

Executive Council Meeting Minutes

Monday, March 13th, 2014 at 6:00 P.M.

Henry Angus Building, CUS Boardroom

**Note that meetings are open to the General Membership of the Society Unless Otherwise Deemed In-Camera*

**Note that presentations and/or proposed motions should be requested to be on the agenda at least three (3) days prior to a meeting by contacting the Administrative Director, Hannah Vandenberg, at Hannah.Vandenberg@cus.ca*



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Attendance:

| Name | Position | Present ("X") | Late ("X") | Proxy |
|-------------------|---|---------------|------------|-------|
| Sean Fleming | President (Chairperson) | X | | |
| Niloufar Keshmiri | Vice-President, Academic Affairs (Vice-Chairperson) | X | | |
| Jasmine Yeh | Vice-President, External Affairs | X | | |
| Lorenzo Babini | Vice-President, Finance | X | | |
| Thea Simpson | Vice-President, Internal Affairs | X | | |
| Benjamin Chen | Vice-President, Marketing and Communications | | | |
| Grace Kim | Ombudsperson | | | |
| Hannah Vandenberg | Administrative Director/ Recording Secretary | X | | |

Guests: Ben Gardiner (until 6:45), Vanessa Lau (until 6:45), Jordan Hearne (until 6:45), Cole Leonoff

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A. Call to Order

The meeting was called to order at 6:05 PM

B. Amendments to and Adoption of the Agenda

Be it resolved that the agenda be adopted as [presented or amended].

1. *Moved: Nil, Seconded: Jas*

Objections: none

...the motion carries

C. Presentations to the Executive Council

I. PMF - SPF - Cindy Hu

1. Hosting the event
2. Supporting Take a Hike charity
3. Group of 23 students managing \$7 million. Charitable organization
4. Program helps struggling youth with problems such as drug addiction, etc.
5. Professional involvement: Sheila Biggers (Sauder), Patrice Impey (City of Vancouver), Kelvin Lum (White Spot Restaurants), and more
6. Will help bring kids canoeing, hiking, snow shoeing. Doing this to disassociate the kids from their troubles, problematic home lives etc.
7. Charitable organization based out of Ethiopia
8. Cumulatively raised about \$4000 in the past 3-4 years
9. This year looking to hold a dodge ball tournament. 7 corporate teams, 1 faculty teams, 8 student teams
10. At the War Memorial Gym
11. Have set a goal to sponsor one adventure-based outing (mentioned above) which is \$10,000 - \$15,000

Questions:

- Ben G: is this what you did last year?
 - Last year we had the wine and cheese networking event. Last year we paid for a child's spinal surgery, this year we want to hit a bigger market and do something different.
- Sean: how much do professionals pay to compete?
 - They pay \$500 per corporate team
- Budget?
 - War Memorial gym: rent is \$1900
 - Concession: \$840
 - Tax: \$329
 - Total expense: \$3069
- Thea: we don't feel comfortable covering costs of professionals; concession that we're paying for is for professionals, faculty and students. We can't give directly to charities or pay for professionals' costs

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- Main cost is the 2k to get the gym. We're not sure what the exact budget comes out to; we just wanted to be conservative and careful
- Sean: We don't normally like to be conservative when giving funding.
- Nil: how many professional teams have you confirmed?
 - 5
- Nil: Are student teams open for registration?
 - Yes; it's open now. Min cost of 20 per head; purely by donation
- Vanessa: Do you have any sponsors this year?
 - RBC, CCL, Accounting firms are confirming
 - A lot of them are donating and participating
- Nil: What would you do if you didn't get our funding?
 - Bring it to the board

Discussion:

- Thea: Last year we subsidized around \$2000. They're asking for about \$1000 more because of the way they're running their event.
- Nil: we know it's about \$6 per person for snacks and drinks. We could just cut this in half to cover the students
- Thea: I get it, it's a great event, but we have a mandate that we don't give straight to charities. If we only gave funding based on the number of CUS students attending we'd be paying roughly \$2330
 - I don't know if we should be paying exactly this amount. It's difficult to tell how many students vs. professionals will be there. This budget is so arbitrary
- Nil: we do the same type of funding for CCP and subsidize the costs for students, but not professionals
- We'll cover the full costs of the venue
- Sean: probably our most effective charity sponsor for the year
- Depending on who books the gym, we could save on the tax

