

Executive Council Meeting Minutes

Monday, November 17th, 2014 at 5:30 P.M.

Henry Angus Building, CUS Boardroom

Note: Meetings are open to the General Membership of the Society Unless Otherwise Deemed In-Camera

Note: Presentations and/or proposed motions should be requested to be on the agenda at least three (3) days prior to a meeting by contacting the Administrative Director, Braeden Elsaesser, at Braeden.Elsaesser@cus.ca - materials received past this point may be considered for the subsequent meeting's agenda at the Administrative Director's discretion.



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A. Call to Order

The meeting was called to order at 5:41PM.

B. Amendments to and Adoption of the Agenda

Moved: Ben | Seconded: Will

Be it resolved that the agenda be adopted as amended.

*In favour: all
Opposed: none
Abstentions: none
...the motion carries.*

C. Presentations to the Executive Council

D. Professional Updates

I. President

1. The AMS has been meeting with UBC administrators; also have been consulting for the creation of a statement that will be released later this week directed towards the Board of Governors
2. Met with an individual from the Dean's Office regarding the Commerce Student Centre; will be mentioned at the Dean's meeting shortly and will hear back their opinion on the matter
3. The AMS is losing money this fiscal year; AMS budget committee is reviewing later this year
4. The menu bar on the CUS website should be back to normal now that the IT Director has fixed it
5. HR recognition award is currently running; nominate those you find are doing amazing work
6. There is a new option called Global Supply Chain Management; one issue being the fact that it has not gone through any level of academic review or approval even though applications are due in early January

II. Vice-President, Academic Affairs

1. Attempting to create better reimbursement processes for SCMP, BMMP, and international case competitions
2. Meeting with Kin Lo again regarding the international case competitions budget; policy change is on the docket for the next Board meeting as previously mentioned
3. JDC West has finally submitted their budget change request regarding early arrival
4. ExCo's banner has been fixed on the CUSunday; running well otherwise

III. Vice-President, Finance

1. Quite a large volume of reimbursements that need to be processed
2. Finding the AMS reimbursement system has been bad lately; hoping for improvements going forward
3. Need to verify that each service received their October actuals for their budgets; mid-year report is in progress
4. Need to figure out a mystery cheque; will be doing some research in the coming days to figure out who needs to receive the cheque

IV. Vice-President, Internal Affairs

1. Looked at the event sheet for Awards Night regarding evaluations and found issues given that several clubs have not submitted events and others are hosting events on new days; sent out an email to all services and clubs that stated that all clubs and services should inform us if they decide to change the date of their events
2. Contacted Sylvia from the BCC; she has yet to respond regarding the lack of clean-up after events
3. Met with Linda yesterday; she was unhappy that Sylvia contacted her about the lack of clean-up and part of the reason why it is always messy is due to the BCC Speaker Series that occur in Birmingham that used to take place in HA098
4. Additionally, Linda did not do a CLC survey but Christina has all the statistics in terms of when the CLC is the busiest; given those stats and funding this is what led Linda to the conclusion that the CLC should not be open later, as well as the fact that Linda stated it is not her decision to make, thus a meeting with Christina will be in order

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5. Also spoke about the booking limit for room bookings and changing it to two hours but apparently there is no function that allows that given the software
6. Brought up the issue of space for Mini-Enterprize and it is actually available; Laura provided wrong information and forgot to follow-up informing Hannah that Mini-Enterprize could run on that date
7. Emailed Brian about getting a lock on the CUS Boardroom and getting the outlets to work; still have not heard back on that issue

Questions/Discussion:

- Thea: The point of emailing Sylvia was to state that if they are making the mess, they should clean it up after the event.
 - Hannah: Except it is not exactly the BCC, more so external groups. As speakers come in to present and then leave after hours, which is when the BCC team has gone home.
 - Thea: Then they should pay for someone to clean it up.
 - Hannah: They said they do not have the resources to do that.
 - Thea: The issue being they are taking our undergrad space because they lost HA098.
 - Hannah: She kept stating that it is for the students.

