

# Executive Council Meeting Minutes

Monday, January 19th, 2015 at 7:00 P.M.

Henry Angus Building, CUS Boardroom

*Note: Meetings are open to the General Membership of the Society Unless Otherwise Deemed In-Camera*

*Note: Presentations and/or proposed motions should be requested to be on the agenda at least three (3) days prior to a meeting by contacting the Administrative Director, Braeden Elsaesser, at [Braeden.Elsaesser@cus.ca](mailto:Braeden.Elsaesser@cus.ca) - materials received past this point may be considered for the subsequent meeting's agenda at the Administrative Director's discretion.*



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## A. Call to Order

*The meeting was called to order at 7:05PM.*

## B. Amendments to and Adoption of the Agenda

*Moved: Jordan | Seconded: Vanessa*

*Be it resolved that the agenda be adopted as presented.*

*In favour: all  
Opposed: none  
Abstentions: none  
...the motion carries.*

## C. Presentations to the Executive Council

## D. Professional Updates

### I. President

1. Going to meet with a few members of the Dean's office, as well as members of the Board and an ISAS Co-Chair regarding the Sauder spending priorities; most likely referring to the future program tuition increases
2. Meeting with the VP Students Office with several other Undergrad Presidents regarding Policy 71; Policy 71 refers to student fees and tuition discussions
3. Members of the Executives and Board of Directors must sign up to evaluate events for Awards Night
4. Details about Roundtable have been released; it will occur the weekend of March 6-8 and the Executives will be attending
5. NSCC still has not paid the winning teams from last year's competition; will be sending several emails because this has been approximately one year since the competition

### II. Vice-President, Academic Affairs

1. CMP is currently hiring
2. ExCo has received many reimbursements recently
3. Processing international case competition reimbursements; there is an issue surrounding Kin's reimbursements
4. There is a BCom Governance meeting this upcoming this Thursday; the Committee Chair forgot to notify Thea before today at 11:00am

#### Questions/Discussion:

- Thea: Did the CUS reimburse a portion of Kin's international case competition costs last year?
  - Nil: We should not have done that. I am not sure how the payment breakdown occurred last year.
  - Thea: He thinks we are paying a part of the costs for him. It was allegedly budgeted into the amount that he submitted to the CUS this summer and it is similar to the budget from last year. Thus, I believe we paid some of his costs last year.
  - Nil: Our agreement with the Dean's office is that we would subsidize 2/3rds of student expenses but not including faculty expenses. That was not included in our agreement, nor is it appropriate.
  - Thea: I agree but it is currently a problem. He thought that the budgeted amount included his costs as well as the student costs. Additionally, he has accrued costs, thus this needs to be addressed. We will need to meet with someone from the faculty. It is not technically Kin's fault either.
  - Nil: He should file the reimbursements with the Dean's Office. Do you want to write an email to Shannon because she has been dealing with this from the beginning?
  - Thea: Yes, I will do that and I will CC you in the emails as well.

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## III. Vice-President, Finance

1. Completed many reimbursements today and handed them in to the AMS; the amount of reimbursements to be submitted has been greatly reduced
2. Sauder Business Review is wondering when they will receive their payment; issues surrounding their lack of an AMS account code or official organization bank account
3. Trying to setup a FinCom meeting but finding it difficult to coordinate schedules

## IV. Vice-President, Internal Affairs

1. AVPI has been selling lockers to students and booking rooms
2. Awards Night is undergoing a large budget change; the Hillel House contract has been submitted to the AMS
3. Building Operations will be fixing the boardroom outlets soon and in order to receive a key for the boardroom someone must be held responsible; let Hannah know if someone wishes to volunteer
4. There was a complaint regarding the Elections that a candidate was breaking code and the situation is currently being handled; this is a confidential matter and will not be discussed any further

## V. Vice-President, Marketing and Communications

1. Having issues with creating the Yearbook because no one has submitted their material
2. Kalendar offered to provide us with free CUS calendars due to the issues in the summer; have not replied to their offer
3. AmbaSauder is having their workshop for their presenters on Thursday; they will be going to High Schools shortly

## VI. Vice-President, External Affairs

1. Signed a letter for a Case Competition involving Engineering and Sauder students; Negin also received a signature from the Dean and Sauder will be providing two students to compete
2. Me Inc. sold out for their Navigate workshop; going ahead with pursuing two keynote speakers
3. Meeting with Imprint on Wednesday to discuss the required CPA items; will also be discussing possible keynote speakers for Imprint as well
4. Although there are issues with paying competitors for last year's competition, NSCC has paid the winning teams this year
5. Received an email from Debbie who is representing Sustainability Ambassadors; looking for advertisement and possible volunteers

## VII. Vice-President, Student Engagement

None.

## VIII. Administrative Director

1. Received the Exec photos; going to email Michael for the Board photo-shoot soon
2. Sent secondary edits for the CLC Equipment Survey; will be implemented next week
3. Received Party Well's agreement; James, co-founder, verbally stated that they received sponsorship confirmation from PK Sound

## IX. Ombudsperson

1. The NSCC issue was brought to Grace's attention and it is in the process of being resolved now

## E. Executive Business and Discussion

### I. Guayaki

1. Ben met with Robert from Guayaki; they want to provide the CUS with a tea brewing machine for the CUS Lounge
2. Will provide products for free at first and they will install the machine for free; after the first shipment there will be charges on the products and the removal of the machine will also cost money
3. It was decided after a brief discussion that it would not be appropriate to place the brewing machine in the CUS Lounge given that fees may be accrued even if they teach brewing machine was unsuccessful, as well as issues surrounding the amount of work to brew the tea each day; it was suggested that Guayaki instead provide free products at CUS conferences and events, which will provide more flexibility for the CUS and will also provide marketing channels for Guayaki

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## II. JDC West

1. Overall, even without reviewing the full academic breakdown it looks like Sauder did better than last year; placed in five academic cases including one 1<sup>st</sup> place, one 2<sup>nd</sup> place, and three 3<sup>rd</sup> place
2. General consensus from the Executives resulted in the sentiment that there still needs to be improvements going forward but it seems as though Sauder JDC West is going in a positive direction

## F. Approval of Minutes

*Moved: Cole | Seconded: Ben*

2.

*That the minutes from the October 27, November 3, November 10, November 17, November 24, December 4, and December 7 Executive Council meetings be approved for public distribution.*

*In favour: all  
Opposed: none  
Abstentions: none  
...the motion carries.*

## G. Next Meeting

## H. Adjournment

*Moved: Ben | Seconded: Cole*

3.

*There being no further business, be it resolved that the meeting be adjourned at 8:10PM.*

*In favour: all  
Opposed: none  
Abstentions: none  
...the motion carries.*

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## Attendance:

Name	Position	Present ("X")	Late ("X")	Proxy
Niloufar Keshmiri	President (Chairperson)	X		
Thea Simpson	Vice-President, Academic Affairs (Vice-Chairperson)	X (via Skype)		
Ben Gardiner	Vice-President, External Affairs	X		
Jordan Hearne	Vice-President, Finance	X		
Hannah Vandenberg	Vice-President, Internal Affairs			
Vanessa Lau	Vice-President, Marketing and Communications	X		
William Pigott	Vice-President, Student Engagement	X		Cole Leonoff
Grace Kim	Ombudsperson	X	(7:09PM)	
Braeden Elsaesser	Administrative Director/ Recording Secretary	X		

Guests: