

Executive Council Meeting Minutes

Monday, October 20th, 2014 at 5:30 P.M.

Henry Angus Building, CUS Boardroom

Note: Meetings are open to the General Membership of the Society Unless Otherwise Deemed In-Camera

Note: Presentations and/or proposed motions should be requested to be on the agenda at least three (3) days prior to a meeting by contacting the Administrative Director, Braeden Elsaesser, at Braeden.Elsaesser@cus.ca - materials received past this point may be considered for the subsequent meeting's agenda at the Administrative Director's discretion.



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A. Call to Order

The meeting was called to order at 5:32PM.

B. Amendments to and Adoption of the Agenda

Moved: Hannah | Seconded: Will

Be it resolved that the agenda be adopted as presented.

*In favour: all
Opposed: none
Abstentions: none
...the motion carries.*

C. Presentations to the Executive Council

None.

D. Professional Updates

I. President

1. Attended many meetings regarding the tuition and housing increases; this will continue for the time being
2. The housing increase will be going to fund further residence expansions and student services, such as counselling; the tuition increase will go towards UBC administrative and faculty spending
3. AMS Annual General Meeting is coming up in the next week; encouraged to attend the AMS AGM
4. Setup standardized meetings with Shannon; no Holiday Party due to exams and will meet about a debrief regarding The Spark soon

II. Vice-President, Academic Affairs

1. Accompanied Nil to the meeting with Shannon
2. TLog changes survey for students to fill out was in the CUSunday; met with the TLog division about the changes, as well as SCM club about their thoughts on the changes
3. JDC West had their retreat at the Cheakamus Centre over the weekend
4. ExCo got an update of their reimbursements and was included in the CUSunday for the first time; meeting their VP Marketing to discuss future plans about that
5. CMP has been running their tutor session; they are somewhat worried about the attendance issues as some sessions have too many students and others have too few students
6. Emailed Brian about CUS seats on committees; BCom Governance Meeting next week, Faculty Caucus on October 30th with new members being a first year rep and Braeden as a second year rep, and currently no seat on APTL but attempting to secure representation on that
7. Will be meeting about International Case Competition funding in the coming weeks

III. Vice-President, Finance

1. Clearing the credit card from this past month; will be stricter with the credit card going forward
2. Went through co-op reimbursements and submitted them to the AMS
3. Meeting up with FinCom this upcoming Thursday for the second time
4. JDC West is attempting to meet up with Budget Committee for a budget change; waiting for an update from them

IV. Vice-President, Internal Affairs

1. Awards Night is worrying about the SUB not being ready in time for the event in March; starting to look at backup plans for the location and Claudia sent out an email about conference and club evaluations
2. Sustainability has not provided an update for their conference; will be calling them tomorrow
3. The student service booking site was shut down for an extended amount of time; it is back up now
4. Been informed by the Building Users Committee that it is not feasible to keep the CLC and upper floors open later during exam hours but they will potentially leave it open later on Fridays; will follow-up to receive the research they performed in order to come to their determination

Questions/Discussion:

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- Thea: The Chasing Sustainability post in the CUSunday said that their ticket sales ended at mid-day on Sunday when in reality they are still open until midnight tonight. Not an ideal situation given that people would be under the perception that they could no longer attend.
 - Vanessa: Yes, the contact with their marketing team has not been fluid either.
- Thea: Can you ask them what data they used in order to determine that there would not be value in keeping the CLC open later and how much would it cost to keep it open late?
 - Hannah: I have not received the research yet, but I will follow-up on that.
 - Cole: Can you communicate that during exams that Birmingham is extremely busy and it would be great to offer more space to the students during those couple of weeks.
- Nil: Can we also file a complaint that Birmingham is permanently setup in lecture or speaker format and this reduces the amount of study space for the students as well.
 - Hannah: It has been clear that my authority does not stretch that far and we can only make suggestions.
 - Nil: We should consider filing a general complaint then because they are potentially violating the terms of our agreement.

V. Vice-President, Marketing and Communications

1. Hired a Yearbook editor; currently waiting for the transition reports and will meet up soon to plan the hiring of the Yearbook team
2. Emailed Craig from Sauder about updating the CUS section of the Sauder website page to make it current
3. Visual Media is hiring photographers and another manager

VI. Vice-President, External Affairs

1. Both Top 40 keynote speakers have been confirmed; still looking to confirm some of the Top 40 professional representatives
2. Me Inc. is looking for a keynote but most of the speakers have been confirmed; they are on schedule
3. Chasing Sustainability is focusing efforts to increase tickets in the coming days before the conference
4. Imprint will be sending out emails this week to professionals
5. EMP's paring process is complete; Kick-off Breakfast went well but there were several areas in which they can improve going forward and they are well aware of those areas that need to be addressed
6. NSCC has confirmed their keynote speakers and professional delegates from the consulting firms; they have yet to confirm one workshop speaker
7. Aaron prepared a new contract to be signed by CPA; the contract is being settled at \$30,000 for this year

Questions:

- Thea: Do we have a central depository for the CPA contract files, so that CR can upload evidence that we are abiding by the terms outlined by CPA?
 - Ben: Yes, I told Aaron to create the Dropbox.
 - Nil: Apparently CCC is not happy with the requirements; therefore we should explain to Caitlyn that it is necessary in order to receive sponsorship.
- Thea: We also need to make sure CMP is now going to include CPA in their materials
 - Ben: Yes, I will make sure that gets sorted.

VII. Vice-President, Student Engagement

1. POITS pub crawl is Friday; booting tomorrow for tickets and will most likely sell-out within one day
2. SoCo ski trip is officially sold-out; potential for a 3rd bus given the interest
3. Looking to confirm contestants for Mr. Sauder; will focus on 1st year students
4. First Year Committee Chair interviews will occur on Thursday between 4:30PM-7:00PM
5. There are several potential Grad Chairs and will hopefully interview applicants on the same day as First Year Committee
6. Working on the Afterlife Halloween party with other faculties; still need to sort out distribution of profits
7. Going to ask for periodic updates from ISAS going forward
8. Sauder Sports will potentially start a skiing team; current programs are going well

VIII. Administrative Director

1. Paid the down-payment for the hoodies; Grafica has ordered the hoodies and are waiting for the order from American Apparel in LA

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2. Paid for the Chasing Sustainability ticket; will be attending as an Awards Night representative

IX. Ombudsperson

1. Receiving emails from students on a wide range of topics including interview advice and subsidies from conferences

Moved: Thea | Seconded: Jordan | Third: Ben

2.

Motion to move in-camera.

*In favour: all
Opposed: none
Abstentions: none
...the motion carries.*

Moved: Jordan | Seconded: Thea

3.

Motion to stay in-camera.

*In favour: none
Opposed: all
Abstentions: none
...the motion fails.*

E. Executive Business and Discussion

1. Rezgo Management

1. Jordan does not see the value of Rezgo being strictly in the Finance portfolio; Jordan suggests that each executive has access to Rezgo and be responsible for their own portfolio's events and conferences on the site
2. After a brief discussion, the executives are in agreement that this will be the new system for Rezgo

2. UBC Pop-Up Event: "Apples for Profs"

1. Received an email from the Equity and Inclusion office inquiring if the CUS can help with the marketing of their pop-up event where they give apples to students who then are expected to give the apples to professors
2. Thea will follow-up with the Equity and Inclusion team but the CUS will not exhaust its marketing efforts on the event as there are already many promotional events that the CUS supports; the executives agree that the CUS does not want to spam the students with too many events

F. Approval of Minutes

Moved: Ben | Seconded: Thea

4.

That the minutes from the September 15th Executive Council meeting be approved for public distribution.

*In favour: all
Opposed: none
Abstentions: none
...the motion carries.*

G. Next Meeting

H. Adjournment

Moved: Will | Seconded: Jordan

5.

There being no further business, be it resolved that the meeting be adjourned at 7:15PM.

*In favour: all
Opposed: none
Abstentions: none
...the motion carries.*

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Attendance:

Name	Position	Present ("X")	Late ("X")	Proxy
Niloufar Keshmiri	President (Chairperson)	X		
Thea Simpson	Vice-President, Academic Affairs (Vice-Chairperson)	X		
Ben Gardiner	Vice-President, External Affairs	X		
Jordan Hearne	Vice-President, Finance	X		
Hannah Vandenberg	Vice-President, Internal Affairs	X		
Vanessa Lau	Vice-President, Marketing and Communications	X (Via Skype)		
William Pigott	Vice-President, Student Engagement	X		
Grace Kim	Ombudsperson	X		
Braeden Elsaesser	Administrative Director/ Recording Secretary	X		

Guests: Cole Leonoff