Be it resolved that the Commerce Undergraduate Society sponsor the Portfolio Management Foundation's Take a Hike Charity Event an amount of \$2330, contingent on their agreement to a set of terms and conditions to be developed by the VP Internal of the CUS

2. ***Moved: Thea, Seconded: Nil***

Debate: none

Objections: none

...the motion carries

D. Professional Updates

I. President

1. Grad Night's going well
2. POITS is great, except that Ram lost a \$1000 receipt that was paid in cash. We have no record of his purchase at this point
3. First Year Committee ran Suits and Snacks. Chair is still sick. Her team is contacting me. Since she

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- can't go to Awards night, we may invite the two that are contacting me
 - 4. Had the retreat on the weekend; it went well
 - 5. Just Desserts is tonight. Our people are being honored
 - 6. Going to council tomorrow; getting pied in the face
 - II. Vice-President, Academic Affairs
 - 1. Met with Melissa today to talk about CCC's events. There's been a higher demand for case comps this year. The first year case comp was a huge success. Going to condense some of their workshops. Melissa said that we have bad training and continuity. She has no actuals from past years. Issues are mostly finance related. She liked that I didn't micro-manage them, but would have liked CUS people to go to their events. I would like to encourage our board and execs to go to these events. We should put a sample reimbursement online and make people go through training
 - 2. Class liaison is going
 - III. Vice-President, Finance
 - 1. Need to talk about club funding with Thea
 - IV. Vice-President, Internal Affairs
 - 1. Awards night is taking up a lot of time. Sent out the first round of invites. Only about 60% replied. Sent out a reminder invite. After tonight we'll send it out to others and then it's first-come first-serve. Everything else is going really smoothly. Working on MCs. That's next week
 - 2. Normal bookings are going on
 - 3. Started an SPF record document with Hannah
 - 4. Community service: we've encountered some road blocks. Losing Leanne was difficult. Reflection event is in 12 days. The person confirming with all parties was Leanne. Never heard back from her. No one has confirmed with the leaders. We'll only have half the people done by then
 - V. Vice-President, External Affairs
 - 1. Imprint's keynote Cossette dropped out. If you know anyone, let me know. We're a little frantic. Otherwise they're doing well. They did go ahead and book a brunch for their corporate sponsors. I told them they couldn't use the money in that way. No contract has been signed yet.
 - 2. Melnc is this Friday
 - 3. Doing a lot of Rezgo
 - 4. Enterprize wanted me to follow up on their competition cheques; (Lorenzo: should be ready Thursday)
 - VI. Administrative Director
 - 1. 3CC has accepted their \$150 agreement
 - 2. Got cheques in the mail today; probably for sponsorship
 - 3. Yearbook photos next Thursday at 5 pm for Service council
 - 4. Set up photos with Alex

E. Executive Business and Discussion

- I. Pool Table - Cole/others
 - 1. Looked into refelting; it's more expensive to refelt it than it would be to buy a new one. Tony's going to head up that research and we'll monitor it. The table should be deeper than this one so the balls don't fly

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over the edge and hit the office glass

2. Need to find out quotes for refelting, buying a new table, and refelting the new table

II. Ombudsperson

1. Grace is the acting Ombuds; she took office three weeks ago and should be at meetings. Someone should talk to her about this because she may not know she's supposed to be here!

2. Nil: I'll talk to her about it after this meeting

F. Approval of Minutes

That the minutes from the February 25th and March 4th, 2014 Executive Council meeting be approved for public distribution

3. *Moved: Nil, Seconded: Thea*

Objections: none

...the motion carries

G. Adjournment

There being no further business, the meeting was adjourned at 7:30

4. *Moved: Thea, Seconded: Jas*

Objections: none

...the motion carries