

Executive Council Meeting Minutes

Monday September 16th, 2013

Henry Angus Building, CUS Board Room



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**Note that this document is viewable by the general membership of the CUS.*

Requests for presentation slots should be made at least 48 hours in advance by contacting the Administrative Director.

Attendance

Name	Position	Present ("X")	Late ("X")	Proxy
-	President (Chairperson)			
Niloufar Keshmiri	Vice-President, Academic Affairs (Vice-Chairperson)	X		
-	Vice-President, Engagement			
Jasmine Yeh	Vice-President, External Affairs	X		
Jason Cheung	Vice-President, Finance	X		
Thea Simpson	Vice-President, Internal Affairs	X		
Benjamin Chen	Vice-President, Marketing and Communications	X		
Tom Tan	Ombudsperson	X		
Hannah Vandenberg	Administrative Director/ Recording Secretary	X		

Guests: Cole Leonoff, Sean Fleming (Presidential Committee)

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A. Call to Order

The meeting was called to order at 6:05 pm

B. Amendments to and Adoption of the Agenda

Be it resolved that the agenda be adopted as presented

Moved Jason, Seconded Ben

Objections: none

..The motion carries

C. Presentations to the Executive Council

I. None

D. Personal Updates

E. Professional Updates

I. President

II. Vice-President, Academic Affairs

1. Had a meeting with Darren Dahl

III. Vice-President, Engagement

IV. Vice-President, Finance

1. Things are running smoothly
2. Sending an explanatory email to service council team

V. Vice-President, Internal Affairs

1. Been cutting locks; if there are any complaints direct them to AVPI Jordan
2. Issues with business cards → we may need to redesign them
3. JDC West is doing hiring this week; four full days of hiring. Trying to coordinate an HR team to sit in.
4. Business week

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- Jason- issue: on Friday, Nathan (B-week) reported lost CLC equipment. Microphones and speakers were stolen. Matthew (B-Week) is going to have to pay the CLC back, because it was under his name
- More information to come; will investigate further
- Nil: There were also noise complaints
- Jas: sponsors were happy
- 5. Awards Night would like to have a bar this year. They will get a quote
- 6. Elections
 - Nominations are open for president
 - Casey and Cole had a meeting and set everything up
 - All candidates meeting is this Thursday
 - Voting opens the evening of the 26th and goes to the 28th

VI. Vice-President, Marketing and Communications

1. Yearbook will be done by the end of the week, thanks to Nicola
2. CAP- one high school doesn't want Sauder this year
3. Cavalier is writing their newspaper and releasing it in the next couple days
4. Need an AVPM
5. Nicola is making a Yearbook team; smaller than last years

VII. Vice-President, External Affairs

1. NBSC is soon; JDC is going as well; need to pay
2. CPA meeting this week or early next week
3. Imprint Interviews are this Tuesday and Wednesday
4. Imprint wants to go on a small team retreat; they never got to go at the beginning of the year. Approximately \$35 per person. They are already getting \$25 per person, which is more than most conferences and services
5. Enterprize, Me Inc., and Top 40 Under 40 are all hiring

VIII. Administrative Director

1. Artona Photo Time
 - Thursday September 26th, 2013, at 9:30 AM
2. CUS Hoodies
 - Need to send in order; calling Graphica
3. October Retreat
 - Sending out an email to all service councillors, board and execs this week
4. AD Turnover
 - Meeting Agenda → only Hannah add items; if you have something that you want on the agenda send it to Hannah, along with any additional documents that we may need, by Sunday night before the meeting.
 - SPF Documents → come through Hannah.

F. Executive Business and Discussion

I. The Engagement Portfolio

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1. Dividing up the portfolio until we hire a new VP
2. Jason will take over Sauder Sports and SoCo
3. Ben will take CCP and Sauder Squad
4. Thea will take Grad Night and ISIS
5. Sean will take POITS

G. Approval of Minutes

- I. None

H. Next Meeting

Scheduled Time: Monday September 23rd, 2013 at 6:00 pm

I. Adjournment

There being no further business, the meeting was adjourned at 7:12

Moved: Jason, Seconded: Ben

Objections: none

...the motion carries