V. Vice-President, Marketing and Communications

1. Sauder Squad received a few applicants for Wally Bees after extending the deadline
2. The UGO and Sauder Squad will be handing out hot chocolate during the last week of classes
3. Still waiting for a reply from the Yearbook company; hiring for the yearbook committee is complete
4. Have not been receiving emails from several people regarding CUSunday submissions; never receive the submission request from several people
5. Awards Night sent a couple of logos; will give them feedback in the coming days
6. Updated all the CUS related content that will be included on the new BCom website

VI. Vice-President, External Affairs

1. Me Inc. sold all their tickets for the Amplify workshop that is occurring later this week
2. Imprint is having their Build Your Brand event on Thursday; 1 credit for Comm 202 students attending
3. Personally finishing the last Prep 101 items to qualify for the sponsorship; waiting on the free coupons
4. Emailed Yuna from Top 40 letting her know that she needs to send out a feedback survey to the delegates; have not heard back from and assuming the survey has yet to be sent out which is an issue
5. NSCC and Top 40 will be coming in next week to present their reports
6. CPA Case Competition went well; Aaron and Linette put in many hours and the judges were happy
7. Attended the CABS conference over the weekend; also proxied for Nil at the Board meeting and made strong connections with the other BC business schools
8. EMP is going through a period where they are only holding monthly meetings; planning to touch base shortly

VII. Vice-President, Student Engagement

1. POITS is doing a revenue count tonight from the Friday event; the mugs did not arrive in-time for the POITS event but pre-sold 70 mugs on Friday and will be booting to sell the rest this week
2. Another POITS is happening this Friday; the theme is Holiday and Movember
3. SoCo's Mr. Sauder is tomorrow night; costs \$5 at the door
4. Global Connect put on by ISAS happened last week; promoting a UGO-run event tomorrow and looking for more integration with the UBC-wide international club
5. CCP's Operation Christmas Child are providing boxes and are being distributed this week in the CA Hall
6. Re-opened the First Year Committee Hiring applications as it was only advertised on the one page; conflicts with the HR policy
7. Grad Night will be hiring for their committee soon; also posting videos about grad
8. HYGGE is moving forward with the Kickoff in January
9. Contacted the coffee machine company and will be calling the service hotline tomorrow

VIII. Administrative Director

1. Grafica has received the Hoodies; they will be placing the CUS designs in the next few days
2. Still need several people to fill out the Doodle in order to determine when Executive pictures will take place; planning to meet before the photos to fulfill the December meeting requirement along with Secret Santa

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IX. Ombudsperson

1. Very few consultations in the last week; it has been relatively slow lately
2. Been giving design advice and assistance to Matthew from CAP

E. Executive Business and Discussion

1. NIBC

1. NIBC has confirmed 90% of monetary sponsorship financing other than the additional \$20,000 from the CUS
2. The Executive have determined that the second instalment of \$20,000 will be sent to NIBC on the grounds that they have confirmed most of their sponsorship

Questions/Discussion:

- Thea: Even if you take out the two amounts that are being finalized, they are still doing pretty well. I think we should approve because they are not short too much money at the moment.

2. New PA System for the CLC

1. The CLC is requesting a new PA System as one of their current system has broke down; total cost of \$812
2. PA Systems are meant to be taken out by individuals for different Sauder-related events; most prominently CUS clubs and services
3. Braeden will get back to the CLC requesting a budget percentage for their faculty expenditure, as well as their usage statistics before the Executive Council can determine whether to sponsor the \$812 for the CLC to purchase the PA Systems

Questions/Discussion:

- Thea: I sent an email to Braeden asking if they could provide us with the percentage of their total faculty budget this would take up if they elected to purchase it through the school. I am assuming this would result in a fairly high percentage of total budgeted funds for the year. I would like to know that before we can approve this.
 - Thea: The other thing is that the equipment has been signed out 170 times in three years, which is not substantial at all. I would be like to know the issues with the PA Systems that are currently in use by taking time to contact some of our services.
 - Nil: How do they know that it is CUS clubs and services that rent it out? I am pretty sure that BVP rents it out the most.
 - Thea: I would like to know how many people have mentioned that one of the PA Systems needs replacing.
 - Nil: Have they ever rented out PA Systems simultaneously? Why do they need three PA Systems?
- Nil: I think it would be wise to also ask for their usage statistics on the PA Systems.
 - Braeden: I initially asked for that but she only provided me with the raw amount. I will ask her again and see if I can get a more detailed response this time.
 - Ben: I agree with Thea, I think we should contact our services and find out their opinions.
 - Nil: We do not like to bother our clubs and services and this seems one of the least important items to email everyone about.
 - Thea: I do not think we should email all of them. I think we should only email the ones that we think use it. I want to know if people actually find the current PA Systems bad.
 - Nil: Why don't we ask the CLC to record every time an individual complains about malfunctioning equipment, so that we can have more substantial proof in the future?
 - Thea: I think that is a great idea.

