



commerce
undergraduate
society

CUS Exec Council Minutes

November 9th, 2011

Start Time: 6:02pm

Present: Jackie, Johannes, Dylan, Julie, Sara, Chris, Aldora, (Rylie)

Late: David

Regrets: Andrea

Approval of Minutes

BIRT the CUS Executive Council approves the previous meeting's minutes dated November 2nd, 2011

Voting Phase

For: Unanimous

Minutes are approved.

Presentation- Miss Representation Funding- Vicky- see proposal

- I would like Sauder to hold a screening of Miss Representation, it's a 90 minute documentary that premiered this year, it's all about media and media's representation of women and influence, and how we see women in power as a society
- I checked out their website, and you can host a screening. You have to buy the DVD, the cost is \$295. You can host multiple screening, you get some learning material and discussion stuff, and when I was in contact with them, she said if you host, someone from the film may be able to come to the screening and speak
- I think there'd be a strong audience who would be interested in seeing this film
- Ideally the cost is \$295 and a room to screen would be great as well as hosting and advertising

Questions/ Discussions

- Dylan: could you screen it in The Norm? We could charge admission to non-Sauder students, and then you could go to some organization that they support
-

- Johannes: we could make it a charity event
- Sara: Big Brothers and Sisters, or something related to older women and supporting them would be good charity options
- Dylan: how long in advance do you have to book?
 - Sara: at least a month
 - Vicky: I don't see this happening until the new year
- Johannes: it'd be good to get other parts of campus on-board with this as well, or YYiB
- Sara: if we wanted to do multiple screenings, you could get the whole campus involved
 - Yes, I'm guessing the rights are for all of UBC, the AMS could screen it as well
- Johannes: I don't see a problem with us fronting the cost, it's us taking the initiative
- Vicky: could you do registration?
- Dylan: yes, we have RezGo
- Sara: what's the fee for RezGo?
 - Free
- Johannes: we need to vote on whether or not we'll provide the funding, if we could get 300 people coming to this from UBC, it'd be interesting if we could get the director or somebody to come
- Julie: what other groups have you approached?
 - Just the CUS
- Julie: are you planning to go to other groups?
 - Likely not
- Dylan: Id' be happy to put forward a motion for the funding and access to RezGo
- Sara: with the encouragement that you contact other groups
- Dylan: I'm sure YYiB would be happy to give you some volunteers
- Johannes: what is your marketing plan?
 - Don't have one yet
- Johannes: I'd like you to talk with YYiB, put together a marketing plan, send it to us, and then funding can be contingent on these tasks being fulfilled

BIRT the CUS Executive Council approves the funding of the screening of Miss Representation up to \$295 for the 2011/2012 year contingent upon Vicky developing a marketing plan for this initiative. BIFRT the CUS Executive Council permits access to the CUS RezGo account for registration for the attendance of the screening of Miss Representation for the 2011/2012 year.

Voting Phase

Motion: Dylan, Sara

For: Unanimous

Motion passes.

