as to what the VPSE role should be, I think Maggie will do an awesome job in that role. Also enjoyed working on Sauder Unlimited
 1. Lauren: what you did this past year added a lot of value because you showed mature leadership with all of your service chairs. You were there to help solve problems but also trusted them as competent leaders. Having that perspective is really important.
10. Lauren: Daphne, you represented Sauder very well, you were a friend and Sauder student first. It shows humility and care for your students. The way you led this team was extremely good too. How you represented Sauder across the campus was wonderful. The Dean also mentioned how well you guys represented the CUS throughout the year.

II. Grad Gift

1. We are being given \$1,000 to spend
2. Chris: I think we should limit it to the CUS lounge. Maybe a lamp for better lighting?
 1. Use this for building users
3. Daphne: microwaves?
4. Phoebe: foosball table?

G. Approval of Minutes

Moved: Chris | Seconded: Phoebe

That the minutes from the March 20 Executive Council meeting be approved for public distribution.

In favour: Chris, Sapnil, Evan, Matthew, Phoebe

Opposed: none

Abstentions: Stanley

...the motion carries.

H. Next Meeting

I. Adjournment

Moved: Chris | Seconded: Phoebe

There being no further business, be it resolved that the meeting be adjourned at 6:53PM.

In favour: Chris, Sapnil, Evan, Matthew, Phoebe

Opposed: none

Abstentions: Stanley

...the motion carries.