



commerce
undergraduate
society

Executive Council Meeting

Scheduled Time: 6:30 PM, November 21, 2017 | Location: Henry Angus 239C/CUS Board Room

Open to the General Membership of the Society Unless Otherwise Deemed In-Camera

Note: presentations and/or proposed motions should be requested to be included on the agenda at least three (3) days in advance of a meeting by contacting the Administrative Director, Natalie Yu, at n.yu@hotmail.ca— materials received past this point may be considered for the subsequent meeting's agenda at the Administrative Director's discretion.

Attendance:

Name	Position	Present ("X")	Late ("X")	Proxy
Daphne Tse	President (Chairperson)	X		
Sapnil Mohanty	Vice-President, Academic Affairs (Vice-Chairperson)	X		
Stanley Yu	Vice-President, External Affairs	X		
Chantelle Fromager	Vice-President, Finance			
Phoebe Wong	Vice-President, Internal Affairs	X		
Evan Zhou	Vice-President, Marketing and Communications	X		
Chris Bolton	Vice-President, Student Engagement	X		
Maddie Zapach	Ombudsperson	X		
Natalie Yu	Administrative Director/ Recording Secretary	X		

Guests: Michael Pratt, Matthew Yong, Lauren King

A. Call to Order

The meeting was called to order at 6:39PM.

B. Amendments to and Adoption of the Agenda

Motion to change C. Presentations to Introductions

Moved: Stanley | Seconded: Chris

In favour: Phoebe, Evan, Stanley, Chris, Sapnil

Opposed: none

Abstentions: Chantelle

...the motion carries.

Be it resolved that the agenda be adopted as presented.

C. Introductions

D. Personal Updates

E. Professional Updates

I. President

1. DSAC meeting: 3-5 CUS members were invited to the meeting. Discussed Sauder culture. Prior to the meeting, Daphne messaged several executives to get their opinion on the culture.
 - a. Covered what a successful student looks like balanced with how you can be vulnerable
 - b. Many people don't feel like they are a true Sauder student unless they are involved. One of the people in particular cited that COMM202 made them feel inadequate and less than their fellow classmates. Daphne passed this information onto Linda Gully.
2. Met with BCC today. They noticed that Daphne is making strong efforts to strengthen the connection between other parties. Linda said that they will be doing a career planning course.
3. Performance evaluations have been occurring, 3 have been completed. Executives will be on the 28
4. Coffee Chat with Ryan Crasta for Community Pulse: noticed that committees are doing well and that we are making better efforts than prior years to utilize the feedback
5. Meeting with CUS Endowment next week
6. Meeting with Lauren Venema tomorrow
7. Sapnil: regarding DSAC, how are students selected
 1. From my understanding, students were selected by Dean. Last year was completed through application. This year, 2 people were added in by recommendation of Lauren Venema and Jeff Kroeker. I personally think it's unfortunate that they don't have a permanent seat for a CUS member.
 2. Maddie: in the meeting, some of the things that they said were doing well were the CUS services such as SPF
 3. Daphne: during the meeting, people also had concerns about the pep rally incident. The Dean said that my Facebook post solved that issue - there's not really anything CUS or Sauder can do about it further

II. Vice-President, Academic Affairs

1. Performance Evaluations with services. Some questions were about the team but some of my services don't actually have teams
2. CMP SPF decision: I have personally appealed the situation and I will be talking to Cassie about it later in the week
3. Other universities have contacted Sapnil about sending UBC teams to case competitions
4. Daphne: people have asked about the value of their degree and how Sauder is keeping up with industry standards. Who would be best to address this?
 - a. Sapnil: maybe Kin or Lauren Venema

III. Vice-President, Finance

1. Daphne: as you know, Chantelle resigned last week. There was a difference in Chantelle and Andrew's resignation. Andrew resigned because he could foresee that it would be unsustainable and had a succession plan in place. Chantelle, on the other hand, had a very abrupt ending as she did not want to resign but had to. I met with Matthew, AVPF, and I understood that he was already very busy. Ultimately, Matthew decided that he would like to step up and become our new VPF. I didn't want to put him in this place if he couldn't handle it with his schedule, but he expressed that he was able to make accommodations. Andrew will be able to help with his training. Chantelle would like to help in revamping the role of VPF.
2. A new AVPF will need to be hired, Julyna will be handling this. Daphne and Evan will work on a PR statement announcing his new role and also Chantelle's resignation.
3. Matthew: I think that there needs to be a restructuring of finance.
4. Daphne: I want this hiring to be done as fast as possible. Further discussion will come.
5. There was an invoice for agendas that came in. It still needs to be paid
 - a. Evan: this was brought to Chantelle's attention
6. There have been many complications with the credit card. The new one will need to be put under Matthew's name.
 - . As POITS is occurring this Friday, Matthew has been rushing to get the cheque in.
7. Matthew: if your services have things that need to be paid, let everyone know that there needs to be at least 2 weeks notice
8. Phoebe: I told Chantelle about getting new pool sticks. She offered to pay it on her own credit card. Is that ok?

