

Executive Council Meeting Minutes

Monday, September 8th, 2014 at 5:30 P.M.

Henry Angus Building, CUS Boardroom

Note: Meetings are open to the General Membership of the Society Unless Otherwise Deemed In-Camera

Note: Presentations and/or proposed motions should be requested to be on the agenda at least three (3) days prior to a meeting by contacting the Administrative Director, Braeden Elsaesser, at Braeden.Elsaesser@cus.ca - materials received past this point may be considered for the subsequent meeting's agenda at the Administrative Director's discretion.



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A. Call to Order

The meeting was called to order at 5:39PM.

B. Amendments to and Adoption of the Agenda

Moved: Hannah | Seconded: Jordan

Be it resolved that the agenda be adopted as amended.

*In favour: all
Opposed: none
Abstentions: none
...the motion carries.*

C. Presentations to the Executive Council

None.

D. Professional Updates

I. President

1. Attended The Spark; made a speech and tried to engage first years throughout the event
2. Applications for IT Director are all submitted; reviewing the applications and will be setting up interview times
3. Meeting with the VP office and will be interviewing for a VP Equity and Inclusion position for UBC
4. Sauder Summit finally approved the contract including the contingencies set by the Executive council

II. Vice-President, Academic Affairs

1. Met with AVPA today; struggling with how to engage students in the new TLog option but will continue to brainstorming ideas
2. Met with ExCo and revised the policy; the ExCo policy is consistent with our code and will be presented at the Board meeting for approval
3. Starting to hire Class Liaisons and will not be completing online evaluations this term
4. CMP will be doing hiring soon

III. Vice-President, Finance

1. EMP recently cut their program in half; thus they revised their budget and is in the process of being approved by budget committee
2. Need to meet with NSCC regarding their budget
3. Planning to meet with the FinCom team to help them become more self-sustainable; got a locker for them as well to improve the filings
4. The Top 40 Under 40 contract has been submitted
5. Figuring out what to do with the cheque for UBC; in the process of contacting people

IV. Vice-President, Internal Affairs

1. Hundreds of room booking requests; Fred has been on-top of the room bookings
2. Confusion with lockers as students thought that the CUS would provide the lock which is not the case
3. Date conflicts between Awards Night and Imprint; both reluctant to switch dates for their events
4. Business Week is currently happening; no one put their tables away today and they are holding an event tomorrow night that has not been marketed
5. Elections is holding a first year information session; the marketing for the session has been sub-par
6. Finally met the Chasing Sustainability chair and she said that they have enough sponsorship; they will need to come in to present as well as provide documentation of the sponsorship

Questions/Discussion:

- Thea: If they have enough sponsorship, we won't stop them because they worked hard to get that additional money.
 - Hannah: The one issue is that no one will want to go off campus for the conference.

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- Nil: The one thing is that the last time they tried to go off campus they made it \$30 per person and by the time they made it free it was too late. If the cost is still \$10 per ticket, then it could work.
- Hannah: I am still a little bit concern because it is September 8th.
- Nil: Phone her and find out more information about the sponsorship contracts.
- Jordan: She can also send the contracts to budget committee.

V. Vice-President, Marketing and Communications

1. Received the exchange student mailing list for CUSunday
2. Sending out an email tonight with updated schedule for Business Week; Cavalier did not register on-time for a booth, so they have been using the CUS booth
3. Wally The Bull's suit is currently in dry cleaning because paint got sprayed on the suit during The Spark; he will miss business week but hopefully will return for POITS
4. Prospectus will not arrive until the week of September 15th;
5. Need to upload the Yearbook and Prospectus Director hiring application form
6. CAP is still liaising with Shannon; they are handing out flyers during Business Week

VI. Vice-President, External Affairs

1. CCC is going to take on the CPA Case Competition with the Accounting Club; meeting this week to go through logistics
2. Received good documentation that will be added to the CPA report to meet the contract requirements from last year
3. Young Women in Business contacted the CUS to become a sponsor of their organization; will not sponsor them directly but will subsidize CUS students to attend the conference
4. Orbiz and Sunlife potentially want to potentially partner with us; unsure what that will entail at this point
5. Imprint hiring is done on Friday; applications have been coming in which is good
6. Will be attending the Business Week networking session as a panelist

Questions/Discussion:

- Ben: Met with Yuna about the breakfast costs. I also spoke with my other services and I think it's extremely difficult to go below \$33. We should make a note of that for next.
 - Thea: But we approved her contract. The problem is she created the budget, so she should make a note for the person next year. We did eventually adjust the budget, but there is not at the executive level.

