

# Executive Council Meeting Minutes

Tuesday, Feb 2<sup>nd</sup>, 2015 at 6 P.M.

Henry Angus Building, CUS Boardroom

*Note: Meetings are open to the General Membership of the Society Unless Otherwise Deemed In-Camera*

*Note: Presentations and/or proposed motions should be requested to be on the agenda at least three (3) days prior to a meeting by contacting the Administrative Director, Angela Li, at [angela.li@cus.ca](mailto:angela.li@cus.ca) - materials received past this point may be considered for the subsequent meeting's agenda at the Administrative Director's discretion.*



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## Attendance:

| Name            | Position  | Present ("X") | Late ("X") | Proxy         |
|-----------------|---|---------------|------------|---------------|
| Vanessa Lau     | President (Chairperson)                             | X             |            |               |
| Vadim Chernenko | Vice-President, Academic Affairs (Vice-Chairperson) | Absent        |            |               |
| Amanroop Rosode | Vice-President, External Affairs                    | X             |            |               |
| Taylor Carter   | Vice-President, Finance                             | X             |            |               |
| Frederick Wong  | Vice-President, Internal Affairs                    | X             |            |               |
| Jennifer Zhen   | Vice-President, Marketing and Communications        | X             |            |               |
| Alexander Lee   | Vice-President, Student Engagement                  | X             |            |               |
| Juvan Houang    | Ombudsperson  |               |            | Katherine Pan |
| Angela Li       | Administrative Director/ Recording Secretary        | X             |            |               |

### A. Call to Order

*The meeting was called to order at 6:00 pm.*

### B. Amendments to and Adoption of the Agenda

*Moved: Fred | Seconded: Roop*

*Be it resolved that the agenda be adopted as presented.*

*In favour: all  
Opposed: none  
Abstentions: none  
...the motion carries.*

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## C. Presentations to the Executive

### I. NSCC Results

#### i. Presentation Brief:

1. NSCC 2014 vs 2015
2. Competition Overview
3. Competition Results
4. Venue Feedback
5. Welcome Dinner Feedback
6. Ambassadors & Associates
7. Competition Feedback & Recommendations
8. General Recommendations
9. Industry Feedback

#### ii. Q&A

1. Vanessa: when you said to use a team to write the case, do you mean a team of students or professionals?
  - a. It depends. Both could work.
2. Vanessa: are feedback forms open to both BCom students and MBAs?
  - a. The teams are all undergraduates, there were no MBA teams this year.
3. Vanessa: were there MBA teams last year?
  - a. Last year there were. But the team was really last minutes. I don't see the value in having them this year.
4. Jen: are there feedback from participating schools?
  - a. The feedback forms are all anonymous. We assume that there are people from out of town that filled it out too.
5. Vanessa: from talking to the professional, do you think that they liked the event?
  - a. They were all good feedback. The only one problem was that the judges got the cases too late.
6. Vanessa: do you like the co-chair structure?
  - a. Our nature skill-sets are different. One worked on bequest and one did case directing. It worked well this way. It's good to specify who is responsible for what.
7. Vanessa: how is the relationship with the CUS?
  - a. Roop was a really good contact person. The Executive Council was really supportive.
  - b. The reimbursement could be faster.

### II. YWIB

#### i. Presentation Brief:

1. Benefits provided
  - a. 6 personal & professional development events
  - b. 1 mentorship program
  - c. 5 philanthropic initiatives
  - d. 2 member socials
2. 2015-2016 Events
  - a. launch party
  - b. Hootup: unlock your potential
  - c. Women in leadership
  - d. Banking basics

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- e. Sweet speed networking
- f. Exploring minimalism
3. BLOSSOM Mentorship Program
4. Member socials
5. Philanthropic initiatives
  - a. Walk of Hope
  - b. Young Women's Christian Association
  - c. Foundation Foundation
6. 2015-2016 Membership
7. Additional benefits to Sauder Community
- ii. Q&A:
  1. Fred: to what extent are you controlled by Ywib Vancouver?
    - a. Budget approval.
    - b. They are there for support. They give us access to networks.
    - c. They give the executive team training.
  2. Roop: do you have any religious affiliation?
    - a. No.
  3. Vanessa: are the events independently done?
    - a. Independent.
    - b. Ywib Vancouver and us are connected but we do not rely on them.
  4. Jen: International Women's day Conference. What is your vision for the conference?
    - a. If we want to collaborate with SFU next year, we can.
    - b. We want to get CUS involved in this.
  5. Fred: when are your elections?
    - a. Internal election: March 7
    - b. VP positions election: March 29<sup>th</sup>
    - c. Directors: September
  6. Jen: what are you looking for in the CUS particularly?
    - a. CUS recognition.
    - b. The funding. We want to sustain the growth.
    - c. Room booking.

## D. Personal Updates

## E. Professional Updates

### I. President

1. Met with Shannon, talked about elections.
2. Academic: UGO, CUS, CLC meeting & discussion. COMM 290 does not support CMP. We will discuss how CMP can better aligned with the course material.
3. Top male & female: announced at the last lecture.
4. Pancake breakfast on Feb 24<sup>th</sup>.
5. Election: James will facilitate the feedback form.