3. Faculty Cup

1. Day-long tournament that includes sporting events between the faculties; each faculty needs at least 15 people to compete on a team and this will occur in late January
2. In order for a faculty to compete there needs to be a registration fee of \$10 per participant and a minimum of \$175 minimum sponsorship contribution from the CUS
3. Approximately \$600 in sponsorship by the CUS would result in BCom students registering for free; therefore a decision should be made whether the CUS wants to pay the \$175 minimum, \$600 full fee, or nothing at all
4. The CUS will pay the \$175 registration fee and each student will make up the difference by paying \$10 to register for the team

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Questions/Discussion:

- Ben: Do Sauder students even care about Faculty Cup?
 - Will: We had a decent amount of people sign-up last year. We did really in the athletics portion and I spoke with Garret who competed who stated that he had a lot of fun.
 - Nil: It was a 16-person Sauder team last year.
- Nil: It is being added to the Sauder Sports budget?
 - Will: That is what we need to decide. The \$175 is the registration fee for the CUS. On top of that each student pays \$10 but I am wondering if we should sponsor that as well.
 - Nil: I think it is fine making the students pay the \$10.
 - Ben: I agree, I think that is pretty fair.
 - Nil: Great, so we will add \$175 to the Sauder Sports budget.

4. Pool Equipment

1. Received many requests for new pool equipment; James, First Year Representative, requested specifically to Nil the purchase of new pool cues
2. James also created a cost structure and determined it would be around \$150 to replace the cues and triangle
3. Before approval the approval of new equipment, there will need to be further research into purchasing the equipment that best suits the needs of the CUS; deferring the approval to the next meeting

Questions/Discussion:

- Ben: If we decide to pay for it, can we get durable equipment?
 - Cole: Even if we spend more money, people find a way to break them.
 - Jordan: Can we make rules like no more jump shots? I am extremely annoyed and for that reason I am tentative to approve the expenditure.
 - Nil: That is not what is breaking the pool cues though.
 - Jordan: I am disappointed with the overall activity surrounding the pool table.
 - Nil: We should post rules then.
- Thea: We last approved money for the pool table in March. This included re-felting it, repairing the pool cues, and new chalk.
 - Will: We could look for pool cues that have replaceable ends that are screw on. They could potentially cost less in the long run.
 - Cole: I think we should consult with Cam before purchasing the equipment. I think we should legitimately post some rules as well.
 - Will: That is a good idea. He will probably know which ones will last the longest.

F. Approval of Minutes

Moved: Ben | Seconded: Thea

2.

That the minutes from the October 20th Executive Council meeting be approved for public distribution.

*In favour: all
Opposed: none
Abstentions: none
...the motion carries.*

G. Next Meeting

H. Adjournment

Moved: Ben | Seconded: Hannah

3.

There being no further business, be it resolved that the meeting be adjourned at 7:06PM.

*In favour: all
Opposed: none
Abstentions: none
...the motion carries.*

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Attendance:

Name	Position	Present ("X")	Late ("X")	Proxy
Niloufar Keshmiri	President (Chairperson)	X		
Thea Simpson	Vice-President, Academic Affairs (Vice-Chairperson)	X		
Ben Gardiner	Vice-President, External Affairs	X		
Jordan Hearne	Vice-President, Finance	X		
Hannah Vandenberg	Vice-President, Internal Affairs	X		
Vanessa Lau	Vice-President, Marketing and Communications	X (via Skype)		
William Pigott	Vice-President, Student Engagement	X		
Grace Kim	Ombudsperson	X		
Braeden Elsaesser	Administrative Director/ Recording Secretary	X		

Guests: Cole Leonoff and Casey Chen