



Commerce Undergraduate Society of the University of British Columbia, Vancouver

Board of Directors Meeting | 3:00 PM, Sunday, June 11th 2017 | Henry Angus Building, Room 437

Open to the general membership of the Society unless otherwise deemed in-camera.

Note: presentations and/or proposed motions from parties other than the members of the Board of Directors should be requested to be considered for inclusion on the agenda at least seven (7) days in advance of a meeting by contacting the Chair, Michael Pratt, at michael.pratt@cus.ca – materials received past this point will be considered for the subsequent meeting’s agenda at the Chair’s discretion.

A. Call to Order and Adoption of the Agenda

The meeting was called to order at 3:04PM

- I. Attendance and Confirmation of Quorum
- II. Amendments to and Approval of the Agenda

Moved: Daphne | Seconded: Stanley

Be it resolved that the agenda be adopted as presented.

In favour: all
Opposed: none
Abstentions: none

... the motion carries

B. Membership: Introductions, New Members, Declaration of Vacancies

C. Chair’s Remarks

D. Presentations to the Board of Directors

- I. IT Committee: IT expansion
 - I. Hired IT associate to help Liam
 - II. Proposal: creation of IT “steering committee”, comprised of a few execs and BOD members meeting once per term.
 1. After getting comments on what people want from IT, they will present the steering committee 3 different proposals. The steering committee will then vote on which one is best and will pursue that option.
 1. Will check their progress in term 2.
 2. Execs and BOD should start thinking about what they want IT to do, what ideas would be useful to CUS - no action item yet as Liam is not here in person to explain further.

E. AMS Representatives’ Report

- I. AMS Meetings: Daphne has been proxying for Julien - have gone to 2, missed 2
- II. Changing to Showpass: higher service charge (1.5%), they claim it will be better for everyone as many services already use Showpass
 - 1. 1.5% more of the ticket price goes to Showpass
 - 2. Used to use Rezgo, they've been trying to integrate Showpass for a while now although clubs were mandated to use Rezgo
- III. AMS meetings are open to public, if you want to come dates will be posted on Slack

F. Commerce Student Senator's Report

- I. Proposal met with resistance, in particular budget expenditures and revenues
 - 1. Has not been approved yet

G. Ombudsperson's Report

- I. About to send out emails for clubs review, letting people know about their acceptance as CUS
- II. Working with Liam and Evan on Ombuds website, should be running in September
 - 1. Minor issues with branding but they have been fixed moving forward

H. Executive Reports

- I. President
 - 1. Social: July 2nd, more details to come
 - 2. Official summer exec meeting time is Monday at 6pm, biweekly
 - 1. Mandatory for BOD to come to at least once a month
 - 3. Accountability reports with execs - may get BOD to reformat their accountability reports, spearheaded by Julyna and Cobie
 - 1. Rough drafts due this weekend
 - 2. Final drafts due next Friday
 - 4. Permanent schedule for 1-on-1's for execs. BOD finished as well except for a few members
 - 1. Reminder for BOD year reps to reach out to the portfolio they've been assigned and their respective VPs
 - 5. Sitting on all committee and AMS meetings
- II. Vice-President, Academic Affairs
 - 1. Check-ins with chairs
 - 2. Services
 - 1. Class liaison director meeting, looking to improve it - no more paper forms, use the new connect
 - 1. Director of learning services will help integrate onto Connect
 - 2. Will happen in September
 - 3. Seeking feedback from BOD on which questions the class liaison will ask
 - 2. ExCO and JDC West going well
 - 3. CMP: did not change name, will be collaborating with BCC and UGO
 - 4. CCC: hired the team, had first team meeting
 - 3. Working with new AMS tutoring, drafting contract
 - 4. Will submit budget to Andrew
 - 5. Meeting with CLC regarding academic plan for next year and collaborating
 - 6. BCOM Governance meeting, requesting Daphne to attend next one
 - 1. Depends on her schedule, will update later
- III. Vice-President, External Affairs
 - 1. Me Inc is cancelled officially
 - 2. 1-on-1's with Imprint tonight, EMP next Thursday, will pencil in time with NSCC
 - 3. Had CPA big 4 pitch: all services well prepped, strong presentations

1. Hear back soon
2. They will reach out to Stanley who will liaise results to services
 1. Evan: Did CAP present?
 2. No did not get it together in time, decided to bring it back next year
4. Albert and Stanley will reach out to CPA reps on accountability reports from last year
5. Working with CR team for CR breakfast, late July or early August
 1. Location: Rosewood Georgia Hotel
 2. When2meet will be sent out to BOD and execs to see if they can attend
6. Working on new CR sponsorship package with Albert and making a new database

IV. Vice-President, Finance

1. Budget committee: went through reviewing all services, email sent out with feedback yesterday
2. Stanley sent out when2meet for next budget meeting for Appeal date: one day for clubs to come and appeal certain feedback they were given and address what changes need to be made
3. Stanley will send out a second when2meet after appeal date to look at final drafts
4. First round discouraging as services went over target deficits (in total \$90,000 deficit). Analysts will work with services to cut down their expenses.

