

Executive Council Meeting Minutes

Monday, April 6th, 2014 at 6:00 P.M.

Henry Angus Building, CUS Boardroom

Note: Meetings are open to the General Membership of the Society Unless Otherwise Deemed In-Camera

Note: Presentations and/or proposed motions should be requested to be on the agenda at least three (3) days prior to a meeting by contacting the Administrative Director, Angela Li, at angela.li@cus.ca - materials received past this point may be considered for the subsequent meeting's agenda at the Administrative Director's discretion.



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A. Call to Order and Adoption of the Agenda

The meeting was called to order at 6:00PM.

I. Attendance and Confirmation of Quorum

II. Amendments to and Approval of the Agenda

Moved: Ben | Seconded: Tyler

Be it resolved that the agenda be adopted as presented.

*In favour: all
Opposed: none
Abstentions: none
... the motion carries*

B. Membership: Introductions, New Members, Declaration of Vacancies

C. Presentations to the Board of Directors

I. Introduction BoD meeting powerpoint and committee powerpoint

1. Presentation of Robert's Rules
2. Presentation of Committees
 - 1) Academic Committee
 - 2) Budget Committee
 - 3) Policy Committee
 - 4) Clubs Review Committee
 - 5) Building Users Committee

II. Sauder School of Business Mentorship Program

1. Presentation Brief:
 1. Current problem: (new) students are overwhelming; current mentorship programs can be improved on; need more focus on rigour, respect, responsibility and sustainability.
 2. Solution: form groups of 1st-4th-year students and match groups with alumni
 3. Value: different values in different years.
 1. Build forward: communications between CUS and the Dean's Office.
 2. Provide sharing between students on a daily basis.
 4. Risks:
 1. Engagement;
 2. Leadership training (with 4th-year students being the influencers;
 3. Group-making;
 4. Sustainability
 5. Impact:
 1. Future leader development;
 2. Break social barriers connect network;

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3. Raise school potential;
4. Foundation for collaboration and innovation
6. Our Progress:
 1. Pilot: 48 students in 14 teams
 2. Commitment from faculty
 3. 50% Funding between CUS and the Dean's Office
7. Our Progress: By students, for students
2. Q&A:
 1. Ben: There are other similar programs on campus but they don't have much engagement. Why is this the best program?
 1. As long as we have enough people in the program, there is inclusivity.
 2. We are also more casual; commitment is 1 hour a week.
 2. Michael: What is to stop students from disengage from the program?
 1. Monthly directions: have a theme every time they meet up. For example: resume building.
 2. Students should be self-motivated. But we are also giving reasons to keep engagement.
 3. We will give goals that students will work towards all year long.
 3. Adrian: Why not use leaders from The Spark:
 1. Shannon is the mentor for the program.
 2. This is a primary research program. This is not a finished product. But we will have continuous feedback to this program.
 4. Alex: If people are in one group, how do you promote inclusivity?
 1. Different years are in different groups.
 5. Alex: Has the dean's office confirmed that they will approve the funding?
 1. No. But the only thing needed funding is in the beginning and the social events.
 6. Alex: Will UGO be more equipped than you?
 1. Alumni is a good resource.
 2. We are "by students, for students"
 3. Teams will be bonding better if run by students (us).
 7. Adrian: How to get 1st year students involved in this?
 1. If CUS is behind us then we can use CUS emails.
 2. We will also go through other resources. The Spark would be a great point of resources, for example.
 8. Taylor: In continuous years, who will be your replacement?
 1. We are still looking for replacement.
 2. CUS can hire the next generation.
 3. We are also open to suggestions.
 9. Taylor: What is there are more 1st years than 4th years?
 1. 1st years later will become 3-4th years and hopefully they will still be engaged.
 2. We will make it as inclusive as possible.
 3. Refresh every year.
 4. Focus on engaging the 4th years.
 10. Vanessa: We also have Sauder Transition Program. What's the timeline between the two?
 1. Lisa (in UGO) is currently in charge of the Sauder Transition Program. But there might be a new person. Shannon hasn't specified.