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6. Start loading information on to the internal Google drive. If there are initiative that your services have done, load it on to the Drive too.
- II. Vice-President, Academic Affairs
  1. None.
- III. Vice-President, Finance
  1. Mid-year report. Getting information from services.
  2. Missing documents in reimbursement forms.
  3. Westcadia Catering is raising prices for HEWE.
- IV. Vice-President, Internal Affairs
  1. Awards Night is good. Venues are all set.
  2. Nomination forms will be sent out soon.
  3. Awards Committee: sign up for events!
  4. Elections: will be coming in to present soon. Feedback form was pretty open-ended.
  5. Commerce Week: they are organizing a social.
  6. Sustainability: none.
    1. Vanessa: they should be moved to the External Portfolio next year.
  7. Young Investors Program: we gave them the permission to book rooms.
- V. Vice-President, Marketing and Communications
  1. VM: going COMM 202 headshots. Hired 6 people. Gracia is training them individually. She wanted to work with Taylor to purchase new equipment.
  2. Sauder Squad: just had social. They are working out with SOCO and Zumba. They are getting prizes for that. Sauder Squad is doing really good this year. They have engagement and there is more Wally presence.
  3. CAP: none.
  4. Cavalier: going over what more they can work on.
  5. Yearbook: going through their chats. It seems communications are pretty hectic. I want to plan sure that they are ready for the next submission. She is also planning a social for their team.
- VI. Vice-President, External Affairs
  1. Me Inc. keynote speaker is set. The venue may not be big enough. Professionals have been messaged, and the numbers look good.
  2. Imprint is this Friday. I gave them the feedback form. They are finalizing everything. Ticket sales are around 170.
  3. Finalizing spreadsheet with conference and their information on it. It is good for transition.
  4. Finalizing contract with hotels, such as Pan Pacific. It will save us a lot of money. We will create relationship with hotels.
    1. Vanessa: we need to get more sponsorship next year.
- VII. Vice-President, Student Engagement
  1. HEWE: they want to be in charge of the fridge.  
*Moved: Alex | Seconded: Fred*  
*Be it resolved that the CUS Executive Council approve to let HEWE manage the CUS fridge.*

*In favour: all*  
*Opposed: none*  
*Abstentions: none*  
*...the motion carries.*
  2. SUS: Boat Cruise.
  3. Grad Night: waiting for the list of faculty from the school. They budget they have is from 2 years ago. They are probably going to ask for more money.
  4. FYC: planning gala.

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- 5. CCP: Murder Mystery.
- VIII. Administrative Director
  - 1. Catching up with minutes. Scheduling SPF presentations.
- IX. Ombudsperson
  - 1. A student complained about room booking in the CLC.
  - 2. Transitioning.

## F. Executive Business and Discussion

- I. NSCC
- II. YWIB
  - i. *Moved: Fred | Seconded: Taylor*  
*Be it resolved that the CUS approve the instatement of YWIB as CUS affiliated club and will provide them half of the subsidy, and the \$2 subsidy at the end of the year.*  

*In favour: all*  
*Opposed: none*  
*Abstentions: none*  
*...the motion carries.*
- III. Motion to pay Quinton Booher the remaining 25% of his IT Director honorarium for the 2016 fiscal year
  - i. *Moved: Taylor | Seconded: Fred*  
*Be it resolved that the Executive Council approve to pay Quinton Booher the remaining 25% of his IT Director honorarium for the 2016 fiscal year.*  

*In favour: all*  
*Opposed: none*  
*Abstentions: none*  
*...the motion carries.*
- IV. Motion to pay UBC Trading group a \$300 club subsidy
  - i. *Moved: Fred | Seconded: Taylor*  
*Be it resolved that the Executive Council approve to pay UBC Trading group a \$300 club subsidy.*  

*In favour: all*  
*Opposed: none*  
*Abstentions: none*  
*...the motion carries.*
- V. CUS Office.
  - i. Executive members take priority in the office.
- VI. SPF Responsibilities.
  - i. Specify who should make the SPF forms.
  - ii. Go to VP Finance.
- VII. Exec transition & Board transition.
- VIII. Retreats
  - i. Vanessa: Is it worth it to have incoming/outgoing board? Or should we do a CUS social with incoming/outgoing board/exec?
  - ii. Taylor: Might be useful for everyone to come together. So everyone knows what everybody does.
  - iii. Vanessa: Should the service retreat be earlier?
    - 1. Jen: Yes.

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- 2. Vanessa: The feedback that we got: information from the retreat is useful but its too late.
- iv. Sauder Unlimited can also be earlier.
- IX. SFU X UBC Social
  - i. It's a good opportunity to meet with another school.
  - ii. It can be like round table.
  - iii. Alex: It would be more useful meeting with other ungraduated societies in UBC. We can foster interfaculty relationships.
  - iv. Vanessa: we will have everything planned out and propose to them.
- X. Endowment discussion
  - i. Fred: \$300,000 surplus was put into an endowment.
  - ii. Fred: The endowment goes to university; the school holds it for us. We have never talked to them about it. We want to know how much money is in there now. We would consider putting more money in there.

## G. Approval of Minutes

*Moved: Fred | Seconded: Taylor*

*That the minutes from the December 1st, January 12, January 19 and January 26 Executive Council meeting be approved for public distribution.*

*In favour: all  
Opposed: none  
Abstentions: none  
...the motion carries.*

## H. Next Meeting

## I. Adjournment

*There being no further business, be it resolved that the meeting be adjourned at 8:14 pm.*