Personal Updates

Portfolio Updates

- Chris: I talked to Vitor today, we'll have a widget put up on the website with rotating stuff that I'll keep updated, Rylie and I will be talking about Cavalier things and getting articles up on the website, otherwise everything else is going well, some HR things are going on regarding the Yearbook but Riki is being a huge help with this
- Dylan: I've been interviewing potential deans, we'll be getting an excellent dean. We'll be having our next meeting on Monday at 7:30, and once we make our decision there I believe that's when everything goes public
- JDC West is going well, they had their mandatory mock case competition on Saturday, that'll be fun, we have 2-3 coaches per team which is awesome, I think the best thing about that is that everyone is able to participate, there's always 1-2 coaches that can come to practice
- I got an email from Rafael about the midterm evaluation forms, they were done a couple of weeks ago and now he is finished with talking to all of the teachers that some of the class liaisons didn't feel comfortable talking to
- Ideas is working fast trying to get their Occupy Vancouver lecture and event done by the end of November so that it can be ready for January
- Sara: we had Mr Sauder on Monday and it was really fun, Sauder Sports has their party on Friday, and I talked to Sean and he's planning to do a tournament with the MBA hockey teams, we want to talk about Sauder yoga with the Health and Wellness Committee, and CSSEC is going really well
- Aldora: I received a suggestion that we should have a schedule for booking the board room
 - Julie: our conclusion for this room was to have a meeting place for CUS groups, and they book it online through the internal website. We keep it open during the day and can treat it as a public space
 - Emily: I think we can use the link and put it on the CUS website, and refer studying to the CLC
 - Chris: we need a poster to put up on the door
- Julie: I've been doing bookings as usual for clubs and spaces, if you want a booth in the CA Hall you should book three weeks in advance, when we don't have space we book at the CLC, and a lot of people have been using the area outside the lounge as a networking space, we're having Johannes, myself, and Chris meet with the Sauder Exchange Café, I'm hoping it'll be effective and we can communicate our concerns regarding pricing, services, etc so those changes can be made for term two
- We'll be talking about the LTS equipment issue with Carson Woo next week, I think the most effective way to communicate about this issue is to meet instead of emails, hopefully we'll get a good result and have good relations with the LTS
- The feedback box is by the "Free Stuff" space now
- I've been working with the finance commission, we're in the middle of auditing- we have a list of club members from each club, and Cindy and her team calls them randomly to make sure they're a part of the club so we can get money in their account

- IB Club is selling beer cream puffs November 15th
- Accounting Club is doing Cash-In For Cancer, they're holding it at Abdul Ladha, it's poker-related
- David: we're doing club subsidy activities, as Julie as mentioned already
- Johannes: I had a meeting with Dean Dan, we have some great updates for CSSEC, 24 hour access is promised for this week, I've been talking about the BCC with Dylan, doing a lot of things with transition, Riki and his team will be meeting up with Service Council and look at transition for each group for turnover period; I met up with Leanna Yip to talk about the merchandise that we produced, if we change the colour to dark grey on our mugs, we can use them, if we want to do professor gifts they're something we can use
 - Dylan: and we can maybe put a gift card in as well
- I found the missing Cavaliers in storage, and we'll be going to the AMS archives tomorrow, Jackie and I made a Free Stuff corner in the lounge
- Tim is organizing a board retreat on the 27th, looking at reporting structures, I was hoping to get an executive report template done for Monday
- I made a presentation to high school students at the admissions forum
- Helping with NBSC
- Pam Lim and I met up and we ordered things around the CUS Lounge
- Service Council meeting was held, we worked with IT to fix the TV in the lounge and we have a remote and can plug in computers
- A lot of GRTF stuff is going on, I had a lot of meetings about this, we drafted up the constitutional changes, met up with Sheldon about proof reading, hoping to get that to the board by Monday

Coffee Discussion- Decision Making Time!- see attached

- Emily: we contacted Van Houtte, got a quote, the big issue is that their latte and cappuccino prices are twice as high, it'll be hard to control the costs for that, I'm thinking we steer away from that

Questions/ Discussion

- Sara: is it an option not to have lattes?
 - Yes, we can still offer other things
 - It's cheaper to go with Thirst First for coffee
- David: if you don't have powder you can't provide it
- Dylan: you could just do coffee and hot chocolate, and I was told that the machine fits the mugs
- David: which one has the better machine?
 - They're about the same, it was 30 seconds, we don't know about Van Houtte
- Johannes: lets say Van Houtte was 15-20 seconds, does that make a difference?
 - It'd increase our costs, there'd be more consumption

- Sara: with the old machine, it was in Common Sense and got locked up, is this one going to be restricted as well?
 - We wont have access to the lounge 24/7
- Dylan: we should cut coffee consumption at 5pm
- Julie: for Van Houtte, if we get lattes and hot chocolate, it's more expensive, if we choose Thirst First we may be able to provide this
- Emily: even if we only do coffee, if we do Thirst First we can perhaps offer lattes, etc in the future
- David: coffee beans are still fresh?
 - Yes
- David: what are we signing the contract about and what are the terms?
 - We pay for how much we have to refill
 - Johannes: the term is probably a year, we'll have to negotiate with them regarding not being used in the summer
- David: did they send you a contract?
 - No, they didn't want to draw up a contract yet until we made a decision
- David: we can't do a two year agreement, if they're able to say that we pay the costs for a certain period of time
- Dylan: we can do a trial run
- Julie: we'll be talking to them about our needs tomorrow

BIRT the CUS Executive Council approves up to \$15,000 for the provision of Thirst First coffee and essentials for the CUS Lounge for the 2011/2012 year.

