

Executive Council Meeting Minutes

Monday, November 10th, 2014 at 5:30 P.M.

Henry Angus Building, CUS Boardroom

Note: Meetings are open to the General Membership of the Society Unless Otherwise Deemed In-Camera

Note: Presentations and/or proposed motions should be requested to be on the agenda at least three (3) days prior to a meeting by contacting the Administrative Director, Braeden Elsaesser, at Braeden.Elsaesser@cus.ca - materials received past this point may be considered for the subsequent meeting's agenda at the Administrative Director's discretion.



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A. Call to Order

The meeting was called to order at 5:40PM.

B. Amendments to and Adoption of the Agenda

Moved: Hannah | Seconded: Ben

Be it resolved that the agenda be adopted as presented.

*In favour: all
Opposed: none
Abstentions: none
...the motion carries.*

C. Presentations to the Executive Council

D. Professional Updates

I. President

1. AMS is going to be running a deficit; the new SUB is delayed once again
2. Student Society Mixer is on November 20th with the MBA and MM student societies; all Executives should attend the mixer
3. Scheduled a meeting with Darren regarding the Commerce Student Centre
4. UBC Rec has now changed their name to UBC Intramural; it was also suggested by the Engineering Undergraduate Society that reimbursements be sent straight to UBC Intramural instead of reimbursing each student individually and will follow-up on this

II. Vice-President, Academic Affairs

1. Met with Kin Lo last week regarding international case competitions; due to the conferences that were decided the increase is \$4,000 as the amount the CUS would need to allocate to the competitions
2. ExCo emailed me regarding SSE and Arc Initiative as they thought they were the same thing
3. CMP had to fire a tutor unfortunately
4. Nil, Will, and Thea have been having conversations about on-going issues with JDC West
5. Meeting with faculty heads in the attempts to change academic issues
6. CCC has KPMG Crack The Case coming up in two weeks; applications have closed
7. Attended first SAAM meeting; potentially could be putting on an event about gender roles in the work place
8. The Board will be requested to pass a motion at the upcoming meeting that will state that no one will be able to attend more than one international case competition

Questions/Discussion:

- Jordan: Would there not be a happy medium ground where they could cut a trans-continental one and find one that is closer to home?
 - Thea: I think it is too late for that. We will need to work on this in the future, as we should have more say going forward.
 - Nil: Have we accepted invitations to the case competitions on the list?
 - Thea: I would assume so. We did not go into super specifics about each competition.
- Hannah: I would be in favour of paying for the increase because this is one of the main areas we can provide value to students. We will need to work on how to work through the interactions going forward though. We have enough money at the moment to accept the increase.
 - Jordan: We keep mentioning how much money we have but I do not think it is as much as we originally boasted.
 - Hannah: But we do have additional money. We are adding value to students.
 - Nil: This money would not go to additional students; if we did not cut one then we would be simply paying more for the same number of students to compete.
 - Cole: If we do not fund the \$4,000 then we would cut 3 to 4 students.

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- Jordan: I have a hard time with this simply for the fact of the ratio dollars per student. I do not see the benefit per student as being that high in the grand scheme of things. There is no spill over benefits for other students.
- Thea: How much money do we roughly have? Do we have a budgeted surplus given all the expenditures so far this year?
- Jordan: We need to look that up. ExCo went up substantially this year.
- Nil: Could you follow-up with Kin and find out which one he would cut if he had to select one?
 - Thea: Will do.
 - Jordan: Also, see if there are other options available that could drop the amount closer to the original \$45,000. The ideal situation would be able to replace one of the expensive ones with a cheaper competition.
 - Braeden: Given my knowledge of case competitions, my understanding at this stage if one competition was to be cut then the likelihood to ever be able to return would be near 0. Given that it is very late. Yes, we can look at it in terms of the fact that around four students would be affected but there are repercussions going forward in future years.
 - Jordan: Then my argument would be that if we approve this then we are permanently increasing the budget, which because a bigger issue.
 - Nil: No, we discuss the budget with Kin well in advance, so if it were decided that we would only subsidize \$30,000 next year then he would be aware of it well in advance.
- Thea: The other issue is that if Kin knew he was going to go over the budgeted amount he should have notified us. He knew I was the contact. We can always have this conversation next Monday after I ask him what happens if we cut one.
 - Nil: The other alternative is that we could change our funding model before the 2nd semester invitations going out. We could always change it so we are funding half per se.
 - Thea: It is an interesting suggestion.
 - Nil: For context, we have told the UGO that we will not continue to fund it 2/3 next year. It was only given the fact that we did not have much time to react this year and thus the easiest solution was to fund the 1/3 that Dean's office ceased to fund.

III. Vice-President, Finance

1. Handed in many reimbursements including the Imprint conference contract; Me Inc. contract will be handed in later this week
2. Imprint and Me Inc. had some minor budget changes but nothing too concerning nor material
3. Sauder Sports are requesting a budget change and will be dealing with that shortly
4. Working on the mid-year report with the FinCom analysts
5. POITS reimbursements have been somewhat of an issue; specifically the revenues have been an issue
6. JDC West has not been able to write the thing on the cheques; additionally there has been no request for a budget reallocation therefore it seems to be too late to even discuss early arrival

Questions/Discussion:

- Jordan: JDC West emailed us a month ago asking to reallocate budget items and I emailed them back to discuss possible times. They have yet to get back to me.
 - Thea: We also requested that they send us a budget with the requested budget line items that they wish to change and that has yet to be received as well.
 - Jordan: There has been nothing since their email a month ago.
 - Nil: Do you want to follow-up and let them know that they legitimately have no more time to discuss budget changes since you are submitting their invoices now?
 - Jordan: Yes, I could reply to the original thread explaining this is their last opportunity. For context, we responded to their email on October 16th and have yet to hear back about any budget reallocations.

