

Executive Council Meeting Minutes

Tuesday, September 8th, 2015 at 6 P.M.

Henry Angus Building, CUS Boardroom

Note: Meetings are open to the General Membership of the Society Unless Otherwise Deemed In-Camera

Note: Presentations and/or proposed motions should be requested to be on the agenda at least three (3) days prior to a meeting by contacting the Administrative Director, Angela Li, at angela.li@cus.ca - materials received past this point may be considered for the subsequent meeting's agenda at the Administrative Director's discretion.



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Attendance:

Name	Position	Present ("X")	Late ("X")	Proxy
Vanessa Lau	President (Chairperson)	X		
Vadim Chernenko	Vice-President, Academic Affairs (Vice-Chairperson)	X		
Amanroop Rosode	Vice-President, External Affairs	X		
Taylor Carter	Vice-President, Finance	X		
Frederick Wong	Vice-President, Internal Affairs			Ryan
Maddy Thenappan	Vice-President, Marketing and Communications	X		
Alexander Lee	Vice-President, Student Engagement	X		
Juvan Houang	Ombudsperson	X		
Angela Li	Administrative Director/ Recording Secretary	X		

A. Call to Order

The meeting was called to order at 6:04PM.

B. Amendments to and Adoption of the Agenda

Moved: Alex | Seconded: Taylor

Be it resolved that the agenda be adopted as presented.

*In favour: all
Opposed: none
Abstentions: none
...the motion carries.*

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C. Presentations to the Executive

D. Personal Updates

E. Professional Updates

- I. President
 1. Biz Week:
 1. P&G reached out to the President to booth at Biz Week.
 2. BCC recruitment kits which include items needed to prepare for interviews are add to the CUS booth.
 2. The President is meeting with a past CUS President who is an Alumni of Sauder.
 3. AMS Pancake Breakfast is next Wednesday 8:30am to 11am. The President will send out a Doodle for everyone to fill out. The AMS and the CUS will split the cost 50/50.
 4. Nest ceremony will be tomorrow. It will start at 4pm. There will be free food and some free stuff.
 5. CUS is applying for puppy rooms. They will run through Fred (VP Internal).
 6. CUS's AMS Representatives Rachel and Rajeev have sent their resignation letter in.
- II. Vice-President, Academic Affairs
 1. Working on contract between CUS and AMS on AMS Tutoring. Discussing room for the tutor. Funding is \$1,432 and \$1,637. Content of the contract was as discussed at previous meetings.
- III. Vice-President, Finance
 1. Catching up with reimbursements and contracts.
 2. AMS is late on sending emails about the budget template.
- IV. Vice-President, Internal Affairs
 1. Implemented Rezzo credit card payment for sponsors. They need to fill out their name and what they are sponsoring. This information is open for public.
 2. Internal is having problem with getting business cards. It is the AVPI's job but since he does not have the key to the CUS Executive office, it has been the CUS Admin Director's job to get the business card.
- V. Vice-President, Marketing and Communications
 1. Biz Week booth is in place. Still waiting for reply on the balloons, pens and sunglasses.
 2. Will send out Doodle for Biz Week boothing and Doodle on Exec and Board picture.
 3. Vanessa: How is Prospectus? Can you try and get them as soon as possible?
 1. Maddy: Yes.
 4. Vanessa: How is the First Year Handbook?
 1. Maddy: Everything has been sent in. We should expect them to come in next Wednesday or Thursday.
- VI. Vice-President, External Affairs
 1. BYC contract wassend in.
 2. Implementing CR team's 3 projects. Finding sponsorship for next year. Working on the hotel contract.
- VII. Vice-President, Student Engagement
 1. Keep up with services.
 2. Sauder Sports have some things missing from the locker room.
 3. Emailing commission people to hang up photos in CUS Exec Office.
- VIII. Administrative Director
 1. Service council retreat form will be sent out soon.
 2. Working on service council hoodies.

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- IX. Ombudsperson
 - 1. Blog is up on Tumblr. Sharing day to day events.
 - 2. Will send out emails to every service council member to introduce the Ombudsperson herself.
 - 3. Will have offices hours; they will mostly be in the mornings.
- X. Human Resources
 - 1. Policy changes are still ready to go.
 - 2. Performance review for exec will start in the either the last week of September or the first week of October.
 - 3. Need to build termination flow document. HR is consulting with Execs right now. Improvement from before: HR will walk through and support the terminate the entire way. HR is working on document.

F. Executive Business and Discussion

- I. AMS-CUS Tutoring Contract
 - i. Dates: Tuesday and Wednesday from 2pm to 7pm.
 - ii. Vanessa: did you check with UGO?
 - 1. Vadim: Taylor will look over it.
- II. Kin Lo Meeting
 - i. Sauder Summit came to present at the last Board meeting and they wanted funding of \$45,000.
 - ii. Taylor: they say they are adding UBC specific competition every year, but they never do it.
 - iii. Taylor: The Dean's office isn't funding any of the competition as a consequence of FROSH 2013. We are covering half of Sauder Summit's expense if we fund them \$45,000. It is a UBC wide competition. We weren't comfortable funding if the school isn't funding.
 - iv. Vanessa: Taylor (VP Finance) and I (President) will meet with Kin Lo tomorrow. Are there any specific questions the Exec would want us to ask?
 - v. Taylor: International case comp will be discussed. Several years ago, the faculty and the CUS's agreement was that the CUS would only support the referendum.
 - vi. Vadim: can EXCO fund case competitions?
 - 1. Taylor: EXCO's funding mostly go to conferences and not in case competitions.
 - vii. Roop: there funding this year should be the same as last year.
 - viii. Vanessa: Will talk to Shannon and let her know.
 - ix. Taylor: we should fund international case competitions. They are good for students. But I am not sure about Sauder Summit. I am only confident funding them if they guarantee that our money actually goes to UBC wide case competition.
 - 1. Roop: on the contract we can say that they can only spend the extra money on UBC wide competition.
 - x. Vadim: they still have budget slack.
 - xi. Vanessa: our extra funding will go to only one UBC team; let them enjoy the luxury hotels and restaurants. It seems unnecessary. We should only be paying for the food and the volunteers.
 - xii. Roop: I agree that we should fund the part that benefit the students.
 - xiii. Alex: FROSH was previous years' students' fault and they are punishing new students by not funding.
 - 1. Taylor: it could be an excuse for the faculty not funding.
 - xiv. The Exec reached to a consent of funding Sauder Summit.

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- III. Debbie's passion project – CUS Snapchat
 - i. Creating a Google Doc for people to sign up for days they want to use the CUS Snapchat
- IV. Vadim will go to the University Tuition Consultation Meeting, where they will talk about international students' tuition fee increase. They will provide information to us on why they did what they did it. Vadim will do a presentation after he got the information.

G. Approval of Minutes

H. Next Meeting

I. Adjournment

Moved: Vadim | Seconded: Roop

There being no further business, be it resolved that the meeting be adjourned at 6:51 PM.

*In favour: all
Opposed: none
Abstentions: none
...the motion carries.*