

# Executive Council Meeting Minutes

Monday, October 6th, 2014 at 5:30 P.M.

Henry Angus Building, CUS Boardroom

**Note:** Meetings are open to the General Membership of the Society Unless Otherwise Deemed In-Camera

**Note:** Presentations and/or proposed motions should be requested to be on the agenda at least three (3) days prior to a meeting by contacting the Administrative Director, Braeden Elsaesser, at [Braeden.Elsaesser@cus.ca](mailto:Braeden.Elsaesser@cus.ca) - materials received past this point may be considered for the subsequent meeting's agenda at the Administrative Director's discretion.



commerce  
undergraduate  
society

## A. Call to Order

*The meeting was called to order at 5:51PM.*

## B. Amendments to and Adoption of the Agenda

*Moved: Jordan | Seconded: Hannah*

*Be it resolved that the agenda be adopted as presented.*

*In favour: all  
Opposed: none  
Abstentions: none  
...the motion carries.*

## C. Presentations to the Executive Council

## D. Professional Updates

I. President  
None.

II. Vice-President, Academic Affairs

1. Met with CMP about their program; everything seems on track and Richard will be the 293 tutor
2. Dealing with outstanding issues with the Classi Liaison director regarding profs who forgot to elect class liaisons
3. JDC West is going well; no complaints as everything seems on track
4. Meeting with the Supply Chain Management club about changes to the option

III. Vice-President, Finance

1. Going to meet with the FinCom for the first time during the academic year on Thursday
2. Co-op office sent 70 reimbursements; they are being processed
3. Submitted the Sustainability contract and will be meeting with them regarding the budget
4. Actuals should have been sent out to every service for the month of September

IV. Vice-President, Internal Affairs

1. Debriefed with Sam about how Business Week went and received good information for next year
2. Received an admin account for room bookings; will be setting that up shortly
3. Elections have happened and there was a 62% voter turnout which is extremely impressive
4. Awards Night has hired their last two positions; their team is now complete

V. Vice-President, Marketing and Communications

1. Met with Ameera from Sauder Squad; unsure what to do with the Wally bees and will be meeting with her again to discuss possible options
2. Cavalier has finished their October edition online; their website template is also finished
3. Visual Media is extremely busy; taking pictures for many different events in the coming month and will be hiring a couple new photographers
4. Received two Yearbook editor applicants; interviews will be happening next week

### Questions/Discussion:

- Thea: We should consider opening up Sauder squad to first years as there will be some passionate first years who could be great additions to the team
  - Vanessa: Yes, we were definitely considering that especially because the current team has not been very committed
  - Thea: We could also potentially fire members if they are not doing anything as opposed to expanding the team

# Executive Council Meeting Minutes

Monday, October 6th, 2014 at 5:30 P.M.

Henry Angus Building, CUS Boardroom

**Note:** Meetings are open to the General Membership of the Society Unless Otherwise Deemed In-Camera

**Note:** Presentations and/or proposed motions should be requested to be on the agenda at least three (3) days prior to a meeting by contacting the Administrative Director, Braeden Elsaesser, at [Braeden.Elsaesser@cus.ca](mailto:Braeden.Elsaesser@cus.ca) - materials received past this point may be considered for the subsequent meeting's agenda at the Administrative Director's discretion.



commerce  
undergraduate  
society

## VI. Vice-President, External Affairs

1. Met with CPA representative on Friday; they want us to pay for the lunch and perhaps the cases for the CPA Case Competition but they will be finding the judges
2. Additionally, it was made clear that the amount of sponsorship to expect for this year is \$30,000 from CPA and this is fine with them as long as they are granted sponsorship of an additional service to replace Enterprize; Ben will be looking into possibilities and one suggestion brought up was CMP

### Questions/Discussion:

- Thea: We need to make sure all contract requirements are being fulfilled. We could create a Dropbox so that it will be easy to track for the end of year report.
  - Ben: Yes, that is a good point.

