

Executive Council Meeting Minutes

Tuesday, February 4th, 2014 at 6:00 P.M.

Henry Angus Building, CUS Boardroom

**Note that meetings are open to the General Membership of the Society Unless Otherwise Deemed In-Camera*

**Note that presentations and/or proposed motions should be requested to be on the agenda at least three (3) days prior to a meeting by contacting the Administrative Director, Hannah Vandenberg, at Hannah.Vandenberg@cus.ca*



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Attendance:

Name	Position	Present ("X")	Late ("X")	Proxy
Sean Fleming	President (Chairperson)	X		
Niloufar Keshmiri	Vice-President, Academic Affairs (Vice-Chairperson)	X		
Jasmine Yeh	Vice-President, External Affairs	X		
Lorenzo Babini	Vice-President, Finance	X		
Thea Simpson	Vice-President, Internal Affairs	X		
Benjamin Chen	Vice-President, Marketing and Communications	X		
Tom Tang	Ombudsperson	-		
Hannah Vandenberg	Administrative Director/ Recording Secretary	X		

Guests: Cole Leonoff (Commerce Student Senator)

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A. Call to Order

The meeting was called to order at 6:04 PM

B. Amendments to and Adoption of the Agenda

Be it resolved that the agenda be adopted as presented

1.

Moved: Ben, Seconded: Nil

Objections: None

...the motion carries

C. Presentations to the Executive Council

- I. None

D. Personal Updates

Not necessary for the minutes

E. Professional Updates

- I. President
 1. Meeting with Stakeholders of JDC West
- II. Vice-President, Academic Affairs
 1. My main focus right now is class liaison. For this past round of class evaluations we printed 10,000 forms. During spring break we're going to be meeting with the online-forms people to try and get all evaluations to be done online
 2. Case Comp Club is about to begin their premiere case series. Their first round is on the 12th. Their sponsor is Procurify.
 3. Other academic things: faculty caucus meeting is coming soon. Many second year courses will be going to first year courses
 4. Working on president transition. Hiring executives around reading break. Service Council hiring is right after that. Job descriptions are going up after that. Ben, please market the roles
 5. Exec retreat – planning days
- III. Vice-President, Finance
 1. People come to me for money
- IV. Vice-President, Internal Affairs
 1. Elections happened. Voter turnout decreased because of errors with set-up
 2. Sean is working with JDC West
 3. Awards night is having issues with their budget – they want to meet with us about updated

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quotes – sending them to Lorenzo

4. Decommissioned clubs won't be part of awards night
5. Room bookings are terrible
6. PVCC signed their SPF agreement. They also changed locations so they're going to the Pan Pacific

V. Vice-President, Marketing and Communications

1. Website is back up
2. Yearbook is making their stuff on time – they're trying to figure out what to do about all our transitioning
3. Artona has extended the grad photo date
4. Had questions from CCP; 5 days is coming up. They are wondering about extending things to people outside of Sauder. We aren't putting price differences because it's a charity

VI. Vice-President, External Affairs

1. EMP sharing circle happened; went really well
2. MeInc. → Greg is doing a co-cop right now. They have gotten 6 or 7 sponsors for delegates, need a couple more.
3. Imprint might be getting a panelist from Cossette. J Crew shopping event was very good
4. Enterprize sold 109 tickets so far; their goal is 200. They should be able to get 180 in the next 11 days. Gave out three free tickets for their photo challenge
5. CR is just doing maintenance. They're planning a team social

VII. Administrative Director

1. 3CC Funding Update – haven't gotten a copy of their drawn-up agreement yet
2. Service Council Photos for yearbook – they want photos of every service council member
3. Bizzcomm still hasn't answered back about SPF Agreement
4. SCI hasn't gotten their cheque yet. I'm following up with Lorenzo
5. Emailed service councillors about hoodies, not many responses
6. Minutes from last week were really uncompleted with respect to 202 funding because of the rushed meeting; filling them in with the email Sean sent to Graeme, so that we know why we rejected the funding request in the future
7. Started turnover document for next AD

F. Executive Business and Discussion

I. Email Signatures

1. Signatures going well. Looking at it in mobile looks a little weird, but we saw this coming
2. Alex Lam wants an imprint-specific email signature, but it may too crowded
3. She may need to keep the same CUS signature because of the CPA agreement
4. Jas: coming from a conference point of view, it's important to have your own branding on your signature. The CPA agreement says that we only need to have "powered by CPA" in there. But if she adds her branding to the CUS signature it may look way too crowded and just ruin it
5. Cole: Complete consistency in this would be good

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6. Nil: We have to have our brand in there. They're still a CUS service. They can include their information in there, just maybe not in the signature
7. Cole: Especially given that the CUS doesn't get credit for its role a lot of the time, we should really have our signature in there
8. Nil: She could change the website, the Facebook and the twitter link in the signature to link to her own; she just can't change the look of it. She can't put the Imprint logo on it

G. Approval of Minutes

That the minutes from the January 21st, 2014 Executive Council meetings be approved for public distribution

Moved: Ben, Seconded: none

...the motion fails

H. Next Meeting

Regular time

I. Adjournment

There being no further business, the meeting was adjourned at 6:58 PM

2. *Moved: Jas, Seconded: Nil*

Objections: None

...the motion carries

J. Social Activity

EVERYONE IS GOING HOME TO READ THE MINUTES