

Executive Council Meeting Minutes

Tuesday, December 1st, 2015 at 6 P.M.

Henry Angus Building, CUS Boardroom

Note: Meetings are open to the General Membership of the Society Unless Otherwise Deemed In-Camera

Note: Presentations and/or proposed motions should be requested to be on the agenda at least three (3) days prior to a meeting by contacting the Administrative Director, Angela Li, at angela.li@cus.ca - materials received past this point may be considered for the subsequent meeting's agenda at the Administrative Director's discretion.



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Attendance:

Name	Position	Present ("X")	Late ("X")	Proxy
Vanessa Lau	President (Chairperson)	X		
Vadim Chernenko	Vice-President, Academic Affairs (Vice-Chairperson)		X (6:13)	
Amanroop Rosode	Vice-President, External Affairs			Katherine Pan
Taylor Carter	Vice-President, Finance	X		
Frederick Wong	Vice-President, Internal Affairs	X		
Jennifer Zhen	Vice-President, Marketing and Communications	X		
Alexander Lee	Vice-President, Student Engagement	X		
Juvan Houang	Ombudsperson	X		
Angela Li	Administrative Director/ Recording Secretary	X		

Guests: Rita Kim, Ryan Crasta, Adrian Francis, Raffles Koh

A. Call to Order

The meeting was called to order at 6:01PM.

B. Amendments to and Adoption of the Agenda

Moved: Fred | Seconded: Alex

Be it resolved that the agenda be adopted as presented.

*In favour: all
Opposed: none
Abstentions: none
...the motion carries.*

C. Personal Updates

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D. Professional Updates

- I. President
 1. Fall Preview last Sunday.
 2. Everyone please fill out the doodle for end-of-term-social.
 3. CUS Executive and Board Secret Santa.
 4. Need milestones of services from Executives for the next Board Meeting.
- II. Vice-President, Academic Affairs
 1. CMP: 3 final exam sessions this and next week.
 2. JDW West transition is going well. They have one simulation left. They will have their Christmas social this Thursday.
 3. Sauder Business Review: Meet with Brain Sutherland or other faculty members to get more faculty support. They are going to present to the Executives next term.
- III. Vice-President, Finance
 1. Policy committee meeting. If you have anything that you would like change, let me or Fred know.
 2. Finance commission: I am getting service updates from the financial specialists. I am also getting a blurb of what their services have done so far and what they are going to do. This will be put this in the budget report.
 3. Memo for people to sign; this is for people who have lost their receipts.
 4. Term report for students will come in January or late December.
- IV. Vice-President, Internal Affairs
 1. Commerce Week is working on their budget.
 2. Elections' Treasurer is resigning. We will need to hire another Elections Treasurer in January.
 3. Awards Night: Meeting on Wednesday. Planning the theme for marketing campaign. They will have team social very soon. They are also working with the CR team.
 4. CUS booking form is updated today. More questions are included. Previously, students need to fill out two forms, one from the CUS, and the other from the Sauder Events Team. I took the Events Team's form and combined it with ours. This form will collect all the information that everybody needs. Students will not need to fill out the second form.
 5. Working on clarification of general booking procedures. This will also include the booking of the 9th floor.
- V. Vice-President, Marketing and Communications
 1. Sauder Squad is working with HEWE to give out Care Packages.
 2. Cavalier issued last week.
 3. CiTR Talk Show: Ben and I will be on the talk show. We are going there tomorrow morning. We will talk about what the CUS does – the services, clubs, and SPF funding. We will also mention other cool things that we are doing, such as 5 Days of Giving. Ben will talk about the improvements that CUS has had over the past few years.
 4. 5 Days of Giving. Thanks to everyone that has helped out.
 5. Website: we've been told that we are on track.
- VI. Vice-President, External Affairs
 1. EMP
 1. Held a community event at Belkin House. Went well, both Belkin House and participants enjoyed it. The only downfall was that it was on a Friday and a lot of professionals were unable to make the event (those that wanted to).
 2. Just had mentee and mentor check-in and overall students are saying that they are connecting very well with their mentors. There are 2 exceptional cases where the student is either relatively shy or wants a more structured meeting setting. Trying to

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come up with a solution where situations like this don't arise by pairing students with individuals that match more closely (although this isn't much of an issue).