## VII. Vice-President, Student Engagement None.

## VIII. Administrative Director

1. The CUS hoodies have been ordered from Grafica

## IX. Ombudsperson

1. Been helping applicants prepare for interviews as they reached out via email and will be following up with those individuals after the interview process
2. Other students have been coming in to office hours because they are feeling stressed about school

## E. Executive Business and Discussion

### 1. NIBC Contingencies

1. NIBC funding was approved at the last Board meeting and it is up to the executives to decide on contingencies before the agreement is sent to NIBC; there was a discussion that amounted to the following contingencies being included in the agreement
2. The executives want NIBC to designate a NIBC executive to encompass the role of chair as someone needs to be held accountable for all aspects of the competition and conference
3. Bi-weekly sponsorship progress updates from now until November as the biggest concern is that they do not currently have sponsors; as well as an update in December and January
4. No funding will be distributed until the final sponsorship update has been given in October; as the executives are concerned with the amount of sponsorship that has been received to this point and will re-evaluate after the end of October update

### 2. Internal Culture

**Moved: Ben | Seconded: Hannah | Third: Jordan**

**Motion to move in-camera**

**In favour: all  
Opposed: none  
Abstentions: none  
...the motion carries.**

**Moved: Jordan**

**Motion to stay in-camera**

**In favour: none  
Opposed: all  
Abstentions: none  
...the motion fails.**

## F. Approval of Minutes

**Moved: Hannah | Seconded: Ben**

# Executive Council Meeting Minutes

Monday, October 6th, 2014 at 5:30 P.M.

Henry Angus Building, CUS Boardroom

**Note:** Meetings are open to the General Membership of the Society Unless Otherwise Deemed In-Camera

**Note:** Presentations and/or proposed motions should be requested to be on the agenda at least three (3) days prior to a meeting by contacting the Administrative Director, Braeden Elsaesser, at [Braeden.Elsaesser@cus.ca](mailto:braeden.elsaesser@cus.ca) - materials received past this point may be considered for the subsequent meeting's agenda at the Administrative Director's discretion.



commerce  
undergraduate  
society

4.

*That the minutes from the September 8<sup>th</sup> Executive Council meeting be approved for public distribution.*

*In favour: all  
Opposed: none  
Abstentions: none  
...the motion carries.*

## G. Next Meeting

## H. Adjournment

*Moved: Vanessa | Seconded: Jordan*

5.

*There being no further business, be it resolved that the meeting be adjourned at 7:15PM.*

*In favour: all  
Opposed: none  
Abstentions: none  
...the motion carries.*

# Executive Council Meeting Minutes

Monday, October 6th, 2014 at 5:30 P.M.

Henry Angus Building, CUS Boardroom

**Note:** Meetings are open to the General Membership of the Society Unless Otherwise Deemed In-Camera

**Note:** Presentations and/or proposed motions should be requested to be on the agenda at least three (3) days prior to a meeting by contacting the Administrative Director, Braeden Elsaesser, at [Braeden.Elsaesser@cus.ca](mailto:braeden.elsaesser@cus.ca) - materials received past this point may be considered for the subsequent meeting's agenda at the Administrative Director's discretion.



commerce  
undergraduate  
society

## Attendance:

Name	Position	Present ("X")	Late ("X")	Proxy
Niloufar Keshmiri	President (Chairperson)			
Thea Simpson	Vice-President, Academic Affairs (Vice-Chairperson)	X		
Ben Gardiner	Vice-President, External Affairs	X		
Jordan Hearne	Vice-President, Finance	X		
Hannah Vandenberg	Vice-President, Internal Affairs	X		
Vanessa Lau	Vice-President, Marketing and Communications	X (Via Skype)		
William Pigott	Vice-President, Student Engagement			
Grace Kim	Ombudsperson	X		
Braeden Elsaesser	Administrative Director/ Recording Secretary			

Guests: Casey Chen