VII. Vice-President, Student Engagement

1. Sauder Sports is doing their hiring of first year representatives; moved their hike of The Chief again
2. Still looking for a Grad Night chair; no applicants at this point
3. POITS does Kickball has been approved; going to begin advertising soon
4. POITS first event is on Friday; sponsored by Labatt and the after-party is at Fortune Sound Club
5. Still accepting applications for mentors for HYGGE, will be advertising applications for mentees soon

Questions/Discussion:

- Garrett: The AMS insurance request must be made 14 days in advance and it is no longer 14 days in advance. We need a paper copy of it. Can we make this work?
 - Nil: We can see what we can do. Someone in the AMS told me that they could get us a copy immediately; we will see if that holds true.
- Thea: When is the event?
 - Garrett: It is the 26th of September (Friday, 12PM-5PM).

VIII. Administrative Director

1. Currently only have 30 people attending the CUS Service Council Retreat; will follow-up with the people who have not responded via email or Google form
2. SCI wants their cheque as they have recently submitted their signed contract; AMS will receive the contract and then provide the cheque that will be forwarded to SCI

Questions/Discussion:

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- Thea: We might be at the point where we invite club presidents or FinCom to attend the Service Council Retreat because we do not want them abolishing the contract.
 - Nil: We can also follow-up with the services that are not attending to see if they can change their plans.

IX. Ombudsperson

1. There has been emails sent to the Ombudsperson's inbox due to the first week of school panics; dealing with the random emails
2. Planning to begin educating the students on what the Ombudsperson's role is within the CUS

E. Executive Business and Discussion

1. POITS Logo

1. A new logo has been sent as part of the on-going discussions with POITS; consensus is that the logo is well done and does not have the line down the middle
2. There are no major objections to the new logo; the Executive council approves the logo
3. Nil wants to acknowledge the hard work that Kate and her team put into creating and rebranding the logo

2. The Spark

Moved: Thea | Seconded: Will | Third: Hannah

2.

Motion to move in-camera.

**In favour: all
Opposed: none
Abstentions: none
...the motion carries.**

Moved: Thea

3.

Motion to stay in-camera.

**In favour: none
Opposed: all
Abstentions: none
...the motion fails.**

Summation of the opinions expressed in-camera:

1. The Executive council hopes that there will be a feedback form provided to all first years and the volunteers who attended The Spark which will allow them to voice their concerns and recommendations for the subsequent years
2. Additionally, the Executive council members who attended The Spark that there were some logistical challenges surrounding this year's event; that being said, there were improvements made for the second day
3. The Case Competition was a good idea but it was not academic or competitive enough for the students who expressed their feelings to the Executive council
4. Overall, The Spark will hopefully improve but given that this was the first year it was fairly successful

F. Approval of Minutes

Moved: Thea | Seconded: Will

4.

That the minutes from the July 28th and August 11th Executive Council meetings be approved for public distribution.

**In favour: all
Opposed: none
Abstentions: none
...the motion carries.**

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G. Next Meeting

H. Adjournment

Moved: Will | Seconded: Ben

5.

There being no further business, be it resolved that the meeting be adjourned at 7:22PM.

*In favour: all
Opposed: none
Abstentions: none
...the motion carries.*

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Attendance:

Name	Position	Present ("X")	Late ("X")	Proxy
Niloufar Keshmiri	President (Chairperson)	X		
Thea Simpson	Vice-President, Academic Affairs (Vice-Chairperson)	X		
Ben Gardiner	Vice-President, External Affairs	X		
Jordan Hearne	Vice-President, Finance	X		
Hannah Vandenberg	Vice-President, Internal Affairs	X		
Vanessa Lau	Vice-President, Marketing and Communications	X		
William Pigott	Vice-President, Student Engagement	X		
Grace Kim	Ombudsperson	X		
Braeden Elsaesser	Administrative Director/ Recording Secretary	X		

Guests: Cole Leonoff, Nathan Monford-Bouchard, Garrett LaValley, and Graeme Nixon