. Matthew: I told Chantelle to give me the trial balances each week. I received the notice from AMS saying that they cannot process the reimbursement

9. Chris: historically, VPF has been a very busy role. During meetings, please address major updates.
10. Daphne: as nobody understood how finance was structured, nobody else was able to help. I'm hoping that you can assist him with policy. Matthew will make an official statement at the board meeting. We need to hire two AVPFs, this needs to be approved by board. om

Michael Pratt left at 7:20PM .

Victor Yap entered at 7:26PM.

IV. Vice-President, Internal Affairs

1. Lauren is handling the new pool sticks purchase.
2. Liam has changed the booking system, Kelvin and I are editing it now. Hoping to have it updated by next week

8. Performance evaluations occurring next week. Lauren King will be taken Phoebe's position as booking authority as only 2 people can have it
 9. Club Presidents roundtable in December
 10. Monthly portfolio social this Sunday

- V. Vice-President, Marketing and Communications
 1. Finished performance evaluations on Friday: making a couple changes with his services
 2. Winter Wonderland: launched event. There will be some social media contest to promote it. We have special edition CUS stickers
 3. Met with DMCs to discuss their growth and why they wanted to be in that role
 4. Sapnil: are we going to be doing Santa Claus?
 - a. Evan: Yes, I wanted Sapnil to be Santa

- VI. Vice-President, External Affairs
 1. NSCC finished: it was very successful! They will be conducting a post-conference review later
 2. May push back Performance Evaluations as services are busy
 3. Annie will help Stanley reach out to EMP
 4. CR: Albert and Stanley had a sync last week. Will be working on a database. May start reaching out to clubs who need help with their database to develop a centralized database. Also set up a query system.
 5. Daphne: BizzComm used BYC as a sponsor. I brought this up to Kin because a lot of clubs and services have reached out to BYC as a sponsor. We can't control who the clubs choose to use as sponsors but we can control our services.

- VII. Vice-President, Student Engagement
 1. Went to UBC Rec strategic planning session. 40% of students feel connected to the campus and 60% feel like they belong to the campus. They are working on supporting individual units, which would be Sauder Sports for us.
 2. Met with AMS to discuss potential changes to policy.
 3. Wanted to change lock combination on storage room but apparently a \$33/30 min expense will be charged.
 4. Community Pulse finished: 49 survey reports, 9 coffee chats scheduled. Will be working on Community Report during December but will be completed by Town Hall in January
 5. Information gap between services and HR specialist: will be looking into how VPs and HR specialists can work together because Chris has been left out of the loop on several occasions
 6. Services Update: HeWe did really well, finished performance eval. CCP did not host an event during this term, performance review will be this Friday. POITS will be on Friday, last one of the year. FYC finished hiring today, will be choosing team now. SISA and HeWe are participating in Winter Wonderland. Sauder Sports conducted an internal survey for the team.
 7. Daphne: I want to make sure accurate information is circulating.
 8. Evan: if the news is spreading, it's better that we get a press release out soon
 9. Maddie: I think we should send an email with all of the information to the board
 10. This still needs to be voted in board
 11. Chris: I suggest that we inform them that Chantelle is leaving and proposition having Matthew as VPF
 12. Maddie: how did the conversation go with the AMS
 1. Chris: I want to have one document for finance, one document for HR, etc. I needed to talk to the AMS to see if it is feasible and get their feedback. I also wanted to know how AMS supercedes our code. AMS Code cannot be

contradicted by us, but they don't supercede us. As a result, I need to reword Code. Regarding the restructuring, they thought that Code and Constitution should still be separated. In addition to that, we will have a consolidated document

2. AMS said that we couldn't give reimbursement for AMS fees. There was some confusion on AMS and CUS Fees - there is nothing in AMS code that says we can't reimburse for our own CUS fees but this will be clarified
13. Phoebe: will you contact building about the lock? I am concerned about the exec office lock now
 1. Chris: I will send out a follow up email for this issue

VIII. **Administrative Director**

1. SPF Exploration: first meeting occurred, working on consolidating updates for next term
2. Conference Affiliation: a lot of SPF relies heavily on Conference Affiliation committee, who has not met up yet. Should we reappoint the chairperson?
 1. Phoebe: I would want to be a consultant because I have knowledge on clubs affiliation, which is similar to Conference Affiliation

IX. **Ombudsperson**

1. 2 students came to my office hours

F. Executive Business and Discussion

G. Approval of Minutes

Moved: Chris | Seconded: Phoebe

That the minutes from the Nov.14 Executive Council meeting be approved for public distribution.

In favour: Phoebe, Evan, Stanley, Chris, Saphil

Opposed: none

Abstentions: Chantelle

...the motion carries.

H. Next Meeting

I. Adjournment

Moved: Phoebe | Seconded: Saphil

There being no further business, be it resolved that the meeting be adjourned at 8:16PM.

In favour: Phoebe, Evan, Stanley, Chris, Saphil

Opposed: none

Abstentions: Chantelle

...the motion carries.