V. Vice-President, Internal Affairs

1. Card reader lock still in process: trying to complete payment
2. Clubs review is finished, 2 clubs cut: IBC and UBC trading group
 1. Maddie will send emails for Phoebe
3. Business cards put on hold until outstanding notices dealt with, will then complete termination
4. Sustainability rebranding
5. SCMC will present for CUS affiliation
6. Working on Sauder Unlimited video and photos

VI. Vice-President, Marketing and Communications

1. Prospectus coming along, proof will be sent out
2. Sauder online orientation: Want to make sure CUS is included/ represented
3. Rebranding with Sustainability and CMP
4. Planning: FB , Instagram, and PR strategy

VII. Vice-President, Student Engagement

1. Engagement syncs: meeting with Chris, Maggie, and service chair
 1. Certain services require more support so it ranges from once a month to every two weeks
2. VP objective goals finished
3. Ski trip will remain at Revelstoke, tickets will increase by 20-30\$
 1. Deposit hasn't been paid yet but surplus from last year still exists
4. Met with other VPSE in other faculties
5. Will be offline for most of June
6. First year survival guide going well: working with Renzelle, finish draft by end of this month.
 1. Aiming to reduce number of pages or number of guides to reallocate that money to a first year survival package
7. Policy committee: gathering informal information for changes

I. Committee Reports

I. Clubs review committee

1. Each club came in for 15min presentation, 15 min Q and A
2. Most of questions were about budgets and value for CUS
3. No policy about percentage of members who have to be in Sauder
4. 16 presentations total, will send out affiliation results soon
5. Execs working on package: sent to clubs, services, conferences
 1. Deadline is early August
 2. Daphne: focus on communicating benefit to students, other than monetary support - unique experiences, expertise from VPs
 3. Important to send package out so people know how CUS can help and offer guidance
 4. Angela: something that would be valuable to club presentations is interacting with HR

J. Amendments to and Approval of Minutes

Moved: Maddie | Seconded: Victor

Be it resolved that the Board of Directors approve its minutes dated April 14.

In favour: all
Opposed: none
Abstentions: none
... the motion carries.

K. Business Arising from the Service Council

L. Business Arising from the Executive Council

M. Business Arising from the Committees of the Board of Directors

N. Other Business

Daphne: Linda sent out info on a conference: 5:30 at June 15, UBC Robson Square. Email should've been received by execs and BOD. Speaker event titled "Decision Making for Managers". it is essentially a Q&A with senior decision makers (managing directors). Reply on COOL.

O. Discussion

P. Next Meeting

The next regularly scheduled meeting of the Board of Directors shall be: TBD.

Q. Adjournment

Moved: Daphne | Seconded: Jacob

There being no further business, be it resolved that the meeting be adjourned at 3:45.

In favour: all
Opposed: none
Abstentions: none

... the motion carries.

CUS Attendance

Name	Position	Present ("X")	Late (Time)	Proxy (Name)
Board of Directors				
Daphne Tse	President	X		
Michael Pratt	Commerce Student Senator	X		
Simran Cheema	Alma Mater Society Representative	X		
Julien Hart	Alma Mater Society Representative			
AJ Jha	Fourth Year Representative			Stanley Yu
Matt Chiu	Fourth Year Representative			Evan Zhou
Jacob Kim	Third Year Representative	X		
Victor Yap	Third Year Representative	X		
Erwin Hsiung	Second Year Representative	X		
Angela Dai	Second Year Representative	X		
	First Year Representative			
	First Year Representative			
Maddison Zapach	Ombudsperson	X		
Executive Council				
Sapnil Mohanty	Vice-President, Academic Affairs			Angela Dai
Stanley Yu	Vice-President, External Affairs	X		—
Andrew Choi	Vice-President, Finance		3:34	—
Phoebe Wong	Vice-President, Internal Affairs			—
Chris Bolton	Vice-President, Student Engagement			Maggie Yip
Evan Zhou	Vice-President, Marketing and Communications	X		—
Other				

Natalie Yu	Administrative Director	X		—
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Guests (optional)

Name	Affiliation	Present ("X")	Late ("X")	Notes
Invited				
Other				
Fiza Sandhu	Public Relations Director	X		