

# Executive Council Meeting Minutes

Sunday, August 30<sup>th</sup>, 2015 at 12 P.M.

Henry Angus Building, CUS Boardroom

*Note: Meetings are open to the General Membership of the Society Unless Otherwise Deemed In-Camera*

*Note: Presentations and/or proposed motions should be requested to be on the agenda at least three (3) days prior to a meeting by contacting the Administrative Director, Angela Li, at [angela.li@cus.ca](mailto:angela.li@cus.ca) - materials received past this point may be considered for the subsequent meeting's agenda at the Administrative Director's discretion.*



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## Attendance:

Name	Position	Present ("X")	Late ("X")	Proxy
Vanessa Lau	President (Chairperson)	X		
Vadim Chernenko	Vice-President, Academic Affairs (Vice-Chairperson)	X		
Amanroop Rosode	Vice-President, External Affairs	X (Skype)		
Taylor Carter	Vice-President, Finance	X (Skype)		
Frederick Wong	Vice-President, Internal Affairs	X		
Maddy Thenappan	Vice-President, Marketing and Communications		X	
Alexander Lee	Vice-President, Student Engagement	X		
Juvan Houang	Ombudsperson	X		
Angela Li	Administrative Director/ Recording Secretary	X		

### A. Call to Order

*The meeting was called to order at 12:02 PM.*

### B. Amendments to and Adoption of the Agenda

*Moved: Alex | Seconded: Fred*

*Be it resolved that the agenda be adopted as presented.*

*In favour: all  
Opposed: none  
Abstentions: none  
...the motion carries.*

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## C. Presentations to the Executive

## D. Executive Business and Discussion

### I. Discussion of having a non-Sauder student as a CUS Executive

*Moved: Fred | Seconded: Alex*

*That the discussion be moved in camera.*

*In favour: all*

*Opposed: none*

*Abstentions: none*

*...the motion carries.*

*Moved: Fred | Seconded: Alex*

*That the Exec bring the individual back to the meeting.*

*In favour: all*

*Opposed: none*

*Abstentions: none*

*...the motion carries.*

*Moved: Fred | Seconded: Alex*

*That the discussion be moved in camera.*

*In favour: none*

*Opposed: all*

*Abstentions: none*

*...the motion failed.*

*The discussion is moved out of camera.*

### II. Exec Meeting Term 1

#### i. Tuesday at 6pm.

### III. AMS Collaboration Tutoring

#### i. CUS logo.

#### ii. Vadim: What room can we provide them for tutoring? They are meeting twice a week for 2 hours.

1. Fred: Normal classroom is too big.
2. Vanessa: Birmingham rooms are hard to book.
3. Fred: can try 491A/B/C & 492A/B/C.

#### iii. Can they booth at Business Week?

1. Vanessa: they need to reach out to Rachel.
2. Vadim: I have talked to Rachel and will follow up with her.

#### iv. Can they add AMS Safe Walk to the booting?

1. Vanessa: I would like it if they were there.

## E. Personal Updates

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## F. Professional Updates

- I. President
  1. Working on performance review.
  2. AMS Representatives have resigned.
- II. Vice-President, Academic Affairs
  1. Met with Ron and Simran and discussed contract.
- III. Vice-President, Finance
  1. Vanessa: have we processed our sponsorship for The Spark and SCI?
    1. Taylor: I need the approved meeting minute and the agreement.
  2. Still don't have the budget template from the AMS. Will send them another email today.
  3. Vanessa: does the budget that we present have to be the same as the AMS format?
    1. Taylor: I will put up the one that we have. I will also add more information. It will be ready the Sunday before school start.
- IV. Vice-President, Internal Affairs
  1. Business Week is in progress from last week.
  2. Elections: Representatives have officially resigned.
- V. Vice-President, Marketing and Communications
  1. Business Week swags ordering. They need the contract.
    1. Taylor: I can order it with my credit card to speed up the process.
    2. Vanessa: order it first thing tomorrow.
  2. First-Year Handbook: they have the design and everything else. They only need the contract. Taylor can work on it today.
    1. Alex: when can they deliver to us?
    2. Maddy: Saturday of The Spark, if they have the contract.
  3. Portfolio: having meetings and making sure that they are ready for Business Week.
  4. Vanessa: How is the Cavalier logo?
    1. Maddy: We are sticking with what they have now, unless they make a new logo a lot better.
- VI. Vice-President, External Affairs
  1. Met with people in my portfolio, everyone is pretty much on track.
  2. Vadim: How's Top 40 Under 40?
    1. Roop: Just one financial issue but we are going to solve it.
    2. Roop: They are looking for speakers; reaching out to alumni.
  3. Will follow up with some of the services directors in person: Me Inc. and Imprint.
  4. CI Team: portfolio was unorganized. Now I have created 3 projects: 1. Hotel contract; 2. Monetizing everything; 3. Looking for more sponsorship.
  5. Vanessa: How is the issue with BYC going to Business Week?
    1. Roop: I have sent messages to them. They are talking to people. I will follow up with them next week.
  6. Riipen: they can't give us money. But I will have them guarantee that the companies working with them give us money.
  7. Vanessa: send me the dates on all the conferences and I will have them present to us like Business Week did.
- VII. Vice-President, Student Engagement
  1. Go on the Slack. Download it on your phone and your laptop.
  2. P.O.I.T.S.: meeting last Tuesday. Want to expand numbers from last year, which was 200 people. Now we are going for 250 people. We talked about request for higher traffic events. Getting SOS (Special Occasion License).

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1. Vanessa: Met with Erin. Each faculty will have a pre-game. Then they will pick up people from every faculty and go to homecoming together. The pre-game in the stadium will have companies, DJ, etc.
  2. Unfortunately, homecoming is the same day as The Spark. We don't have capacity to run it.
  3. Either pair up with other faculty, or advertise the AMS pre-game.
  3. Connected hired VP Finance.
  4. First Year Handbook haven't been sent. They should have sent them 3 weeks ago and the handbook should be here now.
  5. All services are fine. I am having them writing their expectations, goals and giving them feedback.
  6. Jackets look great.
- VIII. Administrative Director
1. Everything is on track.
  2. Making service council retreat forms.
    1. In addition to availability, we are also adding what they want to learn so we can cater workshop to their interest.
  3. Ordering service council hoodies.
- IX. Ombudsperson
1. Started making my blog. It is called "Life as an Ombuds". The design is simple. Thinking about adding CUS logo.
  2. Rachel asked about resigning.

## G. Approval of Minutes

*Moved: Alex | Seconded: Vadim*

*That the minutes from the June 14, June 28, July 12, July 26, August 23 Executive Council meeting be approved for public distribution.*

*In favour: all  
Opposed: none  
Abstentions: none  
...the motion carries.*

## H. Next Meeting

## I. Adjournment

*Moved: Fred | Seconded: Alex*

*There being no further business, be it resolved that the meeting be adjourned at 1:21 PM.*

*In favour: all  
Opposed: none  
Abstentions: none  
...the motion carries.*