IV. Vice-President, Internal Affairs

1. Confirmed that EY will provide \$750 for the Sustainability Case Competition
2. UBC Booking Services has increased their minimum booking time from 10 to 12 days in advance; notified the students in the CUSunday that the same will apply for the CUS services and clubs
3. Waiting back to hear about all the emails that were sent last week; the puppy room has received positive feedback from several sources at the school

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4. Awards Night has tentatively found a new venue for the event; they are also planning to create a new logo
5. Make changes on the Sauder booking site due to people over booking Birmingham; planning to create a system with Shannon from the UGO

V. Vice-President, Marketing and Communications

1. Sauder Squad has extended their deadline for Wally Bees; UGO is hiring for Sauder Squad members that are actually for Imagine Day not for Wally The Bull which is causing confusion as they have similar names
2. Yearbook has six applicants therefore the positions will be filled by next week
3. The Yearbook company wants to renew the contract for next year by January; however multi-year contracts needs to be approved by the AMS and the Yearbook format being used this year is different than in past years thus it is best if the CUS can wait until there is an evaluation of the new Yearbook format before signing any contracts, let alone a multi-year contract

VI. Vice-President, External Affairs

1. Top 40 had their event on Friday morning and it went well; in terms of their CPA items they had everything
2. NSCC also had their conference this weekend; spoke with many people who all said they enjoyed it
3. CR followed through with all the CPA terms for the conferences that have already occurred; ran into a couple problems with the terms for Business Week but will be looking with Sam to find evidence for several items
4. Will be going over several ambiguous terms provided by CPA this weekend
5. CPA Case Competition will be happening this Saturday; several CR team members providing support on the day of the competition
6. Attending the CABS conference this weekend and will be the proxy for Nil at the Board meeting

Questions/Discussion:

- Thea: Did Top 40 send out a feedback survey?
 - Ben: I believe they did but I will double check.
 - Thea: Braeden, can you send invitations to both Yuna from Top 40 and Graeme/Ceclia from NSCC to come in and do debriefs two weeks from now?
 - Thea: Also, in the report could you let them know to include the raw data from the survey, recommendations for next year, basic facts comparing last year's event to this year's event, attendees' feedback, challenges, and overall impression.
 - Braeden: Yes, I will do that.
- Ben: Yuna did not send out a feedback survey, so I will make sure she does that.
 - Thea: If she needs help, let me know.

VII. Vice-President, Student Engagement

1. CUS representative on the Grad Class Council and will be attending the first meeting next week
2. POITS S.O.L. is being processed by the RCMP; will be purchasing the kegs for POITS and the mugs will be coming in on Thursday
3. CCP is running the Operation Christmas Child and are doing their casting for the Murder Mysteries play; working on organizing their Christmas Party as well
4. First-Year Committee is posting hiring next week; somewhat delayed but it should be good to go now
5. Meeting this week with the Grad Night chair to go over plans
6. Sauder Sports had their trampoline park event on the weekend and will need to follow-up to see how the event went; they will also be spearheading the Faculty Cup for the Sauder team
7. Garret had a meeting with Destination Snow last week, which resulted in the confirmation that the 3rd bus will be leaving later and will include BCIT students; they are also planning the Mr. Sauder event
8. Still waiting for an ISAS update as did not send it last night; they are also running Global Connect that will occur on November 13th
9. The coffee machine that is broken is also moulding thus the reason why I will be calling the repair company

VIII. Administrative Director

1. Still waiting on a response from Charles (Grafica); the wait continues for the CUS Hoodies
2. Will be sending out an email about the Exec photos, meeting, and Secret Santa later this week

IX. Ombudsperson

1. One consultation this week but other than that not much other activity

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E. Executive Business and Discussion

1. Awards Night

1. As of right now the most promising prospect is the Hillel House given that the new SUB will most likely not be open in time to host the event; they are offering a pretty decent rate as well at \$600
2. The Hillel House ballroom has a capacity for 300 people and allow for external catering with the one thing being the mandatory requirement of Kosher food; Awards Night will be checking it out soon
3. Claudia from Awards Night is also waiting to hear back about the Pharmacy Building

Questions/Discussion:

- Nil: Will we be allowed to serve alcohol?
 - Hannah: I asked Claudia to verify that this is alcohol allowed at the event.
- Nil: Can you send me the quotes as they come in?
 - Hannah: Will do.

F. Approval of Minutes

Moved: Hannah | Seconded: Ben

2.

That the minutes from the October 6th Executive Council meeting be approved for public distribution.

*In favour: all
Opposed: none
Abstentions: none
...the motion carries.*

G. Next Meeting

H. Adjournment

Moved: Jordan | Seconded: Vanessa

3.

There being no further business, be it resolved that the meeting be adjourned at 7:11PM.

*In favour: all
Opposed: none
Abstentions: none
...the motion carries.*

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Attendance:

Name	Position	Present ("X")	Late ("X")	Proxy
Niloufar Keshmiri	President (Chairperson)	X		
Thea Simpson	Vice-President, Academic Affairs (Vice-Chairperson)	X		
Ben Gardiner	Vice-President, External Affairs	X		
Jordan Hearne	Vice-President, Finance	X		
Hannah Vandenberg	Vice-President, Internal Affairs	X		
Vanessa Lau	Vice-President, Marketing and Communications	X		
William Pigott	Vice-President, Student Engagement	X		
Grace Kim	Ombudsperson	X		
Braeden Elsaesser	Administrative Director/ Recording Secretary	X		

Guests: Cole Leonoff