3. Have received some great feedback from professionals, where they think the structure is stronger than previous years. Some still say that it is a little too early to tell. Some want EMP to host an event where mentors can mingle amongst themselves.
 4. Currently booking a venue for January's sharing circle, March's industry night, and also April's year end event. However, they are having a hard time finding a venue that will remain in budget.
2. Imprint
1. Spoke with chairs during team meeting regarding their team missing the Commerce Week promotional video. They discussed future expectations + consequences. Moving forward everyone knows that they need to be committed.
 2. Planning a secret Santa social after exams to help team bonding.
 3. Secured Sally Parrott that used to work at P&G and Aritzia, and Chip Wilson's son, owner of Kit & Ace to do a workshop for upper years.
 4. Over the break, will get the external team to secure majority of the workshop speakers (we have 10 in total). Currently we are in touch with more "male-focused" companies like Labatt, the Canucks, MEC and the BC Lions. If you can think of any other companies we should contact, please let us know!
 5. We are also still working to secure our personal branding keynote. Google has said they can't send anyone on the date because they won't be in town, and Twitter Canada only has six people in head office so they can't fly someone over. However, they could speak over Skype but we didn't want to do that. Will try to connect them with friend at Google for personal branding.
 6. Since our old banners both broke and everyone on our team feels we need a new logo, our creative director has expressed interest to do a rebranding
 7. Trying to come up with cool swag ideas. We were thinking mason shot glasses. It's within our budget.

VII. Vice-President, Student Engagement

1. Sauder Sports dodge ball was great.
2. SISA: karaoke night with HEWE.
3. HEWE: Care package.
4. CCP: finished Movember.
5. Grad Night: finished team hiring. We are still thinking Pan Pacific.
6. First Year committee just finished hiring. They have a team of 6 people.
7. SOCO is doing fine. Ski Trip workshop. Working on logistics of the ski trip.
8. POITS this Friday. Last POITS of the year.
9. Asking my services to give me a list of tangible improvements this term.

VIII. Administrative Director

1. Working on minutes.
2. Waiting to hear back from Coastal Reign on the service council hoodie.

IX. Ombudsperson

1. I have been talking to E-projects and PVCC. We will discuss this later.

E. Presentations to the Executive

- I. UBC Political Science Student Association Moot Court
 - i. Presentation Brief:
 1. Moot Court is a simulated court proceeding that is used in most law schools. It

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involves the preparation of a legal argument for a hypothetical legal case called a "moot problem". The argument is then orally presented in front of a panel of judges that assess participants based on the strength and quality of their argument, as well as the correct use of relevant legal concepts and terminology. Moot Court is generally designed for law students, and a mandatory activity for the first years. Moot Court differs from mock trial in that it does not involve a jury, the presentation of evidence, or the questioning of witnesses. Participants will be arguing in an Appellate Court about a legal issue and making a case about whether or not the lower court made the correct verdict.

2. Date of conference: February 6-7, 2015
3. Special project funding: \$1,750
 - a. The external funds will cover one lunch for the first day of the conference, snacks that will be provided for both days of the conference, printing expenses and a contribution to prizes that will be provided for the winners of the competition

ii. Q&A:

1. Fred: why are you asking us 70% of the cost of the conference when only 10% of the students that goes to the conference are Sauder students?
 - a. We are flexible on the funding. You do not need to fund the whole \$1,750.
 - b. 10-15 students from the CUS will be participating.
2. Fred: Westcadia Catering is expensive. If you want to save money, you should consider alternative sources.
3. Vadim: who are the "undecided students"?
 - a. Out of the 54 people that have registered, 15 people are first year students that haven't decided their major. They are the "undecided students".
4. Adrian: how many Sauder students are going to the conference?
 - a. We are expecting 10 students from Sauder.
5. Vanessa: what other sponsors/groups have you reached out to?
 - a. We reached out to the AUS. They didn't fund us because of logistical reasons.
6. Fred: have you tried to ask funding from the AMS?
 - a. We asked PSSA but our funding did not go through.
7. Fred: how are your negotiations with external firms?
 - a. We have sent 15 emails to law firms. We are waiting on 8 of them to reply. Out of those that replied, none have agreed to fund.
 - b. We have also reached out to some Vancouver local businesses.
8. Vanessa: is this your first year running this conference?
 - a. Yes, it is.
9. Jen: why is the participation fee only \$15?
 - a. We will most likely increase the money from \$15 to \$25.
10. Jen: what is the procedure for the students to go to the conference?
 - a. After registering, students will hand in a brief. We will judge whether they can be in the conference based on the strength of their brief. After that, they

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will be charged the participation fee.

