

Board Meeting Minutes

Saturday, April 18th, 2015 at 1:30 P.M.

Henry Angus Building, Room 296

Note: Meetings are open to the General Membership of the Society Unless Otherwise Deemed In-Camera

Note: Presentations and/or proposed motions should be requested to be on the agenda at least three (3) days prior to a meeting by contacting the Administrative Director, Angela Li, at angela.li@cus.ca - materials received past this point may be considered for the subsequent meeting's agenda at the Administrative Director's discretion.



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A. Call to Order and Adoption of the Agenda

The meeting was called to order at 1:32 PM.

- I. Attendace and Confirmation of Quorum

- II. Amendments to and Adoption of the Agenda
 - i. *Moved: Rachel | Seconded: Ben*
That Executive Reports be moved to earlier time in the meeting.

In favour: all
Opposed: none
Abstentions: none
...the motion carries.

- ii. *Moved: Tyler | Seconded: Ryan*
Be it resolved that the agenda be adopted as presented.

In favour: all
Opposed: none
Abstentions: none
...the motion carries.

B. Membership: Introductions, New Members, Declaration of Vacancies

C. Executive Reports

- I. President
 - i. President cannot attend the Western Leadership Conference, Taylor will be proxy. We will be budgeting for that.
 - ii. IT Director agreed to help with website re-design. He will be paid \$450 on 30 hours of work. Please take a moment to look at the website and give feedback. You can also look at websites from other schools to gain inspiration and then give feedback.
 - iii. Attended AMS Consultation fee increase meeting. International students will face 10% fee increase while domestic students will face 2% fee increase. CUS will be hilding consultation with students. There will be group chat in CPA.
 - iv. Vadim and President will be reviewing BCC Satisfaction result on Tuesday hoping to gain insights of what students are thinking and how CUS can help.
 - v. There will be accountability report to hold each other accountable. There will also be performace review to see how people are doing. This will a quarterly review for only execs.
 - vi. Meeting with Maddy and the Marketing Department on Monday. Hope there will be no redendent communication to students but a stream-line effort.
 - vii. Doing Execs check-in to see where everyone is at.
 - viii. Writing Trek letters to Linda Gully and congratulations letter to let students know we are behind to program.
 - ix. Michelle Watson gave feedback on CUS. President will be meeting with her soon.
 - x. Meet-and-greet (with the faculty) as wonderful. Faculty said it is a "new season for the CUS". Please say "Hi" to faculty if you didn't go.

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- II. Vice-President, Academic Affairs
 - i. (absent)
- III. Vice-President, External Affairs
 - i. Still in hiring process. Meeting with people in portfolio first week of May to discuss goals.
- IV. Vice-President, Finance
 - i. Just finishing up hiring. Will give phone calls tomorrow or next week.
- V. Vice-President, Internal Affairs
 - i. On May 30th, Saturday, is an orientation for CUS and clubs Execs, board members, president and chairs. It will be on the 9th floor. We will have breakfast in CPA hall. Then have a break. There will be alumni as guest speakers. CUS representatives-run workshops. Fred will help facilitate. Will reach individuals to see if people are available to co-president. This event adds value to CUS services and value to the community. We will also get together later in the school year. We are working on it right now with Shannon, Jess. We have space and food ready, but still need to work on people. All board and exec will be attending. There will be no formal networking portion but will be informal networking where people get together and talk to other people who have the same positions. There will also be a career development workshop. We are still figuring out who to invite.
- VI. Vice-President, Marketing and Communications
 - i. Hiring is done.
 - ii. Getting Perspectus done.
 - iii. Making changes to business card. We will be getting them this September along with the 1st-year handbook.
- VII. Vice-President, Student Engagement
 - i. Meeting are all on track. People are hiring proper hiring procedure.
 - ii. Working on first-year handbook.
 - iii. Had a discussion with Shannon about the Mentorship Program. Will present soon.

D. Presentation to the Board of Directors

I. **Mentorship Program Presentation** (by Alex and Adrian)

- i. Presentation brief:
 - 1. Have weekly or by-weekly activities and make the activity sustainable.
 - 2. Structure: in a pond: one 1st, one 2nd, one 3rd, one 4th and one alumni. Make sure everyone benefits.
 - 3. Dean has agreed the funding will be 50-50 split between the Dean's Office and CUS
 - 4. Will discuss with the faculty more on student fee in the program, conditions of CUS's payment, and how to keep the alumni engaged.
- ii. Q&A:
 - 1. Michael: how sustainable is the weekly activity?
 - a. Shannon has lots of activities.
 - b. In the trail run, there are 14 teams, 60 people. They are giving feedback.
 - 2. Vanessa: are the meetings by-weekly or once a month? Weekly activities are hard to commit.
 - a. Will bring up to the people in charge. Will have more monetary activities to save money. Cost could then be cut down significantly.
 - 3. Rachel: if they have enough budget, would they go spend money just because they can?
 - a. Get people outside and doo stuff was the point, not spending money.
 - b. Rachel: speaking from experience, weekly activities are hard to commit.