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2. Transition team is not as big as this program.
3. There is no cost for the program.
11. Michael: How do you make sure you match students in the correct way?
 1. We want to give them better resources, that's why we want to match them in the first place.
 2. We matched international students will domestic students in trial run; we will see if it works.
 3. We will do matching and randomizing for fairness, but more on matching.
 4. People say they rather be with people they usually don't be with. That's why we will add in randomizing.
12. Maddy: How would you motivate people to contribute?
 1. Engage awesome alumni.
 2. It's all a matter of characteristics and branding.
 3. Encourage people to give back to the community.

III. Sauder Health and Wellness Program

1. Presentation Brief:
 1. Events:
 1. Sushi Battle; Paint Night; Open Mic Night; Exam Care Package
 2. Wellness Wednesdays: positive community bulletin
 3. Nutrition Workshops; Post-Workout Fuel
 4. Healthy Lifestyle Challenge (social media)
 2. Collaborations:
 1. Sauder Community Eats
 2. Potential Sponsorships
 3. Budget
2. Q&A:
 1. Vanessa: Just to clarify, you are a CUS Service not a Club?
 1. Yes, we are a CUS Service. We want it to be accessible to all students.
 2. Fred: How do you find LFS students to collaborate?
 1. For now, it's our personal friends. We got feedbacks from them and they are really enthusiastic.
 2. We will prepare gifts for teachers.
 3. Justin: Sauder has the same program before but they shut down because of lack of engagement. What's your solution?
 1. They only had a few events and were not that organized. There implementation isn't carried out.
 2. We are sure that our events are popular.
 3. We also have free food.
 4. Justin: Where are the events going to be?
 1. In the classrooms.
 2. Global Lounge in Marine Drive may work too.
 3. Events will all happen in UBC for sure.
 5. Taylor: Does the budget include sponsorship?
 1. No, it doesn't.
 6. Taylor: Have you spoken to sponsors?
 1. No we haven't, but we have sponsors we want to contact in mind.

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2. Menchies has sponsored other similar clubs, we are sure that they will sponsor us since they are interested in UBC students.
7. Adrian: After hiring new chairs, how are you going to keep contact with LFS students?
 1. Contact their "CUS". Target 3-4th LFS students.
8. Maddy: UBC has similar events, is the redundant?
 1. We get the inspiration from residence. But we are more specific to the Sauder community.
9. Alex: Budget inquiry.
10. Vanessa: What's your vision of having Health and Wellness?
 1. We will operate as a separate service. We care more about Sauder students' general wellbeing. We will collaborate with Sauder Sports. While our values are similar, our services are different.

D. AMS Representatives' Report

E. Commerce Student Senator's Report

Campus wide student conference. Not much is related to Sauder.

F. Ombudsperson's Report

Raffles is on a time delay. Providing feedback from service council interviews. Beneficial is process. On the phone with unsuccessful candidate. Technical skills.

Training happening on Sunday the 12th.

G. Executive Reports

I. President

CUS emails are not working. Please continue to use personal emails.

Database. Please use folders to day-to-day activities. Make it better for next year turnover.

Renew IT director contract. \$500 honorarium starting last year. We do want to revamping website. Vote on whether we hire new people to update website.

Pancake event. 8:30 on Wednesday.

II. Vice-President, Academic Affairs

3 meetings with directors.

EXCO, hiring is up.

III. Vice-President, External Affairs

CP portfolio. 15 applications. Comply HR rules!! Root will not be interviewing the candidates. Will be reviewing resumes.

Send each exec email, when arrive in Vancouver, would like timeline ready. Have it in paper. Be more accountable.

IV. Vice-President, Finance

Fincom: More than 30 applicants. Will send out in the next two days. Interview next week.

Revamp budget templates.

Make reimbursement process clearer.

