

Executive Council Meeting Minutes

Monday September 23rd, 2013

Henry Angus Building, CUS Board Room

**Note that this document is viewable by the general membership of the CUS.*

***Note that requests for presentation slots should be made at least 48 hours in advance by contacting the Administrative Director, Hannah Vandenberg at Hannah.vandenberg@cus.ca*



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Attendance

Name	Position	Present ("X")	Late ("X")	Proxy
-	President (Chairperson)			
Niloufar Keshmiri	Vice-President, Academic Affairs (Vice-Chairperson)	X		
-	Vice-President, Engagement			
Jasmine Yeh	Vice-President, External Affairs	X		
Jason Cheung	Vice-President, Finance	X		
Thea Simpson	Vice-President, Internal Affairs	X		
Benjamin Chen	Vice-President, Marketing and Communications	X		
Tom Tan	Ombudsperson	X		
Hannah Vandenberg	Administrative Director/ Recording Secretary	X		

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A. Call to Order

The meeting was called to order at 6:05PM

B. Amendments to and Adoption of the Agenda

Be it resolved that the agenda be adopted as presented

Moved: Jason, Seconded: Jas

Objections: none

...the motion carries

C. Presentations to the Executive Council

I. Awards Night Training- Catherine (Awards Night Co-Chair)

Background: Awards Night wants to train execs so that we can evaluate events, instead of getting everyone who goes to them to evaluate them

- Signature Event Rubric
- Other Event Rubric
- Come to whichever events you can and then fill out the rubric

D. Personal Updates

-

E. Professional Updates

I. President

II. Vice-President, Academic Affairs

1. Class liaison training is happening this week
2. CMP event for the mentor is scheduled for next week
3. Tutoring for first years is going to start next week

III. Vice-President, Engagement

1. Dean wants to cancel POITS

IV. Vice-President, Finance

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1. Nothing has changed

- V. Vice-President, Internal Affairs
 1. Lots of complaints about lockers
 2. Lots going on with Elections → all candidates forum on Thursday

- VI. Vice-President, Marketing and Communications
 1. Waiting for Riley and Agatha right now
 2. Want to hire an AVPM ASAP

- VII. Vice-President, External Affairs
 1. Chasing Sustainability → early bird tickets are coming out Oct. 1st
 2. EMP finished interviews
 3. Imprint finished hiring

- VIII. Administrative Director
 1. Service council retreat
 1. Need to plan out activities
 2. Jess Tang wants to speak re: leadership & event planning
 2. Exec Photo
 1. This Thursday

F. Executive Business and Discussion

- I. Business Week lost items reimbursement *(for context see email attached at bottom of agenda)
 1. Business Week lost some materials
 2. The lost materials cost about a fifth of BWeek's budget
 3. They should take some responsibility; it sounds like they lost it
 4. They blame it on the storage room
 5. We need to try and get the CLC to wave the late fees
 6. They should be paying for some of it; we can't pay the whole cost.
 7. We should pay a certain amount and then let them pay the rest; they can decide amongst themselves who will pay.
 8. A big issue is that they lost different pieces of equipment over the course of 3 days, and they never told us they lost any of it until after Business Week
 9. BVP says that the PA system was put into storage one night and it wasn't there the next morning
 10. There are a lot of mixed messages from everyone we talk to. We should bring them in to a meeting and talk to them directly about it.
 11. Charging wise, we should assume the PA wasn't their fault, but we should make them pay for half of what was their fault.
 12. \$400 is the maximum we should charge them out of the \$1000 they owe

- II. CAP Presentation Revamp
 1. UGO and Steven met up to talk about what to talk about at the high schools

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2. FROSH inquiries: a member of the presidential committee will go to direct CAP team about what to say and about what not to say