11. Ryan: since this conference is getting more popular, have you ever thought about charging the spectators?
 - a. No, we would not want to charge spectators at this stage. This is only our first year running this conference.
12. Katherine: who are your target students?
 - a. We welcome all students in UBC; not just political science students.
13. Katherine: what is the case focused on?
 - a. Environmental case.
14. Jen: how are you marketing to students?
 - a. We have talked to students in many classes. We have also reached out to professors to send out emails about this conference. We also tried to contact the CUS Newsletter.

F. Executive Business and Discussion

I. In camera discussion

Moved: Alex | Seconded: Fred

Be it resolved that the discussion be moved in camera.

Motivation: this is a HR related issue; the individuals related would not like to have their information disclosed.

*In favour: all
Opposed: none
Abstentions: none
...the motion carries.*

II. Keys to the HR Director

- i. HR Director need private space to talk to CUS people in resolving personal issues.
- ii. Room options: President's Office, Ombudsperson's Office.
- iii. Need role clarification between HR Director and Ombudsperson.
- iv. Vanessa: if we don't give HR Director the key, is everyone comfortable letting him use the Executive Office?
 1. Yes.
- v. Vadim calls to question.
- vi. *Moved: Fred | Seconded: Roop*

Be it resolved that the Executives reject the request of giving the HR Director the key to President's Office or the Ombudsperson's Office.

*In favour: Vadim
Opposed: all except for Vadim and Katherine
Abstentions: Katherine
...the motion failed.*

III. UBC Trading Group

- i. UBC Trading Group presented earlier in the year. However, information was missing from the presentation. The Executives have not been able to make a decision on their affiliation with the

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CUS. They only have 95 members in the club, however, they have 19 executives, which is beyond our limit.

ii. Fred: I recommend that we do not grant them the affiliation.

iii. *Moved: Fred | Seconded: Taylor*

Be it resolved that UBC Trading Group be denied of the CUS affiliation status.

In favour: all except Vadim

Opposed: none

Abstentions: Vadim

...the motion carries.

IV. YWiB

i. Even though we like the things they are doing, their member requirements are not met.

Therefore, we cannot accept them as a CUS affiliated club.

ii. *Moved: Fred | Seconded: Taylor*

Be it resolved that YWiB be denied of the CUS affiliation status.

In favour: all

Opposed: none

Abstentions: none

...the motion carries.

V. PSSA Moot Court Discussion

i. Alex: they are not benefiting enough people from Sauder. Not enough value is provided to Sauder students.

ii. Katherine: can see the appeal to some Sauder students, especially those that are thinking of pursuing law in the future. However, students are not aware of this conference. Maybe it is a mutually beneficial thing if we fund them and help them market to our students.

iii. Vanessa: I am okay with putting them on the CUSunday. However, I am not comfortable funding them.

iv. Fred: there are huge inconsistencies in their budget and in their presentation. They have not provided enough backing for us to make a decision.

v. Jen: I agree that we can help them marketing to students in CUS by putting them on the CUSunday. (CUSunday submission form: <http://forms.cus.ca/view.php?id=2>)

vi. *Moved: Fred | Seconded: Roop*

Be it resolved that PSSA Moot Court be denied of the SPF funding.

In favour: all

Opposed: none

Abstentions: none

...the motion carries.

VI. PVCC eProjects Discussion

VII. CMP Camera

i. CMP is getting a new camera. Their budget was sent to all Executives.

VIII. In camera discussion

Moved: Fred | Seconded: Alex

Be it resolved that the discussion be moved in camera.

Motivation: this is a discussion of personnel.

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*In favour: all
Opposed: none
Abstentions: none
...the motion carries.*

G. Approval of Minutes

Moved: Fred | Seconded: Taylor

That the minutes from the November 24th Executive Council meeting be approved for public distribution.

In favour: all except Vanessa

Opposed: none

Abstentions: Vanessa

...the motion carries.

H. Next Meeting

I. Adjournment

There being no further business, be it resolved that the meeting be adjourned at 8:23PM.