Things need to be replaced. Google doc is set up. Just because on the list, doesn't mean it will get replace. But will think about it. Justification of why we need it. Know that we are using students' money. Buy them over summer or now.

V. Vice-President, Internal Affairs

Not too much. Transition. Business week apply is now.

Get keys set up for the office.

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Room booking for clubs and services.

Sauder Unlimited have yet to hear from Shannon.

A joint initiative UGO CUS, orientation programs for CUS clubs. hiring, event planning, engagement, different parties. Work with Alex. Sometime in May. Day-long event. Discuss past challenges and how to forward better.

VI. Vice-President, Marketing and Communications

All but one is transitioned. Meeting with all: goal setting. 1-1.

Transitioning: worried about cat. But she is confident. Go forward with hiring.

Jennifer: tracking effort. Bid-lead tracking for CUSunday. Track clicks. E.g. 10 clicks for JDC.

VII. Vice-President, Student Engagement

Adrian and Maddy are working on 1st year handbook.

Video-shooting tomorrow about "welcome to Sauder", featuring Vanessa, and other people.

Shannon, mentorship program, corporate with The Spark.

Meet with engagement portfolio tomorrow. Figure out timeline, what to expect.

H. Other Business

- I. Raffles: services are hiring, 14th. Old HR CCC & Me Inc.
- II. Election of new Chairperson and Vice-Chairperson
 - Debbie nominated Daphne to be the Chairperson.
 1. Daphne accepted.

*In favour: all
Opposed: none
Abstentions: none
... the motion carries*

- Vadim nominated Tyler to be the Chairperson.
 1. Tyler rejected.
- Vadim nominated Michael to be the Chairperson.
 1. Michael rejected.
- Fred nominated Tyler to be the Vice-Chairperson.

*In favour: all
Opposed: none
Abstentions: none
... the motion carries*

- Taylor nominated Michael to be the Vice-Chairperson.
 1. Michael rejected.
- III. Election of all committees
 - Academic Committee
 1. Vadim (Chair)
 2. Vanessa
 3. Michael
 4. Debbie nominated Justin
 1. Justin accepted

*In favour: all
Opposed: none
Abstentions: none
... the motion carries*

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5. Rachel nominated Daphne.
 1. Daphne accepted.

*In favour: all
Opposed: none
Abstentions: none
... the motion carries*

6. Yuxi nominated Yuxi.
 - Yuxi accepted.

*In favour: all
Opposed: none
Abstentions: none
... the motion carries*

7. Rachel nominated Tyler.
 1. Tyler accepted.

*In favour: all
Opposed: none
Abstentions: none
... the motion carries*

8. 1st year representative to be announced.
 - Budget Committee
 1. Vanessa
 2. Daphne
 3. Juvan
 4. Adrian nominated Adrian.
 1. Adrian accepted.

*In favour: all
Opposed: none
Abstentions: none
... the motion carries*

5. Ben nominated Will.
 1. Will accepted.

*In favour: all
Opposed: none
Abstentions: none
... the motion carries*

6. Tyler nominated Ryan.
 1. Ryan accepted

*In favour: all
Opposed: none
Abstentions: none
... the motion carries*

7. Justin nominated Debbie.
 1. Debbie accepted.

*In favour: all
Opposed: none
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8. Justin nominated Justin

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1. Justin accepted.

*In favour: all
Opposed: none
Abstentions: none
... the motion carries*

9. Taylor nominated Fred.
 1. Fred accepted.

*In favour: all
Opposed: none
Abstentions: none
... the motion carries*

10. Vadim nominated Vadim.
 1. Vadim accepted.

*In favour: all
Opposed: none
Abstentions: none
... the motion carries*

11. Adrian nominated Will to be the Chairperson of the Budget Committee.
 1. Will accepted.

*In favour: all
Opposed: none
Abstentions: none
... the motion carries*

12. Adrian nominated Adrian to be the Vice-Chairperson of the Budget Committee
 1. Adrian accepted.

*In favour: all
Opposed: none
Abstentions: none
... the motion carries*

- Policy Committee
 1. Vanessa
 2. Juvan
 3. Daphne
 4. Tyler nominated Ben
 1. Ben accepted.

