



commerce
undergraduate
society

Executive Council Meeting

Scheduled Time: 6:30 PM, October 17, 2017 | Location: Henry Angus 239C/CUS Board Room

Open to the General Membership of the Society Unless Otherwise Deemed In-Camera

Note: presentations and/or proposed motions should be requested to be included on the agenda at least three (3) days in advance of a meeting by contacting the Administrative Director, Natalie Yu, at n.yu@hotmail.ca— materials received past this point may be considered for the subsequent meeting’s agenda at the Administrative Director’s discretion.

Attendance:

Name	Position	Present ("X")	Late ("X")	Proxy
Daphne Tse	President (Chairperson)	X		
Sapnil Mohanty	Vice-President, Academic Affairs (Vice-Chairperson)	X		Michael Pratt
Stanley Yu	Vice-President, External Affairs	X		Angela Dai
Chantelle Fromager	Vice-President, Finance		6:39 PM	Erwin Hsiung
Phoebe Wong	Vice-President, Internal Affairs	X		
Evan Zhou	Vice-President, Marketing and Communications	X		
Chris Bolton	Vice-President, Student Engagement	X		
Maddie Zapach	Ombudsperson			
Natalie Yu	Administrative Director/ Recording Secretary	X		

Guests: Julyna Jadulang

A. Call to Order

The meeting was called to order at 6:35PM.

B. Amendments to and Adoption of the Agenda

Be it resolved that the agenda be adopted as presented.

C. Presentations to the Executive Council

D. Personal Updates

E. Professional Updates

I. President

1. Disclosures Workshop on Saturday morning: Natalie has notes on workshop. If you have questions, ask Daphne
2. Meeting with Lauren tomorrow
3. Constituency Social on Thursday for executives
4. Messaging Pam for Endowment Fund now that the chairperson's been chosen
5. Waiting to hear back from Kelvin about tracking student involvement for Bonnie
6. Setting up finance and internal email, waiting on response from Phoebe and Chantelle

II. Vice-President, Academic Affairs

1. CUS AMS tutoring starting next week
2. Meeting with Kalenne to discuss Sauder vs non-Sauder usage of CLC
3. JDC competition at Calgary
4. NIBC reached out to ExCo for funding top 2 teams to go to competition
 1. Sampil: personally don't think this is good to go around SPF
5. Had first Academic social

III. Vice-President, Finance

1. Credit card limit cut in half: used on gift cards, Chantelle is looking to find out who authorized the charge
2. Chris: it would be a good idea for her to email all of the executives
3. Daphne: it may be difficult for her to respond currently. I've suggested that Matthew serves as Chantelle's proxy at meetings she can't make
4. If you need to reach her, try to problem solve on your own first. If you are unable to do so, reach out to Matthew first
5. Chris: should we ask HR to look into changing the VPF workload? Maybe have 2 AVPF's?
6. Daphne: I have already been discussing with Chantelle about changing the position's responsibilities, and she's already making a lot of changes on her own as well. Andrew mentioned that I could be more involved with the finance portfolio, but it's been difficult due to Chantelle's availability. I think it'd be best if an external party like HR came in and worked on a solution. Julyna, Cobie, and I have discussed this in the summer

7. Julyna: this is something we want to fix for future years so that the position can be more sustainable. For a short-term solution, we do not have one at the moment. The knowledge of the VPF is hard to train another person to have

IV. Vice-President, Internal Affairs

1. Creating new position (Operations Coordinator). Overwhelmed with workload between Kelvin and Phoebe, it is preventing them from working on more strategic/ portfolio growth initiatives
 1. It would not be limited to operations but it could be extended to CUS lounge too for example
 2. Daphne: I would advise that you get this done by end of this month
 3. Julyna approves of the new position
2. Consistently fixing lounge problems: sink, water machine
3. Trying to find more permanent solutions but is currently emailing them every week
4. Evan: Sauder reached out to me about adding a notice on not throwing stuff down the drain in the CUSunday
5. No response from building admin about cleaning quote: custodial staff has not gotten back to us yet. We would like them to help with general upkeep.

V. Vice-President, Marketing and Communications

1. Working on onboarding new team
2. Graphic will be posted to announce new hires: hired Annie, Stephanie

VI. Vice-President, External Affairs

1. Received CPABC promotional materials (lanyards, pencils, etc.) and will be developing a distribution plan with Albert
2. Received CPABC cheque for \$7000 and allocations are being done by the CR team
3. Followed up with UM World and ordered 15 boxes of Gillette razors (58 in each box)
4. Albert has been conducting weekly syncs with the CR team
5. Helping NSCC resolve some internal issues and Imprint had their first event, which was successful. EMP had their kick-off breakfast.
6. NSCC is concerned about their sign-up numbers so any help pushing out marketing would be great.
 1. Evan: I'll set up a meeting with their VPM
7. Stanley got an email about a BUCS event, Kevin Dhir still wants the event to happen but they just need a place and budget for food.