III. Cavalier

1. Lots of issues in the past two weeks
2. Writers were saying a lot of things that went against what the CUS was saying
3. We needed to start censoring the articles; writers got upset
4. We've had a lot of debates and fights about some articles; most of the disputes have been resolved
5. This issue has brought up further issues with the Cavalier; they are starting to think that while they are a newspaper, they are also a CUS service
6. If they want to be able to say whatever they want they can't be a CUS service anymore.
7. The Cavalier is a very old tradition though, so we don't want to just let them take the name and create their own thing
8. They also don't have the internal culture to keep it going without us hiring the team every year
9. It only takes one person to say the wrong thing to cause a huge issue
10. At certain times, we do need to keep an eye on what they say
11. Certain topics can't be written about; we should have some guidelines
12. They're already upset with us though, so they're not going to take kindly to this
13. They don't want us touching their work.
14. While we figure out what to do right now, they should just target the elections
15. I think we should just wait a bit for everyone to calm down, because everything we do is making them unhappy
16. Ben: Moving Forward: Keep the Cavalier. Let them write what they want. Direct them towards more relevant and productive topics: ie. Elections, first referendum, etc.

IV. Enterprize

1. Request from Ernest: hiring non-Sauder students → they are interested in hiring a UBC arts student who has experience with mini-Enterprize. Student would be hired in the competition portfolio
2. Jas: I think it would be beneficial for them to have someone from another faculty
3. Sean: traditionally they are supposed to hire someone from Sauder for the first round. If on the first round they can't find someone suitable, then they can hold a second round of hiring.
4. Jas: I think for this position, if there's someone who is about the same qualification wise, they should take the Sauder student.
5. Cole: If it's really close, they should take the Sauder student for sure
6. Ben: I would personally say we should make a strong recommendation to them to hire the Sauder student, but not specifically tell them to
7. Cole: If he did actually want to hire the arts student in the end, the execs would actually have to approve it first.

G. Approval of Minutes

That the minutes from September 16th, 2013 be approved and made public

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Moved Jason, Seconded: Ben

Objections: none

...the motion carries

H. Next Meeting

Scheduled Time: TBD

I. Adjournment

There being no further business, the meeting was adjourned at 8:29

Moved: Thea, Seconded: Jason

Objections: none

...the motion carries

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*Email concerning Business Week lost items Reimbursement

Hi Thea,

Attached is a picture of the fines charged right now. The CLC charged us a replacement fee and also an overdue fee as noted in the attached image. They said that it will be sometime this week before they are able to get the final quotes on the replaced items, but the fines will be no more than \$1320 (worst case scenario).

Details of items that got stolen: wireless microphone set, power reel, and wires to the speaker set

When: The microphones were stolen on the first day of the microphone. We brought it out to the boothing area outside HA for the opening ceremonies, but were cancelled due to the graffiti clean up and confusion. It was noticed missing following boothing hours, but all our music equipment was with the Blank Vinyl DJ table. The speaker wires were missing on the Wednesday of Businessweek during clean up. I was not present for clean up, but Dayah was present during the time so she can give you more information on that. In addition, the power reel was also on the Thursday following boothing. By the end of Thursday, I made the decision to return all the CLC equipment we had left, to prevent any more items from getting stolen on the final day. Because we did not have our own storage room, we had to share the main CUS Storage Room in the basement every day following clean up; it was difficult to organize. However, we have done a thorough search of the room as a team and also contacted BVP several times regarding the items but not luck so far.

Fines and Fees

Database: UBC

Date	Item	Fee/PostingType	Fee	Payment	Bala
09-15-2013	Microphone (handheld wireless)	Lost Item Replacement	CAD400.00		CAD
09-15-2013	Microphone (handheld wireless)	Overdue	CAD200.00		CAD
09-15-2013	Microphone (handheld wireless)	Lost Item Processing	CAD10.00		CAD
09-15-2013	Power reel	Overdue	CAD50.00		CAD
09-15-2013	Power reel	Lost Item Processing	CAD10.00		CAD
09-15-2013	Power reel	Lost Item Replacement	CAD50.00		CAD
09-13-2013	Public address system	Lost Item Replacement	CAD600.00		CAD

Total Amount Due: CAD1,320.00