Voting Phase

Motion: Sara, Dylan

For: Unanimous

Motion passes.

CUS Clubs Discussion Subsidies- see attached

- We're going to be subsidizing \$2700 for clubs for their memberships. The process of getting this done is the clubs have to submit some relative documents like their membership lists, their revenues from the AMS revenue account, and the team calls a sample of 4 members randomly asking if they were members, Cindy then follows up
- Some clubs have \$10,000 in surplus like the Accounting Club so they don't need the subsidy right now, or they're more active in different times of the year

Questions/ Discussion

- Dylan: it's troubling that some people don't know what they get in membership revenues, for example the UBCMA has 166 members but the membership isn't showing the revenues, people easily could have stolen

- Johannes: the AMS can audit clubs
- Johannes: the new board division has an auditing committee
 - Dylan: many people wont know how to audit, I'm in fourth year first term and I'm just learning how to audit
- David: I'd prefer the budget oversight do this, otherwise the AMS audits us
- Julie: the AMS isn't showing new deposits, we can assume that the money hasn't been put in yet
- Dylan: you put in revenues when they're earned
- Dylan: membership revenues and memberships need to match at the end of the year
- David: online memberships also happen, the online money gets posted every month by the AMS, there may be funds that haven't transferred into the account yet, I don't think there are any discrepancies, this is a timing thing
- Julie: for next term, we'll ask them to submit another subsidy form
- David: we don't have access to their financial data, they submitted their student numbers and bank accounts
- Johannes: the BoC can look into this, you can follow up with them
- Dylan: I'd like to talk about this at the next exec meeting

CUS Lounge Discussion- Johannes

- I've met with Pam Lim about things we need in the CUS Lounge
- We can't paint the walls, we need blinds, name plates, bulletin boards outside the lounge, locks for the cupboards, we're thinking of replacing one of the fridges with a mailbox system for the service council, and locks for the cupboards, and bolting down the safe, and upgrades to the pool table for maintenance
- **Deliverable for Julie: look into maintenance of pool table's two long cues and triangle**
- Johannes: I was thinking we could have a little computer next to the TV with CUS updates, like we have in Birmingham
- Johannes: lets look into alternative spaces for mail
- Julie: can we change the cupboards next to the pool table?
- Johannes: I'll talk to Pam
- Sara: how will people know if they have mail?
 - They'll come and check
- Dylan: we used to have a huge mailbox system, we don't have room
- Sara: we can have a VP mail system perhaps

NBSC- Johannes

- We don't have a CABS perspective yet for this meeting, otherwise our execs will be attending this conference in Winnipeg

GRTF/ CSSEC Update- Johannes/ Sara

- We've agreed to March 1st transition time, elected speaker amongst the board members, four alumni board members selected via an equitable nominating structure, the

nominating committee would have the old president and four old board, two execs, alumni and development office perhaps, ombudsperson, and we're debating the new president being a part of this committee

- Sara: could you get the Sauder Business Club for alumni?
 - Yes, they're very interested in coming

Speaker Thoughts

- Thinking of putting out a call for hiring, we can implement a new structure with a new speaker, and alleviate Jackie from doing two jobs at once during board meetings

Bulletin Board Usage- Sara

- Our bulletin boards don't look great, we need regulation over who gets to put up posters, I think they have to be in Sauder, there's too much waste of space, I don't know if the internal wants to come up with policies
- David: last year Paulina had everything go through her, it's something Emily can do
- Chris: I'll set that up, if I screen every one it's a waste of time, the periodic checking is what I'll do instead, maybe every two weeks
- Sara: maybe we can have some rules up so that students understand
- Julie: do we have the right to take irrelevant things off?
 - Yes
- Sara: we might want to organize the boards and divide them up and give councils and clubs their own space
- Julie: there are some bulletin boards that are ideal spots vs. others
- Chris: I don't think it's necessary
- Johannes: it used to be a lottery system, people used it and there are some conflicts over certain spaces
- Sara: can we do it with the three main bulletin boards that everyone walks by? The others then can be left alone
- **Deliverable: Chris and Julie will update us on next Wednesday regarding bulletin board usage**
- Sara: it will encourage clubs to clean up their posters when they're done instead of leaving them up
- Johannes: there used to be a consistent place where people could find out what was happening in the clubs