VII. Vice-President, Student Engagement

1. Faculty Cup: if you want to be involved with photoshoot, let Chris know
2. Storage locker: services complained about disorganization, will be cleaning it soon
3. Board office hours: asked all board members to post their office hours
4. Checking in on SPF committee, this will need to go to policy, as well as Conference Affiliation
5. Considering splitting up new policies into 2 documents to improve readability
6. Promoting for FYC, working on Coffee Chats + Survey later (Nov.8)
7. Fixing/ updating website

VIII. Administrative Director

IX. Ombudsperson

1. Reddit post regarding NIBC: Maddie contacted some people to investigate the situation. NIBC board has responded
2. Many students have been using her Ombudsperson office hours

F. Executive Business and Discussion

I. Awards Night Budget Changes

1. Phoebe: 2 rounds of budgeting. In the first round, no comments were made on their goodie bags. Second round, the goodie bags were cut. They received their budget in September. They understand that it's unfair but their reasoning is that not all of the attendees are not 19+ and therefore cannot benefit from the open bar. As no one from budget committee informed them of this in first round, they want to re-allocate some money around. Moving \$2,000 to decorations. They would like \$4,000.
2. Stanley, budget chair, has approved of their argument
3. Daphne: where will this money be coming from?
4. They decided to move money into goodie bags from their decorations budget but now they want their funding back
5. Daphne: it is our fault that they got their budget back so late. If Stanley, the budget chair, say he's comfortable with this and he knows where the money is coming from, I'd be comfortable with it. Unfortunately, Chantelle isn't here to let us know what our finances look like right now.
6. Phoebe: Stanley said it would come from a safety buffer. I think we should motion if we want to help them first. We can figure out the amount later. Stanley and I think we should support this. If this is a valid point, we shouldn't deny it.
7. Daphne: this is different than SPF because this is our service. The problem is not that we don't want to help them - we should always be there to help our services. Unfortunately we just don't have the resources to
8. Phoebe: my issue is that it wasn't addressed in first round and then it was cut completely in round 2. They are working with us to understand. They had no way to include it with the budget they were given.
9. Daphne: even if we gave them \$1,000 (a smaller amount), where would it come out from?
10. Chris: do we want to debate the open bar?
11. Phoebe: Kristi gave me a message about open bar. We've already given them a deposit.
12. Chris: goodie bags go to everyone but open bar only goes to people who drink and are 19+.
13. Daphne: if the open bar is preventing them from making the event as nice as they possible can, we should allow them to reallocate.
14. Phoebe: they don't want us to cut open bar
15. Daphne: budget committee allowed people to sit in on consultations. If we don't know where the money is coming from, this might be our only option. It sounds like that at the cost of the open bar, everyone can have a better event
16. Phoebe: that's not her point. The open bar has already been approved
17. Chris: I brought it up because they can try to find the money within their own budget. They could cut open bar because it doesn't affect everyone
18. Daphne: we've gotten feedback that this is an expensive and exclusive event
19. Phoebe: open bar is not up for discussion
20. Daphne: if Stanley or Chantelle can definitely show where the money is coming from, I'd be more confident. We revamped SPF for a reason. The safety buffer is not for our services. There is endowment fund but I am not comfortable with the idea of giving it from there
21. Stanley: I don't think we should completely shut them down. We should at least talk to Kristi

22. Phoebe: it was budget committee's fault for not bringing this up in first round
23. Daphne: if you (Phoebe) and Stanley want to determine where this money is coming from go for it
24. Daphne: not comfortable funding full \$4,000. I want to make sure we know where this money is from
25. Evan: I would like to know how we're doing financially and how will it impact our financial position for next year
26. Daphne: I advise Phoebe and Stanley to reach out to Matthew to see if he can figure out. I'll let Chantelle know.
27. Michael: can Stanley find out how they are doing with their budget and if this money is being reallocated around their budget or additional over ours
28. Chris: I think this is more of a board decision because budget was approved by board
29. Daphne: since this event is for the student body and the board was elected to represent the students, they are in the best position to make a decision.

II. Faculty Cup funding

1. Chris: Faculty Cup approached us as we have funded them in the past. If we do, ticket prices will be lowered for commerce students. I had a budget for CUS' birthday that I could re-allocate into Faculty Cup
2. Faculty Cup is organized by AMS, it is a big inter-faculty event. Due to budget constraints, I don't think we should do more than \$200.
3. Phoebe: where is this money from?
 1. Chris: my budget
4. Daphne: since this is an interfaculty thing, we should support it. If we do fund them, we should promote the fact that we supported them
5. Evan: I agree that we should support it to help inter-faculty
6. Michael: this is our money at the end of the day and we could put it towards a CUS event
7. This gesture would reflect positively
8. Phoebe: do we know if other faculties are funding it too? We're subsidizing tickets for our own students, does this really help inter-faculty relationships?
9. As it costs lower for our students, this would encourage them to participate

Motion to subsidize tickets to faculty cup

Moved: Chris | Seconded: Michael

*In favour: none
Opposed: all
Abstentions: none
...the motion fails*

10. If the money is still not being used for engagement events, can it be reallocated to other CUS services?
11. Chris: as this is my portfolio's budget, do I still get a say in how this is used? Or does board make the ultimate decision
12. Daphne: I think the board should listen to you. Allocations should've been finalized in budget.

III. Elections Promotion Director situation

1. Elections Promotions Director expressed that she wanted to run for third year rep. She didn't realize that she can't run if she's in the committee. Ryan said that the way to get around this is for her to resign. He said she could prep all of the promotional material in advance and then have her resign once she's done
2. As long as it works with policy, they can conduct the issue how they please
3. Michael: since she knows she wants to run, does she need to state this publicly
4. Phoebe: I think she will resign regardless.

G. Approval of Minutes

Moved: Chris | Seconded: Sapnil

That the minutes from the Oct.3 Executive Council meeting be approved for public distribution.

*In favour: all
Opposed: none
Abstentions: none
...the motion carries.*

H. Next Meeting

I. Adjournment

Moved: Phoebe | Seconded: Sapnil

There being no further business, be it resolved that the meeting be adjourned at 7:54PM.

*In favour: all
Opposed: none
Abstentions: none
...the motion carries.*