*In favour: all
Opposed: none
Abstentions: none
... the motion carries*

5. Fred nominated Tyler.
 1. Tyler accepted.

*In favour: all
Opposed: none
Abstentions: none
... the motion carries*

6. Vanessa nominated Raffles.
 1. Raffles accepted.

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-
7. Fred nominated Alex.
 1. Alex accepted.

*In favour: all
Opposed: none
Abstentions: none
... the motion carries*

 8. Rachel nominated Ryan.
 1. Ryan accepted.

*In favour: all
Opposed: none
Abstentions: none
... the motion carries*

 9. Adrian nominated Michelle Sieklucki.
 1. Michelle accepted.

*In favour: all
Opposed: none
Abstentions: none
... the motion carries*

 10. Justin nominated Debbie.
 1. Debbie accepted.

*In favour: all
Opposed: none
Abstentions: none
... the motion carries*

 11. Tyler nominated Michael.
 1. Michael declined.
 12. Debbie nominated Rachel.
 1. Rachel declined.
 13. Rajeev nominated Rajeev.
 1. Rajeev accepted.

*In favour: all
Opposed: none
Abstentions: none
... the motion carries*

 14. Raffles nominated Raffles as the Vice-Chairperson of the Policy Committee.

*In favour: all
Opposed: none
Abstentions: none
... the motion carries*

 15. Tyler nominated Tyler as the Chairperson of the Policy Committee.

*In favour: all
Opposed: none
Abstentions: none
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▪ Clubs Review Committee

1. Fred (Chair)
2. Vanessa
3. Daphne
4. Juvan
5. Michael nominated Michael.

*In favour: all
Opposed: none
Abstentions: none
... the motion carries*

6. Maddy nominated Maddy.

*In favour: all
Opposed: none
Abstentions: none
... the motion carries*

7. Maddy nominated Roop.

*In favour: all
Opposed: none
Abstentions: none
... the motion carries*

8. Tyler nominated Tyler.

*In favour: all
Opposed: none
Abstentions: none
... the motion carries*

9. Angela nominated Angela.

*In favour: all
Opposed: none
Abstentions: none
... the motion carries*

10. Maddy nominated Angela to be the Vice-Chairperson of the Clubs Review Committee.
 1. Angela Accepted.

*In favour: all
Opposed: none
Abstentions: none
... the motion carries*

▪ Building Users Committee

1. Fred (Chair)
2. Vanessa
3. Tyler nominated Tyler.

*In favour: all
Opposed: none
Abstentions: none
... the motion carries*

4. Vadim nominated Rachel.
 1. Rachel accepted.

*In favour: all
Opposed: none*

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*Abstentions: none
... the motion carries*