Grad Class Council Discussion- Johannes

- Let's appoint Tori and Sara to attend these meetings

In-Camera Discussion I

Motion to move in-camera: Dylan, Sara: 7:50pm

In- Camera Discussion II

In-Camera Discussion III

Motion out of camera: Johannes, Sara: 8:26pm

End Time: 8:26pm

Miss Representation Screening Proposal

Wednesday, November 9th 2011

Vicky Kinch

About the event

The Film:

Miss Representation is a documentary that was written and directed by Siebel Newsom and exposes how mainstream media contribute to the under-representation of women in positions of power and influence. The film challenges the media's limited and often disparaging portrayals of women and girls, which make it difficult for women to achieve leadership positions and for the average woman to feel powerful herself. The film is 90 minutes in length and features interviews with young girls as well as politicians, journalists, entertainers, activists and academics like Condoleezza Rice, Nancy Pelosi, Katie Couric and others.

Why Sauder should host a screening:

Sauder students are the leaders of tomorrow and our generation is more surrounded and influenced by media than ever before. I hope that this film will challenge Sauder students, both male and female, to think about how the media impacts their views on leadership and that the film will stimulate a new awareness in students and get students talking about this issue. I feel confident that there is an audience within the Sauder community that believe this is an important issue and would like to see this documentary.

Where and how it would happen

In order to host this event we would need to purchase a DVD of the film (cost outlined below) and arrange for a venue to play the film. Unfortunately, I don't know all about the various multi-media and rooms available, but ideally Sauder has one of the larger lecture halls with the capacity to play the DVD that we could use. We would have to arrange a way for students to register for the event in order to attend.

Finances

The cost to host a screening would be whatever costs associated with booking a room in Sauder with the capacity to play the film for students, plus the cost to purchase the Miss Representation Educational DVD, which is \$295. This price includes:

1. Unlimited Public Performance Rights (meaning that we can host multiple screenings on campus)
2. Feature-length version of the film
3. Customized footage and curriculums for the following age groups:
 1. High School
 2. Middle School
 3. 4-5th grade
 4. K-3rd grade
 5. Viewer's Guide that contains great ideas for planning discussion, activities, and coursework around showing the film.

*This is also the version to purchase if you wish to use the film in a university classroom setting

Should you decide that this is something that the CUS would support the decision then becomes whether the CUS will completely financially support the event and cover the full \$295 or whether we will be charging students to see the film in order to cover the cost.

As well, when I contacted Kristin Cooney from the film for information on how to host a screening she'd asked if we would like a representative from the film speak at the screening. I'd be happy to find out more about that from Kristin if you do decide to take on this event.

CUS LOUNGE COFFEE SERVICE via ARAMARK

Coffee

		students	drink coffee	cups/day	will drink our coffee
		2500	0.33	2.00	0.40
global blend	\$ 0.16				
	\$ 0.20				
seattles best	\$ 0.22				
starbucks blend	\$ 0.31				
flavia	\$ 0.51				

Essentials

		ct per pack	cups	packs needed
Sugar	\$ 30.00	2000	30000	30
Equal	\$ 6.00	100	2000	40
Stirsticks	\$ 4.55	1000	32000	32
Creamers	\$ 10.00	160	16000	100
Milkers	\$ 9.00	160	15000	93.75

THIRST FIRST Coffee

Salt Spring	\$ 0.30
Latte/Cappuccino	\$ 0.37
Hot Chocolate	\$ 0.28
Organic Tea	\$ 0.49

Essentials

		ct per pack	cups	packs needed
Creamers	\$ 8.25	160	16000	100
Milkers	\$ 8.25	160	15000	93.75
Sugar	\$ 12.99	1000	30000	60
Stirsticks	\$ 3.99	1000	32000	32