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4. Vanessa: is committee just for hiring?
 - a. This only works for the ponds. Later people will be put on waiting list.
5. Vanessa: since leaders have the option to take as many mentees, will they drop mentees in the future?
 - a. Shannon is training them.
 - b. Want to keep the team small.
6. Vanessa: what will 4th-year students benefit from the program?
 - a. Still have the alumni aspect.
 - b. Also benefit from meeting younger students.
7. Vanessa: is the dean's funding contingent in future years?
 - a. Dean is okay with the 50% split.
8. Taylor: how did they come to the 12,000 for leadership training?
 - a. 60 leaders for off-side retreat. We will talk to them first and then they will show the budget to the dean.
9. Taylor: will this be a CUS service?
 - a. It will be a CUS service. They will be reimbursed as they go.
10. Vanessa: can dean's funding be expected every year?
 - a. Will talk to the people in charge.
11. Taylor: what's the hiring policy?
 - a. Chair will be people that implement service. Future years will follow CUS procedure.
12. Ben: will there be student fees in this program?
 - a. Haven't been discussed yet. As it stands now, 0 dollar for students.
13. Ben: are there further breakdown in budget? What's the estimates and actual costs? Is the number conservative?
 - a. No more breakdown.
 - b. Assume the numbers are more conservative.
 - c. Money flow is contingent.
14. Ben: considering the conditions of payment, will there be conditions that are being met?
 - a. Will talk about that with people in charge.
15. Raffles: how to keep alumni engaged?
 - a. Will discuss with the people in charge.
16. Fred: is there contingency against imbecilment?
 - a. Will bring up to people in charge.
17. Tyler: if they cut budget down by 50%, are we still in favour?
 - a. Will save the discussion for later.
18. Michael: is 1st years getting the most out of this program?
 - a. All years benefit. They get great experience for the past few years in Sauder. First year is the experiment; second year is narrowing down your interests and third and fourth year is to try to launch a job.
 - b. What mentees are getting depend on the leaders' experiences.
 - c. Hope to know what students want to do in the future and match them with leaders that have that experience.
 - d. Rachel: 4th year learn from younger-year students as well. They also set the tone for the group.
19. Michael: is the budget based on 50 leaders?
 - a. Budget is based on 200 members and 50 alumni.

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20. Ryan: what's the timeline of the 1st weekend in September?
 - a. Shannon is handling The Spark training. The dates are not finalized. Mentorship Program leaders training will be a separate thing. It will probably be in the middle of September.
21. Ben: will HR support, leaders and execs be available for the summer? Can we handle it?
 - a. Yes, we can. It adds value to students.

E. AMS Representatives' Report

F. Commerce Student Senator's Report

G. Ombudsperson's Report

H. Other Business

- I. Official name change of ISAS to SISA.
 - i. Change from International Student Association of Sauder to Sauder Internatioanl Student Association.
 - ii. *Moved: Ben | Seconded: Vanessa*
That ISAS be changed to SISA.

In favour: all
Opposed: none
Abstentions: none
...the motion carries.

- II. Formal Appointment of AVP Student Engagement
 - i. *Moved: Ben | Seconded: Vanessa*
Approve the appointment of Adrian and the creation of the role.

In favour: all
Opposed: none
Abstentions: none
...the motion carries.

- III. Election of all committee charis
 - i. Academic Committee Vice Chair – Tyler

I. Presentation to the Board of Directors

- I. President's Presentation - Goals and Vision
 - i. *Moved: Daphne | Seconded: Justin*
To relax the Roberts Rules.

In favour: all
Opposed: none
Abstentions: none
...the motion carries.

J. Next Meeting

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The next regularly scheduled meeting of the Board of Directors shall be after exam season, time and location TBA.

K. Adjournment

Moved: Alex | Seconded: Tyler

There being no further business, be it resolved that the meeting be adjourned at 4:13 PM.

In favour: all

Opposed: none

Abstentions: none

...the motion carries.

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CUS Board Meeting Attendance

Name	Position	Present ("X")	Late (Time)	Proxy (Name)
Board of Directors				
Vanessa Lau	President	X		
Tyler Tanaka	Commerce Student Senator	X		
Rachel Chan	Alma Mater Society Representative	X		
Rajeev Bagga	Alma Mater Society Representative			
Ben Gardiner	Fourth Year Representative	X		
Justin Chan	Fourth Year Representative		X	
Debbie Pai	Third Year Representative	X		
Michael Worthington	Third Year Representative	X		
Daphne Tse	Second Year Representative (Chair)	X		
Ryan Crasta	Second Year Representative	X		
	First Year Representative			
	First Year Representative			
Juvan Houang	Ombudsperson	X (Via Skype)		
Executive Council				
Vadim Chernenko	Vice-President, Academic Affairs			—
Amanroop Rosode	Vice-President, External Affairs	X (Via Skype)		—
Taylor Carter	Vice-President, Finance	X		—
Fred Wong	Vice-President, Internal Affairs	X		—
Alexander Lee	Vice-President, Student Engagement	X		—
Maddy Thenappan	Vice-President, Marketing and Communications		X	—

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Other				
Angela Li	Administrative Director	X		—
Yuxi Zhang	Public Relations Director	X		—

Guests (optional)

Name	Affiliation	Present ("X")	Late ("X")	Notes
Invited				
Other				