

Executive Council Meeting Minutes

Thursday, July 3rd, 2014 at 7:00 P.M.

Henry Angus Building, CUS Boardroom

Note: Meetings are open to the General Membership of the Society Unless Otherwise Deemed In-Camera

Note: Presentations and/or proposed motions should be requested to be on the agenda at least three (3) days prior to a meeting by contacting the Administrative Director, Braeden Elsaesser, at [Braeden.Elsaesser@cus.ca](mailto:braeden.elsaesser@cus.ca) - materials received past this point may be considered for the subsequent meeting's agenda at the Administrative Director's discretion.



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A. Call to Order

The meeting was called to order at 7:14PM.

B. Amendments to and Adoption of the Agenda

Moved: Jordan | Seconded: Vanessa

1.

Be it resolved that the agenda be adopted as presented.

*In favour: all
Opposed: none
Abstentions: none
... the motion carries.*

C. Presentations to the Executive Council

None.

D. Professional Updates

I. President

1. Met with the UGO to go over our concerns with the orientation planning; they should be done pretty soon.
Planning the Meet the Deans session – may be revamping it
2. AMS council was last night; it has been established that they have charged us bank fees
3. Constituency meeting coming up this week
4. Alum advisory meeting coming up next week

II. Vice-President, Academic Affairs

1. Have a meeting set up with the BCC for Monday; Nil is coming
2. Met with ExCo to discuss their plan for their year on how to handle arc stuff coming through them
3. Completing IT Director affairs
4. Meeting with CMP and CCC next week
5. Class liaison is developing online

III. Vice-President, Finance

1. Got a few big invoice problems solved
2. Setting up a meeting with fincom team
3. Want to send out an email to services to remind them how to do things that were explained in training

IV. Vice-President, Internal Affairs

1. Having AVPI issues
2. Lots of bookings; a few large scale events are requesting lots of space
3. Met with all my services and did some thorough planning for the upcoming year
4. Sent in key requests for the board members
5. Having issues with DAP students ordering our business cards and trying to get reimbursed for them

V. Vice-President, Marketing and Communications

1. Agreed to the yearbook pricing
2. Prospectus is going to be dropped off at the back; need to sign off on the ultimate final copy – just getting rid of a couple mistakes

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3. Planning to meet all services soon now that they all have their budgets
4. Yuna has been asking us to promote for the Sauder Orientation (she's the marketing coordinator)

VI. Vice-President, External Affairs

1. CR: geared up for the breakfast. Should be a good professional turnout. Linette and Jeffrey went and met our CPA contact; they talked about pitch day and the relationship.
2. Prep 101: contact is on vacation so we're going to resume communication when he gets back. We're going to be talking about the discount card.
3. Been really tough to contact Yuna (Chair of Top 40 Under 40). In need information on the rates and hotel; the issue is that there has been no contact from her at all, and there's been contact with Vanessa. Will be sending her a more forceful email soon. Been trying to talk to her really constantly on multiple social media threads.

VII. Vice-President, Student Engagement

None.

VIII. Administrative Director

None.

IX. Ombudsperson

None.

E. Executive Business and Discussion

I. Me Inc. Special Projects Funding

1. Since the execs are unanimously against they will let them know and also modify their budget to include the basic template costs. Need to determine how to approve these budget changes with budget committee. Moving forward Thea, Jordan, and Nathan will change the terms.
2. It is decided that the execs will approve Me Inc. to spend up to \$200. Thea will be following up with them.

Questions/Discussion:

- Jordan: at work I met with a professional designer. He saw the website and everything – his thought what that with a basic design firm you're really only getting the custom design. You're not getting any extra functions that a non-custom design template has. I don't think MeInc needs this custom
 - Vanessa: I think it's a large amount
 - Hannah: I would be on board to fund them around \$100 for a premium template, but the custom is just too much money for what they're getting out of it
 - Nil: What they're going for is the easiest nicest option and that's what they're getting from the firm, they tell them what they want and just get it made for them
- Nil: the quote from the company they're going for has been negotiated down to \$3000 (the company would be sponsoring MeInc to a certain extent, and MeInc would be paying the difference). If would also be mobile-friendly
 - Cole: there just has to be a better use of our money; I recognize the value of a great website, but it's not a great use of our money

II. Supply Chain Management Club Subsidy

Briefing: Club didn't claim their subsidy on time (deadline is set by the end of the fiscal year and it is against policy to backtrack from one fiscal year to the previous one). Approximately 5 executives/presidents were sent multiple reminders long before the deadline, and approaching the deadline; they were even given an extension on the CUS deadline, which is slightly before the AMS one. It is now months later and they have gotten in contact

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with Hannah to request the subsidy.

Questions/Discussion:

- Jordan: leaning towards not giving it to them. It's basically incompetence. We did everything we could; it was in no way our own fault. These incoming presidents, based on the email thread, haven't been very trustworthy.
- Ben: does the AMS help them out if they go into the red?
 - Thea: They won't go into the red
- Thea: we should not give it to them but tell them that we're going to be transferring the base fund at the beginning of the year, so in terms of operations, they should be fine.
- Thea: Also, the deadline wasn't an arbitrary deadline; otherwise I would have helped them out.
- Jordan: we do have to think about precedent; it's always been "don't worry we've got you", but that's not what we don't to do.
 - Thea: it already creates an issue, because the same thing happened with Biztech, they just didn't decide to bug Hannah about it. So if we gave it to Supply Chain Management Club, we'd really have to give it to Biztech too
 - Nil: does anyone think we should give it to them? (No one does)
 - Hannah: given the circumstances we won't be giving it to them, but we're doing the new funding method, so as Thea said, they'll have enough cash to pay for their operations

III. Yearbooks

1. Go ahead on yearbook plan (500 copies) with revised quote
2. Budget was approved
3. Need to decide how many we want to give away free for the grads and how many we should sell. Shouldn't give all grads books for free

IV. Sauder Summit

1. Approved funding at the last Board meeting for 30,000. The execs get to decide on additional terms and conditions (recognized as a sponsor, get a budget, and sponsor list; sometimes that they run a parallel competition that a certain number of Sauder students get to attend the parallel competition – just because we can't be ranked against the international schools at our own competition). They want to expand the parallel competition to more schools to make it more competitive, so we want to stipulate a certain percentage of competitors be Sauder students
2. Nil: when I send them the new terms, I'm going to tell them that they won't receive their funding until they send us their budget and attendance numbers from last year.

F. Next Meeting

G. Adjournment

Moved: Vanessa | Seconded: Hannah

2.

There being no further business, the meeting was adjourned at 8:57PM.

*In favour: all
Opposed: none
Abstentions: none
... the motion carries.*

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Attendance:

Name	Position	Present ("X")	Late ("X")	Proxy
Niloufar Keshmiri	President (Chairperson)	X		
Thea Simpson	Vice-President, Academic Affairs (Vice-Chairperson)	X		
Ben Gardiner	Vice-President, External Affairs	X		
Jordan Hearne	Vice-President, Finance	X		
Hannah Vandenberg	Vice-President, Internal Affairs	X		
Vanessa Lau	Vice-President, Marketing and Communications	X		
William Pigott	Vice-President, Student Engagement			
Grace Kim	Ombudsperson			
Braeden Elsaesser	Administrative Director			

Guests: Cole Leonoff

Recording Secretary: Hannah Vandenberg