VAN HOUTTE COFFEE

Regular Coffee	\$ 0.31
Latte/Cappuccino	\$ 0.66
Hot Chocolate	\$ 0.20
with milk	\$ 0.29
Café Mocha	\$ 0.35

Essentials

		ct per pack	cups	packs needed
Creamers	\$ 8.95	160	16000	100
Milkers	\$ 8.95	160	15000	93.75
Sugar	\$ 14.95	1000	30000	30

Stirsticks	\$	4.96	1000	32000	32
------------	----	------	------	-------	----

remember to bring a mug	Cups/day	Cups/week	cups nov-apr	Coffee Cost
0.4	266.6666667	1600	32000	
				\$ 5,120.00
				\$ 6,400.00
				\$ 7,040.00
				\$ 9,920.00
				\$ 16,320.00
				\$ 900.00
				\$ 240.00
				\$ 145.60
				\$ 1,000.00
				\$ 843.75
				Essentials Total \$ 3,129.35

Drink Cost

\$ 9,600.00
 \$ 11,840.00
 \$ 8,960.00
 \$ 15,680.00

\$ 825.00
 \$ 773.44
 \$ 779.40
 \$ 127.68

Essentials Total \$ 2,505.52

Drink Cost

\$ 9,920.00
 \$ 21,120.00
 \$ 6,400.00
 \$ 9,280.00
 \$ 11,200.00

\$ 895.00
 \$ 839.06
 \$ 448.50

\$ 158.72
Essentials Total \$ 2,341.28

Drink + Essentials Cost

\$	8,249.35
\$	9,529.35
\$	10,169.35
\$	13,049.35
\$	19,449.35

Drink + Essentials Cost

\$	12,105.52
\$	14,345.52
\$	8,960.00
\$	15,680.00

Drink + Essentials Cost

\$	12,261.28
\$	23,461.28
\$	8,741.28
\$	11,621.28
\$	13,541.28

Club	Membership List Valid Entries	Confirmation Rate from Responsive Members
UBC Finance Club	380	100%
UBC International Business Club	210	95%
UBC Marketing Association	166	100%
Consulting Club	105	100%
Bizzcomm	127	100%
Biztech	85	100%
Tlog	89	100%
Real Estate	31	75%
UBC Trading Group	167	100%

CUS Subsidy per Member: \$ 2.00

Club	Reason given for difference in
UBC Finance Club	Did not deposit some of the m
UBC International Business Club	
UBC Marketing Association	Deposited the membership fee
Consulting Club	1) Some of the membership rev
Bizzcomm	1) Membership funds were use
Biztech	Did not deposit some of the m
Tlog	Charges only \$5/membership. I
Real Estate	31 should be the right number.
UBC Trading Group	Did not deposit some of the m

Adjusted Membership Total	Membership Revenues	Adjusted Membership Total	Membership	Membership Subsidy
380	\$ 2,693.05	270	270	\$ 540.00
200	\$ 2,100.00	210	200	\$ 400.00
166	\$ 1,084.30	109	109	\$ 218.00
105	\$ 1,010.00	101	101	\$ 202.00
127	\$ 780.00	78	78	\$ 156.00
85	\$ 760.00	76	76	\$ 152.00
89	\$ 500.00	100	89	\$ 178.00
24	\$ 450.00	45	24	\$ 48.00
167	\$ 1,220.00	122	122	\$ 244.00
				\$ 2,138.00

members between Column D and F

membership fees collected yet

is, but AMS Sharepoint did not show the new deposits

venue was lost at the booth. 2) The full \$10 payment was not received from all members

ould to reimburse executives instead of going through the AMS. 2) Did not deposit some of the membership fees

membership fees collected yet

Extra money was from after deadline for collecting member signatures

1) There was a wrong deposit into the membership account (now fixed). 2) Of the 31, two memberships were

membership fees collected

**Max/Min
Difference**

\$	220.00
\$	20.00
\$	114.00
\$	8.00
\$	98.00
\$	18.00
\$	22.00
\$	42.00
\$	<u>90.00</u>
\$	632.00

collected yet.

paid after the initial membership list submission date