5. Tyler nominated Vadim.
 1. Vadim declined.
6. Tyler nominated Rajeev.
 1. Rajeev accepted.

*In favour: all
Opposed: none
Abstentions: none
... the motion carries*

I. Discussion

I. Sauder School of Business Mentorship Program

1. Adrian: cool idea but that's it. Have meeting with Shannon, she thinks just have Spark leader do it would be fine. No logistic from them.
2. Alex: just an idea. No funding. Waiting for dean approval. Only 2 events. But service need time to add to portfolio. Leaders in my year, are not doing it.
3. Taylor: put money into, we want to have control on hiring. Program next year. For student by students, we should be in charge hiring and training.
4. Justin: similar to mentorship program, just that this have all years. They should work with other similar programs. Merge ideas. Build on something existing.
5. Vanessa: executive mentorship program is with professional. This is larger scale. This focus on day to day execution. Good opportunity for us to work with faculty members. We will just be up keeping the program. Faculty will be helping.
6. Michael: has potential. Lots of stuff they need to sort out. They can add value to students.
7. Ryan: pilot testing. When can we expect them to come back to us?
8. Justin: still waiting for dean's funding.
9. Adrian: it is redundant and unneeded. Just orientation program is enough.
10. Tyler: lots of value in the program. Not just academic. Have general person support.
11. Maddy: different from peer to peer because is also benefit 4th year students. Only 4th year get alumni.
12. Vanessa: see lots of value. What would happen if we don't fund them? CUS agree to be associated because student see CUS fill the bridge. Their teams are based on option, interests. Alex sits on this.
13. Taylor: program is going to be happening whether we involve. Is this what we want to be involved in? Potential to add value. Good on our point of view. If we want to be involved with them, what requirement do we want? How is it going to be run? Make funding contingent get other things done.
14. Daphne: add value. Little family of 4 people. What if there are not enough 4th years?
 1. Vanessa: first come first serve. Up to how many 4th year there are.
 2. Michael: limited spots.
 3. Vanessa: they understand. Work with us to see how we want to push it. See who apply first.
15. Michael: professional is more valuable. Community in Sauder is lacking in this aspect, this program can add value. If it's going to happen anyways, we might as well be part of it.
16. Fred motion to bring to questions, Taylor seconded.

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17. Adrian motioned to support the mentorship program contingent on more information. Alex seconded.

*In favour: all
Opposed: none
Abstentions: none
... the motion carries*

II. Sauder Health and Wellness Program

1. Alex: add value: Sauder sports, health lifestyle, get people out. They are capable. Budget is good.
2. Adrian: same value but in different way. No problems with it. Double nutrition workshop. Not clear on bring LFS students in.
3. Vanessa: awesome. Concern of Sauder sports. Engagement portfolio? Retention? Wouldn't mind have it as a pilot year. Have problem have it permanently. Discussion next year to see if we want it in the future.
4. Yuxi: bring people from community in different need. Reach out to wider community.
5. Fred: what we are looking for. LFS stay with us. Not as huge an issue. For events, may be issue with food in CPA hall, problems with playing music. Logistic. Will handle them. Don't see any problems.
6. Vanessa motion to bring this order to question contingent on budget process. Alex seconded.

*In favour: all
Opposed: none
Abstentions: none
... the motion carries*

J. Next Meeting

The next regularly scheduled meeting of the Board of Directors shall be during exam season, time and location TBA

K. Adjournment

Moved: Fred
Seconded: Taylor

There being no further business, be it resolved that the meeting be adjourned at 9:26pm.

*In favour: all
Opposed: none
Abstentions: none
... the motion carries.*

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CUS Attendance

Name	Position	Present ("X")	Late (Time)	Proxy (Name)
Board of Directors				
Vanessa Lau	President	X		
TBA	Commerce Student Senator (Chair)			
Rachel Chan	Alma Mater Society Representative		X	
Rajeev Bagga	Alma Mater Society Representative	X		Angela
Ben Gardiner	Fourth Year Representative	X		Taylor
Justin Chan	Fourth Year Representative	X		
Debbie Pai	Third Year Representative	X		
Michael Worthington	Third Year Representative	X		
Daphne Tse	Second Year Representative	X		
Ryan Crasta	Second Year Representative	X		
	First Year Representative			
	First Year Representative			
Juvan Houang	Ombudsperson	SYPE		
Executive Council				
Vadim Chernenko	Vice-President, Academic Affairs		X	—
Amanroop Rosode	Vice-President, External Affairs	SYPE		—
Taylor Carter	Vice-President, Finance	X		—
Fred Wong	Vice-President, Internal Affairs	X		—
Alexander Lee	Vice-President, Student Engagement	X		—
Maddy Thenappan	Vice-President, Marketing and Communications	X		—
Other				
Angela Li	Administrative Director	X		—

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Yuxi Zhang	Public Relations Director	X		—
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Guests (optional)

Name	Affiliation	Present ("X")	Late ("X")	Notes
Invited				
Other				