

Executive Council Meeting Minutes

Monday, March 4th, 2014 at 6:00 P.M.

Henry Angus Building, CUS Office

**Note that meetings are open to the General Membership of the Society Unless Otherwise Deemed In-Camera*

**Note that presentations and/or proposed motions should be requested to be on the agenda at least three (3) days prior to a meeting by contacting the Administrative Director, Hannah Vandenberg, at Hannah.Vandenberg@cus.ca*



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Attendance:

Name	Position	Present ("X")	Late ("X")	Proxy
Sean Fleming	President (Chairperson)	X		
Niloufar Keshmiri	Vice-President, Academic Affairs (Vice-Chairperson)	X		
Jasmine Yeh	Vice-President, External Affairs	-		
Lorenzo Babini	Vice-President, Finance	X		
Thea Simpson	Vice-President, Internal Affairs	X		
Benjamin Chen	Vice-President, Marketing and Communications	-		
Grace Kim	Ombudsperson	X		
Hannah Vandenberg	Administrative Director/ Recording Secretary	X		

Guests: Jordan Hearne (AVPI and incoming VP Finance), Vanessa Lau (AVPM and incoming VP Marketing), Ben Gardiner (second year representative and incoming VP External)

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A. Call to Order and Adoption of the Agenda

The meeting was called to order at 6:05PM

- I. Attendance and Confirmation of Quorum
- II. Amendments to and Approval of the Agenda

Thea: can we add 3CC to the discussion

Sean: let's also add exec retreat to the discussion

Be it resolved that the agenda be adopted as amended.

Moved: Thea, Seconded: Lorenzo

Objections: none

...the motion carries

1.

B. Presentations to the Board of Directors

None

C. Executive Reports [Allotted Time: 10 Minutes for the President; 5 Minutes For Each Vice-President]

- I. President
 - Went to Montreal for Roundtable. Convinced them to let us only pay for the 3 members we had going, and not for the incoming VP External who couldn't attend. Conference was run pretty well; didn't really feel like it was necessary to go
 - POITS went well this past Friday
 - Talking to Kelly about her reimbursements
 - Suits and Snacks – First Year Committee event coming up
- II. Vice-President, Academic Affairs
 - Class liaison is chugging along
 - Sent out reference letters for past liaisons – they were appreciated
 - CCC is progressing as normal
 - CMP is the same
 - Waiting to get stats from ExCo on how many conferences they've subsidized this year
 - Cole Nakatani – talked to him last week about orientations and turnover
- III. Vice-President, Finance
 - Filing reimbursements
 - Dealing with POITS reimbursements
 - Got our line of credit
- IV. Administrative Director
 - Got Exec Retreat contracts signed. Had to make some adjustments to some of the clauses. Working with Lorenzo and Wayne to submit payment
 - The first round of Yearbook photos happened

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D. Discussion

I. 3CC

- Didn't follow our SPF terms but went ahead with booking, and ticket selling
- We no longer want to give them the full amount, but we'll give them half (\$150) and strike the price differential

2. **Moved: Thea, Seconded: Lorenzo**
Objections: none

...the motion carries

II. Exec Retreat

- March 7-9th
- People pick meals → decide what they want to make
- General transitioning
- Purpose: Team building, learning about the history of the CUS, different roles, executive council, setting this year's direction, deciding where we want to go as an executive council

E. Next Meeting

Regular time

F. Adjournment

There being no further business, be it resolved that the meeting be adjourned at 7:02 AM

3. **Moved: Nil, Seconded: Lorenzo**
Objections: none

...the motion carries

***Note: there will be a meeting this week, Thursday at 5 PM, for all incoming executives**